

## MINUTES OF THE 825<sup>th</sup> BOARD OF DIRECTORS MEETING, December 1, 2011

President called the meeting to order at 1830 hours.

Present were: J. Barton, J. Boullie, G. Garger, M. Gugliotti, S. Jansen, K. Sedlak, L. Sedlak, R. Shillington and M. Trick Excused: D. Bourgard

Other Members Present: D. Bianchi, J. DiPace

Minutes of the 824th Board Meeting were approved, on a motion from L. Sedlak and seconded by S. Jansen.

### **Communications: (None)**

### **Correspondence: J. Barton**

- Thank you letter and donation from Mr. Rappaport, MD for the department's response during Storm Alfred.
- Thank you letter and donation of \$500.00 received from the Avon Republican Town Committee for all the department does.
- Donation received from Harriet Moran
- Donation received from Carol Reller for personal and fire extinguisher training at Old Farms School
- Donation received from Beverly Rohlehr
- Donation of \$200.00 received from Secret Garden. Proceeds from their gift-wrapping program.
- Thank you note and 2 full shopping bags of grinders and 2 cases of soda from Arlene and Dave Wolansky, for the department pumping out their basement.
- Thank you from George DeFranzo and his family for everything that the department did after he lost his wife, Janet. Also to thank the department for the donation to the VNA/Hospice in her memory,
- Thank you note and donation from Danny Isbell (one of the tree crew clean-up members) for opening our doors to them and giving them Thanksgiving dinner.

### **Personnel Services: (None)**

### **Treasurer's Report: Treasurer Sue Jansen**

- Budget Account – Board went over the 2012/2013 Budget. Chief Trick and Sue Jansen will meet on Sunday, Dec. 4<sup>th</sup> to put in the amounts that the Town pays directly (i.e. water, electricity, natural gas, sewers, and heating oil) a motion was made to accept the Budget with these additions by Lynn Sedlak and seconded by Jean Barton.
- Corporate Account – Sue Jansen will have to go over each line item and appoint someone to be responsible.

### **Secretary's Report:**

- AA-3 changes were made to correlate with the new process of not voting in new members. Jean Barton will make the changes and bring this AOG back for the January 5<sup>th</sup> Board meeting.
- Social Media Policy – Jean Barton will incorporate this document into the AOG's,

### **Committees:**

- Annual Dinner – Jean Barton received the bill from The Farmington Club. There were 156 people served. At the December Board meeting she had a total of 148 people coming. The budget was for \$8,000. The final bill was for \$8,424.00 minus \$400.00 for deposit. Total for Annual Diner was \$8,424.00.

- Fundraising Letter Campaign and other Letters – Lynn Sedlak is still working on the monthly letters that will be sent out asking home owners how the experience was and also to tell them that we are a volunteer organization and if they would like to make a donation it would be appreciated. The big letter campaign she has not started. She was hoping to have someone take this over and she would oversee the project.

**Town Representative:**

- Ken Sedlak talked with Dave Bourgard and Dave was told that all projects are on hold until after the storm debris is cleaned up.

**Chief's Report: Chief Mike Trick**

- Looking into moving from UCONN to Hartford Hospital as our medical provider.
- Looking into changing what the members get for awards. Maybe move away from the awards that have been given out for years and look into doing something else.
- FEMA Update – Just found out that it is not looking promising getting reimbursed for manpower. With Storm Alfred we will have to make sure we dot the i's and cross the ts. The Chief feels that when the FEMA person comes for Storm Alfred and Grace Bianchi and Jane Raczek should be involved in the process with them.
- There is an opening for a Lieutenant position.
- The Chief received an invitation to a Regional Dispatch study from the Police Dept. The towns that will be part of this study are Avon, Canton, Farmington and Burlington.
- All injury reports will now have to be done by the officer in charge. The report will have to be called in right after the incident is cleared.
- The Chief will redo his goals since he has been Chief for a year and things have changed.
- VCOS conference was a great learning opportunity. The Chief wished he had gone before now and he will be going again next year. He has come away with a lot of information.

**Old Business:**

- Capital Improvement Budget – Ken Sedlak is ready for the presentation. He will be asking for \$50,000 to do a feasibility study on all the stations and a new station.
- Social Media Policy – Jean Barton will incorporate this into the AOG's under IT section.
- Neighborhood Assistant Grant – President Gugliotti checked with Brandon and he agrees that the money should be used for projects going forward. The money will be used for Company 2 and 4 for lights and Company 2 windows.
- Job Descriptions for Board Members – Lynn Sedlak will put something together from 2 documents she has and bring that to the January Board Meeting.

**New Business:**

- Wireless Access at all Stations – Tom Kline is looking into this. There are some concerns that need to be looked into.
- Avon Junior Women's Club – The president of this club wanted to work with us to do fundraising for us. Ken Sedlak and Katherine Matousek will meet with them to plan something out.
- Holiday Party – On a motion from Ken Sedlak and seconded by Lynn Sedlak the Holiday Parties will be paid by the Corporation and it will be \$10.00 per person who attends.
- Lintd Chocolate – Myra Frost emailed President Gugliotti about an opportunity for a fundraiser at Lintd Chocolate. For every order we would get 20%. It was decided to let Myra pursue this.
- New Board for 2012/2013 – President Ken Sedlak, Vice President Rob Shillington, Treasurer Sue Jansen and Secretary Jean Barton. The new members are Dennis Bianchi, Jamie DiPace and Steve Johnson.

Motion to adjourn was made by Ken Sedlak and seconded by Lynn Sedlak Meeting adjourned at 2015