

## **MINUTES OF THE 820<sup>th</sup> BOARD OF DIRECTORS MEETING, July 7, 2011**

President called the meeting to order at 1900 hours.

Present were: J. Barton, J. Boullie, D. Bourgard, M. Gugliotti, S. Jansen, L. Sedlak, K. Sedlak  
Excused: G. Garger, H. Reeser, R. Shillington and M. Trick

Other Members Present were: D. Bianchi, J. Kuzma and T. Sherber

Minutes of the 819<sup>th</sup> Board Meeting were approved, on a motion from J. Barton and seconded by K. Sedlak

### **Communications:**

- Tom Sherber explained what his Eagle Scout Project would be. Since he would like to do work at Company 3 and it is Town owned he would have to check with the Public Works Department head for an approval. Tom and Dave Bourgard will meet with Bruce Williams to discuss the project. K. Sedlak made a motion to approve this with town approval and L. Sedlak seconded. Motion was passed.
- Joe Kuzma wanted to address the Board about the HQ staff just to let them know what he will be working on as he learns more of the day to day running of HQ and its members.
- Dennis Bianchi addressed the Board to let them know that the raffle is running below last year's amount. \$27,243 had been received so far with \$7,777.00 of the \$27,243 in donations above the sale of raffle tickets.
  - Asked the Board if they would like to do MDA boot collection. Board said no.
  - Asked if the Board wanted to do the Halloween Party again. The Board said to try it for one more year. If there is not enough participation then it will be the last year for this activity.
  - Town Fun Night-This is held at the town pool. The Cooking Crew sells hot dogs, soda, water, and chips. The Board did not see a problem doing this again.

### **Correspondence: J. Barton**

- Thank you note from the Kelly family for hosting the reception after Maria Kelly's funeral (Vic. Mitchell daughter).
- Thank you note to the department from Tom and Gina for the gifts for their new baby boy, Ben and the trucks for Andrew.
- Thank you letter from the Susan G. Komen for the Cure in memory of Dave Bourgoin's mother-in-law.
- Thank you letter from the Avon Social Services Department for the food drive the department held for the Avon Food Pantry.

### **Personnel Services: (None)**

### **Treasurer's Report: Treasurer Sue Jansen**

- Corporate Account-Received numerous donations, Tickets sales and donations above ticket sales are separate.
- Budget Account-At the end of July there should be a better feel for what will have to be encumbered. The Budget Account will be moved from Bank of American to Farmington Bank due to the fact that the department will get interest on the money in the account. We are not getting any interest at Bank of America.

### **Secretary's Report – Jean Barton none**

**Social Media Policy**-President Gugliotti asked John Boullie to work something up and talk to Joe Kuzma about the changes and bring it back to the Board.

**Town Representative: Dave Bourgard**

- Company 1:
  - The Town is out for 3 bids for ceilings. All bids have to be in by July 15<sup>th</sup>. CL&P is holding up the process of the lights.
- Company 2:
  - The members want to paint the bays. The department will supply the paint.
- Company 3:
  - Slop sink has not been fixed yet and it will be moved. Sidewalk is done. CL&P is holding up the process of the lights.
- Company 4:
  - The town will be working on making 3 more parking spaces.

**Chief's Report: Joe Kuzma for Chief Trick**

- Ladder 12 and 14 close call that damaged ladder rack.
- Ladder 12 rubbed the wall at Company 3
- E-9 side swiped a vehicle at a call.
- These events have shown the need for a follow up training. This training will take place in August since there is no Corporate meeting.
- Update on water supply for Deercliff
  - Working with the public works director to see what will work there.
  - Will use the encumbered funds to do core samples at the two locations for a tank.
- Budget update
  - \$55,000 in repairs and we have \$44,000. We will find the funds in other areas to cover this.
  - Station upkeep requested funds and the Chief approved several areas to go to the projects underway.
  - Hoping to have all of the outstanding invoices for all the repairs and purchased items in by month end and have a much clearer picture.
- Officer Plan
  - After much discussion and research it has been decided to go back to a station Captain System. It isn't that the system didn't work it is more that we do not have the staffing to continue with that system. Changes will take effect after the next promotions.
- Medical News
  - AMR is now the only agency that will be responding for medical emergencies in town. UCONN will only be called when AMR is not available or needs assistance. This means delayed response time for citizens when there is more than one call at the same time.

**Committee Executive: None**

**Old Business:**

- AMR is now the only agency that will be responding for medical emergencies. President Gugliotti did talk to the Town Manager and she was told that someone will be put in charge of monitoring the service.
- Michael Farrell update-The next step is a Fact Finding which means everyone sits down and talks about the problem. We filed a letter from Atty. Harrington to CHRO saying that we don't believe we are within their jurisdiction and asking them to reconsider.

- Insurance understudy-President Gugliotti will be the insurance understudy when her term as president is over.
- Goals-the President handed out a Goals Action Plan worksheet to make sure that the Board members knew what they are responsible for and that the target dates can be met.

**New Business:**

- Board Elections-Because of no Corporate meeting in August the Board went over the time line of getting the information out to the membership. John Boullie made a motion to go without minimum requirements for any candidates for the Board this year with Lynn Sedlak seconding. Motion was approved with one Ken Sedlak opposing.
- There will be no Board Award given out this year. The rocking chair for Clarence Evans will be awarded at the Annual Dinner
- Ken Sedlak made a motion to retain Laura Ward for the department with Jean Barton seconded. There will be two contracts for Laura. One for the budget account Recruitment and Retention and the other contract will be for the Corporate.
- Police Assoc. ad for phone book was approved.

Motion to adjourn was made by K. Sedlak and second Sue Jansen.

Meeting was adjourned at 2105.

(GB)