

MINUTES OF THE 819th BOARD OF DIRECTORS MEETING, June 2, 2011

President called the meeting to order at 1905 hours.

Present were: J. Barton, J. Boullie, D. Bourgard, G. Garger, M. Gugliotti, S. Jansen, C. Kunzelmann, H. Reeser, L. Sedlak, K. Sedlak and R. Shillington Excused: M. Trick

Other Members Present were: D. Bianchi

Minutes of the 818th Board Meeting were approved, on a motion from H. Reeser and seconded by K. Sedlak

Communications:

- Jean Barton brought before the board for Explorer Tom Sherber, who is an Eagle Scout, a request to do his Eagle Scout project at Company 3. President Gugliotti asked Jean to tell Tom that he has to write up what the project is and submit it to Dave Bourgard who will bring it before the Board.

Correspondence:

- Thank you note to the Ladies Auxiliary from Marge Wills' family.
- Thank you note to the department from Marge Wills' family.
- Letter from Life Star telling us how great it was to work with the members at a scene.
- Donation from Penny Woodford.
- Donation in memory of Marge Wills from:
 - John & Gloria Lobre
 - Marilyn Evanyo Ehrhardt
 - Sue Jansen
 - Jennifer and Jack Abuhoff
- Canaan will be hosting their 100th Anniversary parade on July 16, 2011

Personnel Services:

- Dianne Taylor has resigned from the department as of June 1, 2011
- Marion Ryan from the Ladies Auxiliary volunteered to be on the Good and Welfare committee

Treasurer's Report: Treasurer Sue Jansen

- Budget Account-Sue went over the reports with the Board
- Corporate Account – Sue went over the reports with the Board. There were questions about some line items, but they were explained. Sue and Grace Bianchi worked on a budget, but without history it was hard. The Board will be looking into setting up a new Corporate budget for November 1
- Motion was made by Sue Jansen and seconded by Harvey Reeser to make a donation in memory of Joe Woodford to Town of Avon Department of Social Services Special Needs Fund. This was approved.
- Motion was made by Harry Reeser and seconded by Lynn Sedlak to liquidate the AllianceBernstein stock that is not performing well. This was approved with John Boullie abstaining.

Secretary's Report – Jean Barton

- AOG COM-1 – Motion was made by John Boullie, after some discussion, to delete this AOG since all bookkeeping records will be in QuickBooks, This was seconded by Greg Garger. Motion was approved.

Town Representative: Dave Bourgard

- Company 1:
 - The ceiling and light replacement is moving along. The Town received a bid for \$10,000 for the drop ceiling. Dave asked the Town to get a revised bid that would have the Town install the 2 X 2 panels only. This might be done if there is any money left in the budget for this year.
 - There is a work order in to repair the automatic bay door for T-16 and E-9. They do not work all the time.
 - There is a work order for painting the block area where the generator was removed.
- Company 2:
 - No new work orders at this time.
- Company 3:
 - No new work orders at this time.
- Company 4:
 - The Town will be working on the water leak in the kitchen area. They will first remove the flag pole, tree and plantings from in front of the building. They will try to save the Red Maple tree. They will then dig down and seal the foundation and install curtain drains.

Chief's Report: Captain Kunzelmann

- Still working on the exit interview procedure. Director of Headquarters Joe Kuzma and Assistant Chief Bruce Appell are the lead persons.
- Damages to apparatus-There was a meeting with the Chiefs and Captains about this. There will be safety stand down meetings this coming Monday at all of the companies. Right now the focus is on safety first. If the same person is involved in damaging the apparatus more than once then the Chief will look into disciplinary action. Town has been very good about doing the repairs on these trucks which keeps the cost down.
- Social Policy draft was presented to the Board to look over and approve so that it may be used by the department.
- Fitness Program-Failed. Not enough members participated.
- Hoping the Lieutenant search should be completed by next week. Captain Kunzelmann is hoping to have the grading of the applicants on the Chief's desk next week.
- The Chief will be reinstating Captains in all stations. There are 4 members who are interested in becoming Captains. The new Captains will be appointed and not by the past procedure. A new Assistant Chief will be appointed in July.
- Emergency Repair Budget-This is pretty well spent. Only 50% of the pump testing and vehicle testing is done. There is money in other areas of the budget and the Chief and Assistant Chief Appell are keeping track.
- EMS- Town has an agreement with AMR to be the primary EMS service. With the State budget concerns, UCONN is talking about possible reduction in service. The Chief did get reassurance from the Chief at UCONN that they will continue to give us service in a fire department capacity. Dr. Corrado and Retired Chief DiPace will keep the Board informed on this.

Committee Executive: Rob Shillington

- There was an issue with one of the Explorers using Facebook to inform the Explorer members that attendance at the funeral of Marge Will was mandatory. This issue has been taken care of. There was another issue about Explorers officers being mean to another Explorer. The Board decided that since Harvey Reeser goes to the Explorer meetings he would be the Board's liaison for the Explorers.

- Food Drive-Rob Shillington brought before the Board a request from Joe Kuzma to do a Food Drive on June 25th at Stop and Shop. A motion was made by Sue Jansen and seconded by Harvey Reeser. This was approved.
- Harvey Reeser asked the Board if a fund raiser could be done for work on the Mack Truck. President Gugliotti suggested that Harvey write something up and submit it to the Board.

Old Business:

- Mike Farrell update-President Gugliotti has spoken with the Town Attorney, Mike Harrington who has been in contact with the lawyer that was appointed to the department by our insurance company. The lawyer told Mike Harrington that what was being done was right and they would insure the department. Mike Harrington thinks we should hear something within the next 2 months.
- Social Events-Jean Barton had a meeting with Harvey Reeser and Dennis Bianchi to see how they could make cuts to the Clambake and Annual Dinner.
 - Clam Bake-It was decided that Jean would cut the invitations to some of the outside people. The police dept. would still be invited. They would cut some of the seafood and maybe look into doing just one meal instead of two. The budget for the clam bake will be \$6,000.00 for this year.
 - Annual Dinner-It was decided to keep the dinner at the Farmington Club, but the Board will revisit this again. It was also decided to eliminate some of the invited guest to keep the cost down.
- Insurance Understudy for Bud Desmond-President Gugliotti will talk to Bud.
- Cost of Service Project-President Gugliotti will get together with Laura Ward to come up with a pamphlet of information to give out to the public.

New Business:

- Mack Truck-The use of the Mack Truck will be the responsibility of the Chief, but the Board will oversee the expenses.
- Social Media Policy-Was tabled for now so that Board members could look over the draft that was given to them.

Motion to adjourn was made by K. Sedlak and second Sue Jansen.

Meeting was adjourned at 2135.

(GB)