

MINUTES OF THE 816th BOARD OF DIRECTORS MEETING, March 1, 2011

Vice President Sedlak called the meeting to order at 1900 hours.

Present were: J. Barton, J. Boullie, D. Bourgard, G. Garger, C. Kunzelmann, S. Jansen, H. Reeser, K. Sedlak, L. Sedlak, R. Shillington. Excused: M. Gugliotti

Minutes of the 815th Board Meeting were approved, with some corrections, on a motion from J. Boullie and second by G. Garger. J. Barton abstained.

Communications:

- Mike Farrell addressed the Board regarding his formal request for a discipline Review Committee to convene on his behalf. He has not heard anything from the Board or the department, just from our attorney. Mike is adamant that he is owed a response from the Board itself, who he feels is hiding behind counsel. Vice President Sedlak reminded Mr. Farrell that this portion of the meeting is for public input only, no discussion. Mr. Farrell reiterated that his issue is not going away and he is not going anywhere until he receives an explanation from the Board itself. Vice President Sedlak stated that in President Gugliotti's absence, he will let her know of Mike's request and will let Mr. Farrell know what her answer is.
- Laura Ward, WardComm, addressed the Board regarding:
 - **Facebook** - a possible department Facebook page is another vehicle to reach out to the community. Limitations can be put in place to address concerns as to what gets posted and shared. Laura would administer our page as could any Board members, officers, or designated members. No expense is incurred.
 - **Jarrett's Castle competition/fundraiser** – Laura described this event that will begin later this month at Winding Trails in Farmington. Ed Jarrett, from Canton, is attempting to break his record in the Guinness World Record for the tallest sand castle. The department can compete against other entities for things such as who can move the most buckets of sand in a certain amount of time. This event can also be used as a department fundraiser.

Correspondence: Secretary Jean Barton

- Chief Trick received thank you notes from:
 - Ann Tilson, 355 Huckleberry Hill Rd., thanking Lt. Tom Kline for coming to her aid when her alarm system malfunctioned.
 - Kenna Daly and Kirk Tavigian, Jr., 23 Cambridge Crossing, for the Chief's assistance with water leaking into their home this winter. A \$100 donation was included.
 - Louis and Sadie Collacchi, 3 Keystone Circle, for the Chief's assistance with cracking roof sounds at their home. A \$25 donation was included.
- \$100 Donation - from Pamela and Bill Ferrigno in memory of Silvio Brighenti.
- Parade invitation received for the East Hartland parade on July 30th.

Personnel Services: Vice President Sedlak

- Probationary Member Alex Battaglino – resigned and was dropped from the rolls.
- Chief Trick has awarded Chief Challenge Coins to:
 - Lt. Tim O'Neil – for his rescue of a dog and the dog's owner in January.
 - Lt. Tom Kline - for devoting over 30 hours to revamp the department's telephone and voice mail system.
 - Firefighter Dave Costill – for devoting over 20 hours coordinating the winter of 2011 hydrant 'dig out'.

Treasurer's Report: Treasurer Sue Jansen

- 1% Budget Giveback – working with the Chiefs, 1% was cut from our operating budget as well as 1% cut from the Hydrant Budget.
- Corporate Fund – a new 'Profit & Loss YTD Comparison' report, created out of QuickBooks, now provides us with information regarding the funds and YTD activity in this account. The Treasurer cautioned the Board that so far this year, we are spending more than we took in. This report will be a helpful tool as we consider financial expenditures going forward.
- Encumbered Funds – great progress is being made on reducing Encumbered Funds. Our oldest item now only goes back to 2008/2009 fiscal year.
- 1099s – Dave Bourgard questioned why monies from traffic duty is going into Box 7 vs. Box 3 and creating a tax burden for those who do traffic duty. After much discussion and differing opinions, it was determined that the Treasurer should consult with the town attorney on how traffic duty monies should appear on the 1099s for next year.

Secretary's Report: Jean Barton

No activity on AOGs this month.

Committee Executive: Rob Shillington

- Continuing to look at the Explorer Program as a whole.
- Determining who is certified to participate as an advisor.
- As a result of a recent issue raised by a parent, discussion led into if and when any disciplinary action is needed, who would issue it? The Board, not the Line, is responsible for the Explorer program.

Town Representative: Dave Bourgard

- Company 1:
 - New bay door openers installed on the center and south doors.
 - The new Green and Red light system for exiting the bays is installed.
- Company 2:
 - Repairs are complete in the lower bathroom and with the windows. Thanks to Jean Barton for taking on this project.
- Company 3:
 - Repairs in the lounge will be complete after the carpet is cleaned.
 - The town is working on the ceilings, damaged from the ice melt, in the meeting hall, kitchen, and furnace area.
- Company 4:
 - The on-going water problem continues. The town will dig up the front and fix this spring.
 - Light sensor will be installed in the bay area.
- Mack Garage:
 - Heating fuel usage is high because of the windows, bay door, and an opening in the attic. Jean Barton will obtain an estimate to address these items for the next Board Meeting.
 - H. Reeser will work with Assistant Chief Appell to obtain estimates for the additional work needed on the Mack.

Chief's Report: Captain Kunzelmann

- Exit Interviews – The officers continue to work on this. G. Garber will send a document he has to Chief Trick and Vice President K. Sedlak.
- Capital Improvement Budget – Chief Trick had a very productive meeting with Bill Shea. Mr. Shea requested some additional information that the Chief is working on.
- SPARK Program – Dennis Bianchi will take on this project.

Old Business:

- Mike Farrell's concerns – the Board has retained counsel and all communications should go through the President and the Town Attorney.
- 2011 Goals and Objectives – The Board met on February 27th and established current and future goals for the Chief and the Board.
- Mission Statement – On a motion from J. Boullie second by J. Barton, the Mission Statement will remain as is.

New Business:

- Illegal Discriminatory Claim – Vice President Sedlak notified the Board that Mike Farrell has filed an Illegal Discriminatory Claim against this department with the Commission on Human Rights and Opportunities. This claim was turned over to the Town Attorney.
- Custom 993 New Balance Program – currently it's a work in progress. If money is spent on this program it is expected that something will be given in returned.
- AVFD on Facebook - on a motion from R. Shillington second by J. Boullie, the Board approved to trial this for one month. H. Reeser opposed. Administrators will be Laura Ward and Rob Shillington.
- Avon Little League Sponsorship – on a motion from H. Reeser and second by G. Garger, the Board approved to sponsor a team this year.
- Jarrett's Castle – on a motion from R. Shillington second by S. Jansen, the Board decided not to participate in this event. L. Sedlak abstained.

Motion to adjourn was made by H. Reeser and second J. Boullie.

Meeting was adjourned at 2107.

(JR)