

MINUTES OF THE 830th BOARD OF DIRECTORS MEETING, May 1, 2012

President Ken Sedlak called the meeting to order at 1900 hours.

Present were: J. Barton, D. Bianchi, D. Bourgard, J. DiPace, S. Jansen, K. Sedlak, L. Sedlak, R. Shillington and M. Trick. Excused: S. Johnson, P. Buonome

Other Members Present: P. Kiser

Minutes of the 829th Board Meeting were approved with one correction.

Communications:

- Pat Kiser asked the Board for permission to do a written History of the Department. Jon Widing and Pat have been gathering historical information. President Sedlak suggested that Pat and Jon present something in writing to show contents and layout to the Board.

Correspondence:

- J. Barton presented thank you notes, donations and other correspondences.

Personnel Services: L. Sedlak

- President Sedlak read an email he received from Henry Gregoire resigning from the department.
- The department has 4 new members and 1 reinstated member. The four are: Jason Ronan, Lindsey Ryan, Jeremy Kaswer and Ethan Pardee. The reinstated member is Lauren Papa.

Treasurer's Report: Treasurer Sue Jansen

- Sue reiterated that the budget should be spent by all members that control line items. The Chief stated that there are some testing that have not been done to the apparatus which will use up quite a bit of the budget. The Chief informed the Board that the damage to E-9 totaled \$4,100 with a \$250.00 deductible and he also is having the driver side windshield on E-9 fixed. He felt that since the windshield on the passengers' side was damaged he wanted both sides to have new windows. The driver's side windshield will cost around \$745.00.

Secretary's Report:

- AA-2 on a motion from Lynn Sedlak and by unanimous vote the following changes were made to this AOG.
 - Page 3 under Appeal Process before changes read as follows:
Any of the aforementioned levels must be submitted to the Committee in writing within seven (7) days of the original action
 - After changes were approve it now reads as follows:
Any of the aforementioned levels must be submitted to the President or designee in writing within seven (7) days of the original action
 - Page 3 under Appeal Process before changes read as follows:
Level Four case appeals shall be forwarded directly to the Board of Directors in writing within seven (7) days of the original action.
 - After changes were approved it now reads as follows:
Level Four case appeals shall be forwarded directly to the President or designee in writing within seven (7) days of the original action.

- Page 3 under Appeal Process before changes read as follows:
The appeal hearing must take place no earlier than seven (7) days and no later than fourteen (14) days from receipt of said request
- After changes were approved it now reads as follows:
The appeal hearing must take place within a reasonable amount of time from receipt of said request.
- Conversion of AOG's to Ops Manual was tabled until the June Board Meeting

Committees:

- Explorers: J. DiPace
 - No report
- Fundraising: D. Bianchi
 - The letter is done. Dennis will be picking up the letter from the printer on Wednesday May 2. He hopes to get all letters out before Memorial Day.
 - Fill the Helmet: Colony Grill on June 6th from 5 to 9 pm. Will need members to work with the wait staff during those hours. All tips will be donated to the department.
- Recruitment and Retention: J. DiPace
 - Only 36 members have filled out the survey for the CT. Fire Chief's' Grant. This survey will help us with our demographics to recruitment and retention. Ramona Mansfield is the Advocate for our department.
- Publicity Discussion: D. Bianchi
 - Dennis said that at the end of every article the same department info is used. He thinks that it should be changed around and other information should be used from time to time. President Sedlak said he would check with Laura Ward about this.

Town Representative: Dave Bourgard

- Neighborhood Grant
 - Getting quotes for the lights at Company 2 and 4
- Alex at Public Works told Dave it would be a couple of weeks before the bay door at Company 1 can be fixed.
- All 4 stations have had their grass mowed.
- Dave Theriault will get the sensors for Company 4

Chief's Report: Chief Mike Trick

- Chief is going to appoint a Medical Coordinator to take over all medical reports and physicals.
- The Captain of Special Ops will keep the medical kits replenished.
- Assistant Chief Kunzelmann and Director of HQ, Lynn Sedlak will work together to get any members that have not had a physical recently to do so.
- Next officers meeting will be next Thursday, May 10. Any and all Board members are invited to attend.
- Form 25 Physical Examination Report for Firefighters has been revised. This is the form that members will bring with them to their own doctor.
- There will be a meeting with FEMA this Thursday, May 3rd which Assistant Bruce Appell will attend. Sue Jansen stated that she will attend also.

Old Business:

- Board of Directors' Job Descriptions tabled until June
- Change of Active Veteran Status tabled until June
- Tot Finders and Pet Finders – Dennis Bianchi got some samples to show the Board. After some discussion and with an objection from Jamie DiPace the Chief decided to get some to give out to people that ask for them only and Dennis said he would explain how and where to put the Tot finders when asked for one.

New Business:

- Neighborhood Assistance Grant – President Sedlak is in the process of getting the paperwork completed. Again this year he will be asking for Energy saving projects money.
- Kitchen and Dinners – Harvey Reeser resigned from being the head cook. Mike Kachmar and Cliff Dudley told President Sedlak that they would do the April family dinner and the May Corporate meeting, but that was all they could commit to. After some discussion it was decided that President Sedlak would ask at the Corporate meeting if there was someone interested in taking over as head cook. If no one comes forward then he would talk to all the Captains about having their companies do the cooking once a year at Corporate meetings. Jamie DiPace suggested that someone from the Board check with the different restaurants in town to see if at the Corporate meetings they could have one of their chefs cook for the department. Jean Barton said she would check with different restaurants in town to see if this is something they would be interested in.

Meeting was adjourned at 2050 with a motion from Jean Barton and seconded by Dennis Bianchi

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