

## MINUTES OF THE 818<sup>th</sup> BOARD OF DIRECTORS MEETING, May 5, 2011

President called the meeting to order at 1905 hours.

Present were: J. Boullie, D. Bourgard, G. Garger, M. Gugliotti, C. Kunzelmann, S. Jansen, and K. Sedlak. Excused: M. Trick, J. Barton H. Reeser, R. Shillington, L. Sedlak,

Other Members Present were: A. Corrado, J. DiPace and T. Kline

Minutes of the 817<sup>th</sup> Board Meeting were approved, on a motion from

### Communications:

- EMS – Dr. Corrado, provided Paramedic ALS update, no action requested, need to keep an eye on oversight/quality control of changed system effectiveness
- Legislation update by Retired Chief DiPace, told the board about some funding changes that will affect the department's training budget.
- Pink Fire Department Shirts-Ramona Mansfield via Ken Sedlak asked for permission to have these shirts made up and sold for a breast cancer fundraiser. Ken was asked to talk to Ramona to get more information for the Board.

### Correspondence:

- Dana and Linda Robbins made a donation to the department for the rescue of their cat.

### Personnel Services:

- Diane Theriault was approved for Active Veteran status with a motion made by K. Sedlak and seconded by S. Jansen. This will be brought before the membership for vote at the May Corporation meeting.

### Treasurer's Report: Treasurer Sue Jansen

- Spending vs. Budget in the Operating Budget - S. Jansen brought to the Boards attention that they need to make sure that budgeted funds are being spent before the end of the budget year.
- Corporate Account – S. Jansen told the Board that there is more money going out than coming in and that there needs to be a budget moving forward.

### Town Representative: Dave Bourgard

- Company 1:
  - The exhaust system for removing truck exhaust from bay area is going to be installed by the town and should be completed by Sept. 1<sup>st</sup>.
  - From the CL&P report, the town is going to get a cost breakdown for replacing the lights in the main entry, meeting room and the hall going to the lounge. The town will remove old drop ceiling and lights. They are getting a new bid for the drop ceiling replacement. If the town does the removal of the ceiling and lights this will save almost \$3,500 in labor. The new lights will go on to our CL&P bill over the next 3 years. If we can find money from our budget at the end of the year I think it's time to get the ceiling done. D. Bourgard should have a bid for ceiling by the next Board meeting.
  - Cleaning crew is not doing a good job at all the stations.
- Company 2:
  - No work orders at this time.
  - There will be no lighting updates at this time because of the long payback time of almost 12 years.

- Company 3:
  - We will be going ahead with the work on new lights for Co. 3 that CL&P had on their report. Cost of \$5,082.73 with incentive of \$1,172.19. Our cost is \$3,910.54 payable over 36 months or \$108.63 each month on our CL&P bill.
  - The sidewalk repairs will be done when the town gets done with the street sweeping.
- Company 4:
  - The town will be replacing the sidewalk by the south entry into the bay area. (same time as Co. 3)
  - No lighting updates for Co. 4 because of the long payback time of over 10 years.
  - Work order put in for trim that needs to be done in kitchen area.

#### **Chief's Report: Captain Kunzelmann**

- John Papapietro's leave was extended for another 90 days.
- 3 applications have come in and there are some new Explorer applications that were received.
- St. Andrew Drive fire – Good job done by everyone that was there. We did have equipment damage which we are checking to see if the home owners insurance will pay for. There was also a radio lost.
- Keeping a close watch on the emergency repair budget. Engine 11 cost \$6,200 to repair. There will be pump testing and servicing.
- Joe Kuzma would like to make a presentation to the Board at its June meeting.
- Need to recruit members for HQ because there are areas that still need a lot of attention.
- The fitness initiative – The numbers are not there to pay for this program.

#### **Old Business:**

- Mike Farrell update-The department submitted our report to CHRO. Mike Farrell had an opportunity to submit a rebuttal which he did. We are now waiting to see what happens
- Secretary of the State website Mel talked to the Town Manager, Brandon who told her it was ok to put the Town Clerk as the agent for service.
- Company 3 rug. Dave will talk to Paul Hoekman.
- Cost of Service Project – John Boullie put together what it cost the department this spring for basement pump outs. He came up with \$125 per call. The Board is hoping to use this information to help decide if this is something the department wants to keep doing and whether we want to give each home owner a pamphlet about our department and asking for a donation.
- Went over all the goals to make sure that all Board of Directors has a goal to work on.

#### **New Business:**

- Request from Firefighter Farrell to take the Antique Mack to Waterford Antique Fire Apparatus and Car show. Cost is \$30.00. Motion was made by Greg Garger seconded by Sue Jansen, Motion was approved.
- Fundraiser for Breast Cancer – AVFD Pink T-shirts, Ramona would like to know if she could use the department logo and name. After some discussion it was decided to go back to Ramona and get more information.
- EMS – President Gugliotti will call the Town Manager, Brandon to discuss the Board's concern about lack of oversight.
- Firefighter 1 & 2 reimbursement – The State is not going to reimburse the fire departments. This will affect our training budget.

- Clam Bake – John Boullie made a motion to check pricing of catering with Sue Jansen seconding. Vote was taken and not approved.
- Corporation Funds – Sue Jansen and Grace Bianchi will work on doing an historical research to see how much money has come in and how much the special functions cost for 3 years.

Motion to adjourn was made by K. Sedlak and second Greg Garger.

Meeting was adjourned at 2135.

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