

MINUTES OF THE 824th BOARD OF DIRECTORS MEETING, Nov. 10, 2011

President called the meeting to order at 1904 hours.

Present were: J. Barton, M. Gugliotti, S. Jansen, K. Sedlak, and L. Sedlak,

Excused: D. Bourgard, G. Garger, H. Reeser, R. Shillington and M. Trick Unexcused: J. Boullie

Other Members Present: B. Appell

Minutes of the 823rd Board Meeting were approved, on a motion from L. Sedlak and seconded by S. Jansen.

Communications:

- Two Captains approached Jean Barton and asked if the Police Dispatchers could be made Honorary Members. This will be taken up under new business

Correspondence: J. Barton

- Thank you note to Assistant Chief Bruce Appell for doing a demonstration for Reflexite 101 night demo.
- Thank you note from Frank Miller for the department's donation in his father's memory
- Thank you note to Jean Barton for all she did during the wake and funeral of Cliff Crawford.
- Donation received in memory of Courtney Sinder
- Received a check in the amount of \$130.00 for fundraiser at Chili's in September
- Donations thru the United Way
- Save the date card for the Torchlight Parade in Windsor on Dec. 10, 2011

Personnel Services:

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Treasurer's Report: Treasurer Sue Jansen

- Budget Account – Transferred \$75,000 from savings to checking to cover the Expense Reimbursement Checks. The checks are all printed and ready for Monday. All invoices from Storm Irene have been given to the town for their paperwork to FEMA. Sue Jansen will contact Charles in accounting to find out if the Town does get money if we will be reimbursed for our invoices submitted, manpower and apparatus.
- Corporate Account – Need to start purchasing the items from the Annual Raffle money. Went over the Corporate Budget for 2011/2012. Some changes were made and the Corporate Budget was approved by a motion from Ken Sedlak and seconded by Lynn Sedlak.
- Directors' Insurance – This insurance is through the Town and does cover the Board.

Secretary's Report: (None)

Committees:

- Annual Dinner – There are 148 people coming. There will be Beer and Wine only. If someone wants a mixed drink they will have to pay for it. Jean is sure that the final cost will be under the \$8,000 she was asked to keep. Jean Barton is stepping down from Social Committee Chair. She has other responsibilities to the department that she would like to devote her time to.
- Fundraising Letter Campaign and other Letters – Lynn Sedlak is looking into what type of letter should be sent and when these letters should be sent out. She is trying to put a data base together and has asked IT to write a report from firehouse that will give an address and what the call was. One letter will be sent to any citizen that we have responded to and Lynn is drafting this letter. The second letter will be sent to all town addresses in lieu of the big raffle. Lynn is working on both of these.

Town Representative: Not Present

Chief's Report: Assistant Chief Bruce Appell

- From Oct. 29th to Nov. 10th there has been 192 calls related to Storm Alfred.
- Packet was submitted to the town for Storm Irene to add to FEMA claim.
- Storm Alfred – Bought new chain saws, L-12, E14, E10 had some damage, E9 lost a tire chain and replace a generator all due to the storm
- Will need to run reports for manpower and apparatus usage
- Feedback from the Task Force drill – The other departments that participated said it was a great drill. There will be a debriefing with the other department officers Nov. 30, 2011

Old Business:

- Social Media Policy –Greg Garger is doing the changes and will submit the policy at the December Board meeting for approval
- Membership Policy – Posting new applications for comments, but the comments will be directed to the Chief or the Director of HQ. As of Nov. 10, 2011 new members will not be voted in and probationary members will no longer be voted to regular membership
- Capital Improvement Budget – Ken Sedlak and the Chiefs met with the Steve Bartha, Assistant to the Town Manager, who gave them some good input on how to present things. Ken and the Chiefs decided to eliminate the light tower and the ATV, added improvements to the radio system. Steve also gave them hints on how to structure the fire house. The department will ask for \$50,000 seed money to start a feasibility study. If we get this money than we can start getting this going.
- Goals – Most are still in progress.
- AOG JD-1 – After much discussion it was decided to keep this AOG as is.

New Business:

- AOG EX-4 – On a motion from Ken Sedlak and seconded by Sue Jansen it was voted to eliminate 1st and 2nd Lieutenants and just have Lieutenants with 100 Bonus Points, All Bonus Points for all committees are eliminated, eliminate Bonus Points for Welfare and Cheer.
- AOG AA-3 – This will be looked at next Board Meeting.
- Next Board Meeting – It was decided to meet at 6:30 on December 1 so that members of the Board can go to the Capital Improvement Budget presentation at the Town Council meeting
- Honorary Membership – Two officers approached Jean Barton to ask if the Police dispatchers could be honorary members. After some discussion a motion was never made.
- Pins for Board Members – Jean Barton will look into options and pricing.

Motion to adjourn was made by Ken Sedlak and seconded by Jean Barton.

Meeting was adjourned at 2130.

(GB)