

## MINUTES OF THE 823<sup>rd</sup> BOARD OF DIRECTORS MEETING, October 6, 2011

President called the meeting to order at 1900 hours.

Present were: J. Boullie, D. Bourgard, G. Garger, M. Gugliotti, S. Jansen, K. Sedlak, L. Sedlak, H. Reeser, R. Shillington and M. Trick Excused: J. Barton

Minutes of the 822<sup>nd</sup> Board Meeting were approved, on a motion from Rob Shillington and seconded by L. Sedlak.

### **Communications: (None)**

### **Correspondence: K. Sedlak**

- Thank you note from MDA on the tenth anniversary of 9/11 for all the department does for the community, country and MDA.
- Thank you letter from the Helen & Harry Gray Cancer Center of Avon for the cooking crew cooking at their annual Ride/Run against Cancer event on July 17, 2011
- Thank you letter from Brianna Baldwin for having the opportunity to attend the week long Summer Fire Explorer class at the Connecticut Fire Academy in Windsor Locks.
- Donation received.

### **Personnel Services:**

- Pat Leonard has resigned from the department due to getting a job in Florida. He is a member in good standing. Ken Sedlak made a motion with John Boullie seconding to accept with regret.
- Dave Bourgard received a letter from Sharon Levine-Shein for her personal leave which will be from the end of October until the end of April. He will pass this along to Joe Kuzma.

### **Treasurer's Report: Treasurer Sue Jansen**

- Corporate Account – Went over the 2011/2012 budget. After much discussion about the budget and how to balance it Lynn Sedlak made a motion to eliminate the Annual Raffle and to do a letter mailing campaign for donations instead. John Boullie seconded the motion and a vote was taken. Motion to eliminate the Annual Raffle and go with a letter campaign was approved. Lynn Sedlak will do the letter campaign for the end of the year and she will help with the other letter campaign. \$10,000.00 was put in the 2011/2012 budget for the Annual Dinner. After a lengthy discussion it was decided that Rob Shillington would contact Jean to see where she is with pricing. Rob will see if Jean can get the price lowered to below \$50.00 per person. Board would like to have the Annual Dinner cost around \$8,000.00.
- Budget Account – We are now receiving interest on the budget money in Farmington Savings Bank. The interest for the month of September was \$25.84

### **Secretary's Report: (None)**

### **Committees:**

- Annual Dinner – After some discussion John Boullie made a motion to invite Brandon Robertson, Town Manager, Laura Ward and 2 members of the Avon Jr. Women's Club. Lynn Sedlak seconded. This motion was accepted by a vote of 5 to 2
- Department Calendars: Need to get them out into the homes. They are at the library and the town hall.

### **Town Representative: Dave Bourgard**

- Company 1 – The town has taken down the ceilings in the meeting hall, foyer, hallway to the lounge and in the lounge. The ceiling material was tested for asbestos and there was none. Next week the contractor will be there to put up the grid for the new ceilings. The contractor will look into the ducts to see if there is a need to clean them. If anything is found the town will contact a contractor to get them cleaned. Once the grid is up the contractor for CL&P will come in and do the lights. The front apron will be dug up sometime after Oct. 17. Will have to move the trucks out for 3 days. The town will make room at the town garage and give keys to the department.
- Company 2 – From the Neighborhood Grant depending on how it was written up the lights and windows will be replaced.
- Company 3 – Some sensors are needed in the bay area and 4 lights that were not done. Bruce Williams is working on the lights. Outside lights can be done with the Neighborhood Grant.
- Company 4 – Planning on using the Neighborhood Grant for the lights inside and out.
- Quote for Generator at Co. 2 - Received a quote from Alex at Buildings and Ground for work on the generator. \$1,692.80 to fix the generator. The Chief said to take this out of Emergency Repair from the Town Budget.
- Mack Garage – Damage is repaired.

### **Chief's Report: Chief Trick**

- Ladder 12 – All the damaged incurred is partially covered by insurance. While it was being worked on they found that the aluminum was oxidizing under the paint. The town is having problems with their equipment due to the de-icing agent being used. Next year's department's budget will include having all apparatus undercoated to help prevent this from happening.
- Task Force 54 Drill – This drill will be on Oct. 23, 2011. Security Drive will be shut down and PMP Company will be used for the staging area. Assistant Chief Bruce Appell is working with Bud Desmond on the insurance issues for the Task Force drill. All the other towns involved will be checking with their insurance companies.
- Truck Committee – Looking for bids right now. Looking into working with Rosenbauer to spec out a truck to our specifications, they would build it, put Avon Volunteer Fire Dept. on the truck and then they would use it to bring to different shows and then after a year we could purchase it for less than a new one, but they would warrantee it as if it was a new truck. Doing this we could probably save around \$100,000
- Social Media Policy – Chief Trick checked with the Police Dept. and they do not have any such policy but with the new law they will. There is now a law on the books preventing any EMS, Police or Fire personnel from taking pictures at a scene and posting them on any social media. The Chief will send out something through Avonfire about this new law.
- Chief Trick put in a grant for new set of gear for all front line firefighters. This way they would have a second set of gear if a situation should arise that one set is not available for them to use.
- Sub-divisions – The town is in the planning stages of looking into changing the sub-division regulations to require islands in all cul-de-sacs. The Chief is planning to attend a Planning and Zoning meeting to express his views on this in regards to our apparatus being able to get to houses in an emergency.
- Chief Trick asked Assistant Chief Kunzelmann to tell the Board about the training facility.
  - The training facility was approved by the Town of Farmington.
  - The cost per town would be \$345,000\* per town.
    - \*\$203,000 already paid by Farmington
    - \*Farmington is looking into in kind contributions (i.e. a company that does certain projects for no cost)

- \*If the in kind contributions can be found than the cost to the different towns could be \$200,000.
- Avon must decide soon because there are other towns that are interested in participating in the funding and use of the facility.
- Land is approved. Farmington is hoping to break ground in July of 2013.

Old Business:

- Social Media Policy – Greg Garger looked over the original Social Media Policy and made some changes and recommendations. John Boullie made a motion to accept with the changes and Sue Jansen seconding. Motion was approved.
- Election of New Board of Directors – Ken Sedlak and Jean Barton interviewed all 5 members. The members who are running are Dennis Bianchi, Jamie DiPace, Steve Johnson, Kristen Shaw and Rich Shillington. It was decided that each member who is running will be able to address the membership for 2 minutes if they wish at the November Corporation meeting. An effort will be made to make sure only eligible members vote. A motion was made by John Boullie and seconded by Rob Shillington to go with an open slate instead of recommending 3 people for the membership to consider. Motion was approved.

New Business:

- Neighborhood Assistance Grant – President Gugliotti received a call from United Illuminating informing her they would give \$5,000 and ConnectiCare also contacted her to let her know that they were giving \$35,000.
- Capital Improvement Budget – Ken Sedlak will be working on this.
- Laura Ward – If we are going to use her more than she may have to charge us more. It was suggested that maybe we could get an hourly rundown of what each project takes and also who should go to her with projects. Ken will work with Laura on how much time she spends on projects and other things she does for the department.
- Mack Truck – Will be going to Granby Oct. 9
- Key Fobs for Probationary Members – The Chief wanted to know if the Board had any objections to him giving out key fobs to probationary members who wanted to be involved more in the department before the 12 months probationary period was up. The Board told the Chief this was a line function and he did not have to bring this before the Board.
- Bonding for Board Members – Sue Jansen will check with Bud Desmond to see what if any bonding the Board members have and also if there is bonding in place for the people who can sign checks from the budget and corporate accounts.

Motion to adjourn was made by Greg Garger and seconded by John Boullie.

Meeting was adjourned at 2030.

(GB)