

MINUTES OF THE 831st BOARD OF DIRECTORS MEETING, June 5, 2012

President Ken Sedlak called the meeting to order at 1900 hours.

Present were: J. Barton, D. Bianchi, D. Bourgard, P. Buonome, S. Jansen, K. Sedlak, L. Sedlak, R. Shillington and M. Trick. Excused: J. DiPace S. Johnson

Other Members Present: B. Appell, Matt Caron, M. Farrell, A. Gelber, Matt Gugliotti, G. Kline, C. Kunzelmann, T. Longworth, R. Mansfield, C. Metz, T. O'Neil, H. Reeser, T. Reller, J. Ryan, J. Wernikoff and B. Wolmetz

Minutes of the 830th Board Meeting were approved with one correction.

Communications:

- Mike Farrell asked to address the board on some issues.
 - Please take into account the comments made at the May Corporate meeting.
 - Activate the Planning Committee. They should be meeting and workings on what the department's needs are.
 - Submitted an FOI letter to President Sedlak and the Town Manager.

Correspondence:

- J. Barton presented thank you notes, donations and other correspondences.

Personnel Services: L. Sedlak

- There is one new applicant. Lynn is trying to get in touch with this person to set up an interview.
- John Deckers' has requested a change of membership status to Retired Veteran. Motion was made by Rob Shillington and seconded by Lynn Sedlak. Vote was unanimous to bring to the membership at the July Corporate meeting.

Treasurer's Report: Treasurer Sue Jansen

- Still working to spend down the budget before the end of the 2011/2012 fiscal year.
- Chief has things in the works such as: hose testing and apparatus repairs and testing.

Secretary's Report:

- AA-2 on a motion from Jean Barton and seconded by Sue Jansen. By unanimous vote the following changes were made to this AOG.
 - Page 2 under Level Four; Multiple Suspensions-last sentence in first paragraph before changes read as follows:
The action of thr Board is to review the motion and forward it to the membership with its recommendation to approve or rescent the motion.
 - After changes were approve it now reads as follows:
The action of the Board is to review the motion to be sure that all procedures have been followed.
 - Page 2 under Level Four; Multiple Suspension-last sentence in second paragraph before changes read as follows:
The motion will be forwarded to the next Corporate meeting with a recommendation for approval.

- After changes were approved it now reads as follows:
The Boards decision is final.
- AA-4 on a motion from Jean Barton and seconded by Sue Jansen. By unanimous vote the following changes were made to this AOG.
 - All lthe Drug Screen (Panel 5 – includes handling) was changed to DrugScreen (Panel 10 – including handling).
- AA-9 on a motion from Jean Barton and seconded by Sue Jansen. By unanimous vote the following change was made to this AOG.
 - Change SOG's to Operations Manual
- COM-3 on a motion from Jean Barton and seconded by Sue Jansen. By unanimous vote the following changes were made to this AOG.
 - Any references to First or Second Lieutenant were eliminated. Lieutenant is used with no distinction of first of second.
 - Under Excused Absences monthly meeting was changed to corporate meeting.
- Conversion of AOG's to Ops Manual still a work in progress.
- Voting Proceedures at Corporate meetings. Jean will look into this and report back to the Board.

Committees:

- Explorers: J. DiPace
 - No report
- Fundraising: D. Bianchi
 - Getting a lot of contributions in. Some letters are being returned by the post office. Some envelops have vacant on them and others have other reason why they weren't deliverable.

Town Representative: Dave Bourgard

- Neighborhood Grant
 - Got quotes for the lights at Companies 2, 4 and 3.
 - Quote for Co. 2 is \$5,921.00
 - Quote for Co. 4 is \$5,975.00
 - Quote for Co. 3 is \$4,246.00
 - The Board told Dave Bourgard to go ahead with the work

Chief's Report: Chief Mike Trick

- Pump testing is done
- Medical Coordinator has not been filled yet.
- IT will need new hardware and software. The server is getting old and will have to be replaced at some point. Captain Kline will be responsible for the budgeting of these items.

Old Business:

- Job Descriptions for Board Members was tabled until next Board meeting. Lynn Sedlak asked the Board members to look it over and give her their feedback.
- Membership Status was tabled until next Board meeting.

New Business:

- Wardcom Contract Renewal was unanimously approved on a motion made by Jean Barton and seconded by Peter Buonome
- Alcohol at Parades – Policy will stay the same. Corporate funds will pay for alcohol at parades.

Executive Session was called at 2020

Board came out of executive session at 2050

Meeting was adjourned at 2053 with a motion from Lynn Sedlak and seconded by Rob Shillington

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