

## MINUTES OF THE 832<sup>nd</sup> CORPORATION MEETING, May 13, 2013

President Ken Sedlak called the meeting to order at 1930 hours.

The Pledge of Allegiance was recited.

**Roll Call** – Present: 75, Excused: 29, Absent: 19.

Motion made to accept the Minutes of the 831<sup>st</sup> Corporation Meeting. APPROVED.

### **Correspondence – Secretary Ramona Mansfield**

- Ramona Mansfield presented thank you notes, donations and other correspondences.

### **Highlights from February & March – President Ken Sedlak**

- Harvey Reeser asked permission from the Board to start looking into doing something for the department's 75<sup>th</sup> Anniversary. Board approved.
- Two members were approved for Lifetime Membership. They are Dave Bourgard and Sue Macy.

### **Treasurer's Report – Treasurer Sue Jansen**

- There were no questions from members about the Operations Budget or Corporate budget

### **Town Representative- Dave Bourgard**

- Will not be able to do anything with the restrooms at Company 4 due to building codes.

### **Chief's Report – Chief Mike Trick**

- Emergency Repair budgeted money is over budget, but with the money we save having some services done by the Town and asking the Captains to let me know if they need to purchase anything we may be able to cover this.
- The State is rewriting the EMS recertification program. This will include new testing.
- The department will be training with the police department on a Smart Triage Standard. This will be coordinated by Assistant Chief Kunzelmann and Captain Adam Corrado.
- Mass casualty drill will be coordinated with the police department and other departments sometime in the fall.
- The Chief thanked Sue Macy for her friendship and her long service to the department. Sue Macy was the one that started the Headquarters section of the department. He also thanked Dave Bourgard for his service and for handling all the fire station buildings and working well with the Town to get things done. Both will be moving out of state.
- The Chief reported for Captain Theriault that there is a new drafting location on Tillotson Road. There is still approval to get from the Planning and Zoning Commission, but the Fire Marshal's office will help with this.

### **AV-2 Assistant Chief Bruce Appell**

- Pump services are being done
- Engine 10 needs valve work done which will be taken care of

### **AV-3 Assistant Chief Chris Kunzelmann**

- Training certificates were presented to the following members:
  - Firefighter I and II along with HazMat Dan Buonome
  - Firefighter I and HazMat Jeremy Kaswer
  - Incident Safety Officer Captain Tom Kline
  - Strategy & Tactics for Initial Company Officer Ramona Mansfield

### **Company 1, 2, 3 – No Reports**

#### **Company 4 – Captain Kline**

- Need a driver for Engine 7 for Collinsville parade and Memorial Day parade
- There is now an app for lamresponding for iPhone and droid phones.

#### **Fire Police – Captain Bourgard**

- Need a driver for Truck 6 for Collinsville parade

#### **Medical Officer – Captain Adam Corrado, MD**

- The department will be using NFPA standards A1500
- There will be more information coming out about the Job Tasks that will be required for all support and interior firefighters and fire police. These will be things that the members do now, but they will be asked to perform them to see how they do their jobs.
- Every member will have to learn about triage. If there is a mass casualty members will have to know how to categorize the victims. Will be doing training on this and the department will follow the State recommendations.
- Captain Corrado will be putting information into the Running Card.

#### **Personnel – Director of Headquarters Lynn Sedlak**

- 2 Probationary Members were moved to Regular Member status. They were Jeremy Kaswer and Ethan Pardee. The Oath of Membership was taken by Jeremy Kaswer with the Director of HQ, Lynn Sedlak, doing the honors. Ethan Pardee was not present so the Oath of Membership will be taken at a later date.
- Motions were made to accept Lifetime Memberships for Sue Macy and Dave Bourgard. Motion was approved. Dave Bourgard will be moved to Lifetime Membership at the end of May since he will be here until then.

#### **Committee Reports:**

- **Membership Committee – No Report**
- **Recruitment & Retention: No Report**
- **Community Outreach: Dennis Bianchi**
  - There will be a work party on May 22 at Company 1 at 6:00 pm to get the fundraising letters ready to mail out. Please let Dennis know if you are going to attend.
  - Citizens' Fire Academy is almost done. Thank you to everyone who helped out. Still need a driver for Rescue 8 on Saturday May 18<sup>th</sup>.
  - Culmination Dinner for the Citizens' Fire Academy will be May 23<sup>rd</sup>. Please let Dennis know if you are going to attend. Needs a count for food.
  - Board approved the Halloween party and the Children's Holiday Party. The Halloween party will be Oct. 26 with a magician for entertainment and the Children's Holiday party will be Dec. 1 with the Rainforest Reptiles for entertainment.
  - One of the raffled rides in a fire truck was completed,
- **Truck Committee: Captain Dave Bourgoin**
  - In the process of modifying drawings.
  - Assistant Chief Appell and Captain O'Neil went to FDIC convention to look at the apparatus and meet vendors and suppliers.
- **Feasibility Study:**
  - There will be a staff meeting with Peter Bounome to go over the report one more time.
- **Cheer and Welfare:**
  - 3 call and/or visits were made to members.

**Old Business:**

- Muster Team – Lt. Nolan did not have enough people sign up, Tom Longworth will work on the truck this fall and winter.

**New Business: None**

**Pot O' Gold** – \$59.25 Bud Desmond

**Attendance** – \$10.00 Rick Solari

**\$25.00 Wal-Mart Gift Card** – Peter Delap

**Visor** – Jeremy Kaswer

**Visor** – Matt Caron

Meeting Adjourned at 2020

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