

MINUTES OF THE 833rd BOARD OF DIRECTORS MEETING, August 7, 2012

President Ken Sedlak called the meeting to order at 1900 hours.

Present were: J. Barton, D. Bourgard, P. Buonome, J. DiPace, S. Jansen, K. Sedlak, L. Sedlak, R. Shillington and M. Trick.

Other Members Present: Matt Caron, Mike Farrell, Matt Gugliotti, Ramona Mansfield, Tim O'Neil, Tom Reller, Tom Sherber, Joe Speich, and Bob Theriault.

Attorney Tom Gugliotti and Attorney Mike Harrington were also present.

Minutes of the 832nd Board Meeting were approved as amended by a motion from Jean Barton and seconded by Rob Shillington.

Minutes from the Special Board Meeting of July 26, 2012 were approved as amended by a motion from Jean Barton and seconded by Rob Shillington

Communications:

- Mike Farrell asked to address the Board with regards to the following items:
 - Formal Charges against Chief Michael Trick for multiple violations of the department's Progressive Discipline Policy, AA-2 with regards to the handling of Mike Farrell's recent suspension.
 - To file a complaint and to request a formal investigation into actions presumed to have been committed by unknown members of the department with regards to Violence Free Workplace policy, AA-11.

Correspondence:

- J. Barton presented thank you notes, donations and other correspondences.

Personnel Services: L. Sedlak

- There are 4 active applications. Waiting for physicals and then will do on line training.
- Barry Wolmetz resigned. Letter accepting his resignation will be sent out.
- There are 4 members who will be going on Education Leave

Jean Barton made a motion to go into Executive Session to discuss legal issues with Attorney Harrington with Rob Shillington seconded. Executive Session began at 19:10.

Board came out of Executive Session at 19:51. Item tabled from Special Board meeting-Matt Gugliotti appeal of limited duty status was tabled until the September Board meeting due to waiting response with regards to an agreement.

Treasurer's Report: Treasurer Sue Jansen

- Corporate – Fundraising letter campaign is doing better than expected.
- Budget – All monies left from the 2011/2012 budget have been encumbered.

Secretary's Report: J. Barton

- AOG COM-6 Disciplinary Review – Change wording in the first sentence from This Committee shall be appointed by the Board of Directors on an as-needed basis to ***This Committee shall be appointed by the President or designee.*** This change will be emailed to all members before the September Board meeting when the change will be voted on by the Board.
- AOG conversion to Ops Manual – Gina Kline is working on this. Lynn Sedlak will contact her to see how she is doing.

Committees Report:

- Explorers – Eight members have graduated this year. The advisors will be working with the explorers to recruit more members this coming fall. Tom Post will be using the Explorer encumbered funds to purchase new bunker coats for some of the Explorers.
- Recruitment and Retention – Took the summer off. Will meet August 23rd with GIS about the grant.

Town Representative: Dave Bourgard

- Neighborhood Grant
 - New lighting was started at Company 2 on Aug. 6. When Company 2 is done then Company 4 will be done.
 - Bid for emergency and exit lights is around \$6,600.
- Painting contract has been signed. The company will start painting once the lighting is done at Companies 2 and 4.

Chief's Report: Chief Mike Trick

- Jane will be leaving Sept. 14th. She has been a tremendous help to the Chief during this year. She will be missed.
- Interference with Walpole MA – Tom Kline had to change all of the members' radios, apparatus radios and station radios because Walpole would not change their signal.
- Fire Marshal Jamie DiPace and Assistant Chief Appell will be meeting with Verizon regarding the problem with Verizon and our antenna.

Old Business:

- Job Descriptions for Board Members – With a motion from Rob Shillington and seconded by Jean Barton the job descriptions for the Board Members that was tabled from the July Board meeting were approved and will be incorporated into the AOG's.
- Membership Committee – Rob Shillington brought before the Board changes to AOG COM-3 for the Board to go over and give feed back to him before approving at the September Board meeting. There will be a Membership Committee meeting at the end of August. Rob Shillington will contact the officers who will be on the committee to let them know the exact date and time.
- On line donations by credit card – Lynn Sedlak checked into a few companies that offer this service. After some discussion Pete Buonome made a motion to go with Merchant Solutions because their fees were better with Jean Barton seconding. This motion was approved by a unanimous vote.
- Training Facility – Town Manager for Avon, Plainville and a selectman for Burlington met with the Town Manager of Farmington to get some questions answered about this facility. There will be a presentation made to the Avon Town Council at the Sept. 6th meeting. If Avon is interested it would cost the town around \$350,000. Any of the towns interested in the training facility would form a LLC and all the towns would have equal share. There was a motion made by Pete Buonome to draft a strong letter to send to the Town Council, Board of Finance and the Town Manager in support of this training facility. Jean Barton seconded and it was approved by unanimous vote. Pete Buonome, Ken Sedlak and the Chief will work on a draft. It was suggested that the letter be signed by all of the members of the Board along with the Chief.

A motion was made by Sue Jansen and seconded by Pete Buonome to bring a discussion of Bonus Points to New Business. Vote was taken and motion passed

A motion was made by Jean Barton and seconded by Lynn Sedlak to bring a discussion about the Special Corporate meeting to New Business. Vote was taken and motion passed.

New Business:

- AOG EX-4 Bonus Points – This was brought to the Board for approval of all bonus points to be awarded for fiscal year 2011/2012. A motion was made by Jean Barton to add Director of Headquarters to this AOG with the same bonus points as a Captain which is 400 points. This motion was seconded by Sue Jansen. Motion was passed by unanimous vote.
- Special Corporation Meeting August 2nd.
 - The membership would like to know before an AOG is changed what those changes are so that they may have time to contact a Board member and give them the members' feedback.
 - Make sure all meeting minutes and agendas are posted on the website.
 - Membership not sure what goes on at Board meetings. Membership is encouraged to attend Board meetings.
- The Board should put something together before the next Corporation meeting.
- Jean Barton asked the Board to read and thoroughly go through all AOG's AA-1 through AWD 3. She would like everyone to look at them, read them carefully and bring to the September Board meeting any questions that they think need to be addressed.

Meeting was adjourned at 2206 with a motion from Peter Buonome and seconded by Lynn Sedlak

(GB)