

MINUTES OF THE 835th BOARD OF DIRECTORS MEETING, October 2, 2012

President Ken Sedlak called the meeting to order at 1900 hours.

Present were: J. Barton, P. Buonome, J. DiPace, S. Jansen, R. Mansfield, K. Sedlak, L. Sedlak, R. Shillington, and M. Trick. Excused: D. Bourgard.

Other Members Present: Dennis Bianchi, Matt Caron, Tom Kline, Jason Mickus, Harvey Reeser and Gail Wernikoff.

Minutes of the 834th Board Meeting were unanimously approved with one spelling correction..

Communications:

- Dennis Bianchi asked the Board if they would approve the money to have a Children's Holiday Party for the members. If they approved the party would be in the afternoon the first Sunday in December.
- Assistant Chief Kunzelmann asked the Board to get something out to the local papers thanking the citizens of Avon for their generosity in the fundraising letter campaign.
- Jamie DiPace told the Board that the flu shots for all members would be held on Nov. 12th from 6:30 to 7:30 before the Corporation meeting.

Correspondence: Jean Barton

- The department has received donations in memory of Jack Wyman.
- J. Barton presented thank you notes, donations and other correspondences.

Personnel Services:

- Lynn Sedlak
 - Former member Dan Bounome was reinstated.
 - 6 new applications were received.
- Ken Sedlak reported that a letter of intent was sent to member John Papapietro. There has been no response from him as of now. It was decided to table any action until next month and J. Barton will try to contact him about his membership status.
- Michael Farrell sent in paperwork to be move to Retired Veteran status. After some discussion. Vote was 4 to 3 to bring his request before the membership.
- Michael Farrell – Recommendation for expulsion from the Disciplinary Review Committee was discussed. Voted to table this action was made. Vote was 4 to 3 to table.

Treasurer's Report: Sue Jansen

- Budget:
 - An updated Encumbered List was reviewed.
- Corporate – Budget for 2012/2013 was reviewed by the Board. Board unanimously voted to approve budget.
- Capital Improvement Budget – This is due on Friday, Oct. 5th. Rob Shillington will send out before it is due for approval.

Secretary's Report: J. Barton

- AOG COM-6 Disciplinary Review – Wording from: This Committee shall be appointed by the Board of Directors on an as-needed basis to: This Committee shall be appointed by the Executive Committee on an as-needed basis. Vote was taken, approved by a 7 to 1 vote.
- AOG conversion to OPS Manual – due to the intricacies and cross references embedded in these documents, this is still a work in progress.

Committees Report:

- Explorers – Jamie DiPace was not able to arrange a meeting with the appropriate people to resolve the problem of the training reports. He will try to get this done.
- Recruitment and Retention:
 - Recruitment is doing really well.
 - Beginning to look at the retention part of the committee.
 - Need more members to respond. Maybe increase the point's value to a higher amount. Since the budget for 2013/2014 is being worked on this could be put into next year's budget,
- Fundraising – The total gross amount is around \$70,000
- Feasibility Study – The first round of meetings are done. Have to meet with the Chiefs to finalize the information. Final report should be done within the next 4 weeks.

Town Representative: President Sedlak on behalf of Dave Bourgard

- Lighting upgrades are almost done.
- Painting at Company 2 should be started early next week.
- Bruce Williams is taking care of the water problem at Company 4
- Need tables at Co. 2. Don't know what happened to the ones that were there.

Chief's Report: Chief Mike Trick

- There were 5 internal candidates for Jane Raczek's position. Katie Cormier was selected with the Town Manager's approval. She will start on Oct. 15th.
- The Chief is having the Public Works department look into putting a Dutch door in place of the door at the HQ office.
- The Town is looking into putting panic buttons in offices where employees are there by themselves. The Chief asked the town to include the HQ office.
- Budget is being worked on.
- Good feedback from Avon Day.
- There will be an article in the local papers about the Chief's Challenger Coin.
- There was a demonstration of the CT Taskforce that was very informative. This is something that the department would be able to call on if help was needed.
- A representative from CIRMA will be at the next officers' meeting to explain the process of reporting any accidents that may happen on a call.
- Looking into filling the position of Medical Director. The Chief is looking to have this filled by the first of the year.
- There is a new dispatcher for the Police Dept. She will be given some training to give her some idea about the fire department.

Old Business:

- Membership Committee met last month. Just starting to get going. There is a lot of work to be done. Will try to meet every month.

New Business:

- Members' Children's' Holiday Party. After some discussion Jamie DiPace suggested that corporate money should be used for this. Board unanimously voted to approve

Meeting was adjourned at 2110.

(GB)