

MINUTES OF THE 836th BOARD OF DIRECTORS MEETING, November 1, 2012

President Ken Sedlak called the meeting to order at 1900 hours.

Present were: J. Barton, D. Bourgard, P. Buonome, J. DiPace, S. Jansen, R. Mansfield, K. Sedlak, L. Sedlak, R. Shillington, and M. Trick.

Other Members Present: Matt Caron, Tom Kline, and Tim O'Neil.

Minutes of the 835th Board Meeting were unanimously approved.
Special Meeting Minutes from Oct. 18th were approved with 1 abstention

Communications:

- Jamie updated the Board with information in regards to Storm Sandy.

Correspondence: Jean Barton

- The department has received donations in memory of Jack Wyman.
- J. Barton presented thank you notes, donations and other correspondences.

Personnel Services:

- Lynn Sedlak
 - Still receiving applications for membership.
 - One application received for Fire Police
- Ken Sedlak reported that the Board received a request from Matt Gugliotti to be moved to Retired Veteran as of Dec. 14th. Jean made a motion to accept with a second from Ramona. Unanimously approved.
- Open Board seats. Ken and Rob will interview 2 of the applicants this Sunday. Trying to set something up with John Ryan, because of his work schedule it has been difficult.

Treasurer's Report: Sue Jansen

- Budget:
 - An updated Encumbered List was reviewed.
 - Expense Points were discussed. It was brought to the Boards attention that surrounding towns give their volunteer firefighters \$7.00. Grace Bianchi was asked to do a study of what the impact would be on the budget if the department went to \$6.00, \$7.00 or \$8.00.
- Corporate – Great response from the fundraising letter campaign. The department made money from the Halloween party.

Secretary's Report: J. Barton

- AOG AA-2 Disciplinary Review –
 - Wording changed from: Any of the aforementioned levels must be submitted to the President or designee in writing within seven (7) days of the original action. Changed to: Any of the aforementioned levels must be submitted to the **Executive Board** within seven (7) days of the original action. Motion from Lynn Sedlak and seconded by Rob Shillington to accept change was approved with one abstention.
 - Wording changed from: Level Four case appeals shall be forwarded directly to the President or designee in writing within seven (7) days of the original action. Changed to: Level Four case appeals shall be forwarded directly to the **Executive Board** in writing within seven (7) days of the original action. Motion from Lynn Sedlak and seconded by Rob Shillington to accept change was approved with one abstention.

Committees Report:

- Explorers – Tom Post submitted his budget. Jamie DiPace will have a meeting with Tom Post, Dave Costill and Matt Caron. The bond fire at the high school went well.
- Recruitment and Retention:
 - Recruitment is doing really well.
 - Beginning to look at the retention part of the committee.
 - Ramona will work on a Facebook page.
 - Will be meeting with the State on the grant.
- Feasibility Study – Had a series of meetings with Town officials. Report is still in the draft stage. Need to work on the apparatus plan and station renovations of the report along with the retention and volunteer issues. Would like a staff meeting with Board for a working session,

Town Representative: President Sedlak on behalf of Dave Bourgard

- Safety concerns for outside lighting at Co. 1. The lights will be put on a timer that will go on at dusk and off at dawn. Better lighting for the entrance of Co. 1 will be looked into.
- The town will be doing the parking lot at Company 4 in two weeks. Hopefully there will be 3 more parking spots.
- There was a problem at Company 2 with the gutters. This problem has been fixed. The town changed the down spouts.
- Waiting for pricing to replace sliding doors with walls at Company 1.
- Increased the budget for All Companies because Town is asking the department to take care of the buildings more.

Chief's Report: Chief Mike Trick

- Jane Raczek's last day was today Nov. 1, 2012. Katie Cormier is her replacement. She will do a great job.
- The Dutch door for the HQ office was not going to work. Tom Kline looked into an intercom with video features. This will be installed shortly.
- CIRMA meeting with officers to teach them more about personnel issues. Age of retirement for the members. This should take place the first part of the year.
- After Storm Sandy the department is getting better with these types of storm emergencies. Chief was very impressed with all the members who participated.
- Assistant Chief Appell is putting together the 2013/2014 budget.

Old Business:

- Membership Committee will meet Nov. 12th.
- Conversion of the AOG's to the Ops Manual is progressing. Lynn Sedlak will have a status report next month.

New Business: None

Meeting was adjourned at 2035.

(GB)