

## MINUTES OF THE 837<sup>th</sup> CORPORATION MEETING, March 10, 2014

President Rob Shillington called the meeting to order at 1936 hours.

The Pledge of Allegiance was recited.

President Rob Shillington acknowledged the presence of Town Manager Brandon Robertson, Town Council Chairperson Mark Zacchio and Susan May.

President Rob Shillington and Chief Michael Trick along with all officers present presented Mrs. Susan May with an Honorary Membership for her late husband Chris May. Mrs. May expressed her sincere thanks and gratitude to the members of the department for the honor shown her late husband.

**Roll Call** – Present: 71, Excused: 27, Absent: 17

Motion made to accept the Minutes of the 836<sup>th</sup> Corporation Meeting. APPROVED.

### **Correspondence – Secretary Jim Reber**

- Jim Reber presented thank you notes, donations and other correspondences.

### **Highlights from February & March Board Meetings – President Rob Shillington**

- The following Board Members will be the liaison to these companies:
  - Company 1 – Harvey Reeser
  - Company 2 – Rick Solari
  - Company 3 – Lt. Mansfield
  - Company 4 – Tom Longworth
  - HQ – Rich Shillington
  - Fire Police – Rob Shillington/Jamie DiPace
  - Explorers – Jim Reber
- President Rob Shillington asked each member of the Board to meet once a month with their perspective companies to see if there are any questions or concerns they would like brought to the Board.
- President Rob Shillington worked on a survey that will be available after the meeting for member who wish to fill one out.
- **Treasurer Transition and new Treasurer**
  - There was no one within the department that was qualified for the Treasurer's position. The Board decided to look to the community for someone to take this position. With the help of Captain Sedlak there was a candidate that was interested in volunteering his time to be the department's Treasurer. His name is Joe Kowalczyk. Joe met with President Rob Shillington, Grace Bianchi and Captain Sedlak to have the position discussed and to see if this was something that he would be interested in. Joe was approved by the Board.
  - Sue Jansen will now be the Assistant Treasurer.
  - Oath of Office was taken by Joe Kowalczyk at the meeting
- **Open Board Seat**
  - Lt. Ryan resigned his Board seat a few months ago. There was one candidate that was interested in being on the Board. That candidate was John Boullie. Secretary Jim Reber cast the one vote to have John Boullie join the Board.
  - Oath of Office was taken by John Boullie
- The Board will meet on March 22 for a planning session on their Goals and Objectives.

### **Treasurer's Report – Treasurer No Report**

### **Chief's Report – Chief Mike Trick**

- Thank you to Jon Widing for the wonderful eulogy at Sue Macy's memorial service. Thank you to all the members that attended.
- Laura Ward from Wardcommunications will be coming around to take pictures at some scenes. She will also help with PR if there are any news agencies that request an interview. She will help with phrasing the information for the public. We will get her credentials and a vest. She is also working with Lt. Reller on the department's Facebook page.
- Tom Transue came to the March Board meeting and presented the Charter for the Cub Scout Pack 122 that we sponsor.
- Chief went to the Blue and Gold dinner that the Boy Scouts have every year to pass over the Cub Scout members to Boy Scouts. This year there was 19 Cub Scouts were moved to Boy Scouts.
- With this new Fuel Master system all apparatus can now be tracked with how fast they are going. It was brought to the Chief attention that Car 18 was clocked at 76 mph one time and 78 mph at another time. Please watch your speed when driving our apparatus.

### **AV2 Chief Trick for Assistant Chief Bruce Appell**

- The town asked the department to modify specifications for the new engine. Assistant Chief Appell changed some working and resubmitted everything back to the town so they can go out for bids.
- Looking into getting another engine to replace Engine 11. This would just be a basic engine. We may be able to get this one first.

### **Assistant Chief Tom Kline**

- Please use lamresponding. We are paying for this service. You can put it on your smart phone.
- If you are having problems with getting department emails please let Assistant Chief Kline know.
- Updating the CAD system so that there will not be any generic call types. This will help with getting the right apparatus to the calls.

### **AV20 Fire Marshal & Town Representative – Jamie DiPace**

- There is a mold problem at Company 4. The mold is behind the baseboard and behind the wall boards. The first thing that should be done is move the water away from the building. The Town has told Jamie DiPace that they do not have the money to do this.
- 300 5<sup>th</sup> graders have been taught an emergency preparedness for any disaster. Dennis teaches these classes also. Kids get a lot out of this class.
- Old Reggio school is still there. Alarms are still active. Knox box is still there also.
- New fire alarm system at Roaring Brook School.
- Farmington Woods Fire – Heritage Dr. buildings. If you want to see what they are doing let Jamie know and he will try to get members inside.

### **Company 1 Captain Nolan**

- Please clean up after yourselves.
- If you don't know how to fill the SCBA bottles please don't.

### **Medical Officer – Captain Adam Corrado**

- The orange kits attached to the triage kits are not to be used for first aid. Engines 14, L12 and E10 have them.
- If you go to your own physician for your physicals there is a specific procedure packet in HQ that you must take with you.
- Fire Police physical information has been completed in the Ops Manual (Chapter 22).
- April 5<sup>th</sup> Fight for Air Climb. There will be two trophies. One will be best time under 40 years of age and the other best time over 40 years of age. There will also be a \$50.00 gift certificate.

- Need help with the Red Cross Blood Drive. April 18<sup>th</sup> Good Friday. Someone has to contact the police department to have them get their people to participate.
- Physical Evaluations will be done in the spring, when the weather is better.
- June 15 – 21 is EMS Safety Week. Will do something at the next Corporation meeting to help celebrate this.
- Injury and Illness reporting will be put into the Ops Manual within the next few weeks.

#### **Buildings Representative – Bob Theriault**

- If you see anything that needs to be fixed please let your officers know and they will contact me.
- Company 3 new front door is in transit. Once it comes in Bob will let Assistant Chief Kline know so that the lock can be put in.

#### **Parades – Captain Nolan**

- May 17<sup>th</sup> Collinsville
- May 26<sup>th</sup> Memorial Day
- July 12<sup>th</sup> Tunxis Hose
- July 26<sup>th</sup> East Hartland
- Aug. 16<sup>th</sup> Winsted
- Sept. 21 State Convention
- Looking for alternate drill master. If interested please contact Captain Nolan or Lt. Barton
- If you need anything for your uniforms please contact Lt. Barton as soon as possible. Don't wait the last minute.

#### **Committee Reports:**

- **Recruitment and Retention: Jamie DiPace**
  - Next Meeting will be on March 20 7:00 pm
  - New Insurance for Accident and Sickness. Better coverage than with VFIS.
- **Community Outreach: Dennis Bianchi**
  - Four draft letters went to the Board to look over and make any changes they deem necessary.
  - Citizens Fire Academy – There are 4 applicants right now. We need at least 3 more to run the academy.
  - I will start teaching 26 classes in both schools. These classes are through the Health Dept.
  - April 22<sup>nd</sup> Local Grill fundraiser. Need 5-7 people to help serve, need someone to bring a truck there. Need a few people to do the information table. Local Grill will give the department 20% off all checks. This money will go towards the Live Burn Facility.
  - Golf Tournament – Aug 11, 2014. It will cost \$150.00 per person to golf. Also need sponsors, looking for companies to sponsor. If you know of any please contact Dennis with the information.

#### **Good and Welfare – Jon Widing**

- Vic Mitchell is back and was at the meeting.

#### **Old Business: None**

#### **New Business: None**

**Pot O' Gold** – No winner

**Attendance** – \$10.00 Myra Frost (donated it back to the department)

Adjourned at 2117 (GB)