

MINUTES OF THE 838th BOARD OF DIRECTORS MEETING, January 8, 2013

President Ken Sedlak called the meeting to order at 1900 hours.

Present were: D. Bourgard, P. Buonome, J. DiPace, T. Longworth, R. Mansfield, K. Sedlak, L. Sedlak, R. Shillington, and M. Trick. Excused: S. Jansen, J. Ryan

Other Members Present: Matt Caron, B. Desmond, Tom Kline, and Matt Gugliotti.

Motion was made and seconded for Ramona Mansfield to become Secretary. Motion was approved

Motion was made and seconded for Jamie DiPace to be Committee Executive. After explaining the requirements of this position to Jamie a vote was taken and the motion was approved.

Station Representatives:

- R. Shillington – Co. 1
- R. Mansfield – Co. 2
- J. Ryan – Co. 3
- T. Longworth – Co. 4
- K. Sedlak – FP
- L. Sedlak – HQ

Minutes of the 837th Board Meeting were unanimously approved.

Communications:

- Matt Gugliotti read a statement about his treatment from Chief Trick and President Sedlak. He was told before he started his statement that any comments from members were to be 2 minutes.

Correspondence: Ramona Mansfield

- Chief Trick received a thank you letter from the Simsbury Fire Department for some of our members going above and beyond by helping to clean up after the meal at the end of the Torchlight Parade.
- R. Mansfield presented thank you notes, donations and other correspondences.

Personnel Services:

- Lynn Sedlak
 - Two new Probationary Members – Devin Yazmer to Co. 2 and Phyllis Wilson to HQ.

Treasurer's Report: Chief for Sue Jansen (not present)

- Budget:
 - Chief and President Sedlak met with the Town Manager about the operations budget. The budget that was presented to him was with a 16% increase. This increase was due to the age of the stations, apparatus and \$10,000 added to emergency repairs. The utilities were taken out of the department's budget and are now in the Public Works' budget.

Secretary's Report: R. Mansfield No Report

Committees Report:

- LOSAP – Bud Desmond asked the Board to approve the vesting years be changed from 15 to 10 years. Cost increase would be about \$3,500 a year. This amount is covered for 2 years by the plan because Bud made provisions to do this. After this time the increase would have to be put into the budget. He is asking for the Board's approval so that he can go to the Town Manager, Brandon, Robertson, for his approval. If the Board and Town approve this change than the Town Attorney would have to review the By-Laws so that they can be changed also. Bud did give a brief history of how the 15 years were decided on when LOSAP was started. Lynn Sedlak made a motion to approve to send to the Town the change of the vesting years from 15 to 10 years with Jamie DiPace seconding. Motion was approved.

- Membership Committee – Rob Shillington
 - Will meet on January 14 at 6:30 before the corporate meeting.
- Explorers
 - Carol Baldwin is all set to help Tom Post with paperwork
- Recruitment and Retention:
 - Next meeting will be January 24 7:00 at Company 1
- Feasibility Study
 - Meeting with area Chiefs about recruitment and retention and manpower issues.
 - Chief Trick is setting up staff meeting to over the study. This meeting will be on Jan. 31 at 6:30. It will be for senior staff, but board members are invited.

Town Representative: Dave Bourgard

- Usual winter items – doors kept open when going to a call.
- Mack garage heating expenses – Someone shut off the heat and also some other things have been moved in the garage. Chief will look into who is going in there. Tom Longworth asked why the heat was kept on and Matt Caron who has antique cars said that as long as all the fluids were drained, there was anti-freeze in the radiator and put the battery on a battery tender you do not need to heat the garage. When spring comes Matt Caron said that a person only needs to do a few things and the truck would be all set. The Chief said he would take care of this.
- L12 and E14 remote door openers were not working. They were replaced.

Chief's Report: Chief Mike Trick

- Quarterly Capital Region Emergency Planning Committee meeting will be held at 9:30 on Jan. 17. Information about FEMA recovery will be presented.
- Capital Region Fire Chiefs Association meeting will be held in Windsor Locks on Jan. 17. The presentation will be on the Civil Support Team for CT. Army National Guards.
- The Chief of Police told the Chief that the Fire Police's participation was instrumental at the police incident on Lovely St. and they would not have been able to do it without them.
- There will be more need of the ID system. Budget will allow some help in this area. ID's are going to be more important at all incidents.
- Station inspection – looked at buildings, apparatus and parking lots. Sent a copy of findings to the building manager and the President. Will use this list when the Chief goes around with the Assistant Town Manager, Steve Bartha.
- Adam Corrado has accepted the appointment of Medical Director. There is an old version of the job description for this position. He will act like a consultant and advisor.
- Blue Lights Policy – All members getting a new or renewing their Blue Light Permits will have to do an online course before getting this. The Administrative Secretary is looking at all the Blue Light permits that were issued. She has found some errors and will correct them. She will notify the motor vehicle department of any persons who are no longer in the department that the Blue Light Permit is not valid.
- Trucks are starting to break down. There was Tanker 5, Engine 11 and Engine 7 all down at the same time. Chief talked to the town mechanic to get at least one back on line as soon as possible.
- With federal budget cuts FEMA grants will be harder to get. FEMA has done away with some grants.
- Fire Hydrant Locators – Chief will be going to the Planning and Zoning meeting to ask how to go about getting permission to have civic organizations go around and mark the road for fire hydrants. The Chief will also have to contact the State about this.

Old Business:

- Conversion of the AOG's to the Ops Manual is progressing very well.
- Legislation – State is looking into changing program on how to certify Fire Marshals. Right now each town does their own. The state is trying to get a standardized certification program.
- There will be State cuts to the Fire Academy and regional schools.

New Business:

- Chief would like to purchase a used light tower using Corporate funds. The price would be \$4,500 with about \$700 to paint it. After some discussion Pete Buonome made a motion to purchase this tower and have it painted with Jamie DiPace seconding. Motion was approved.

Meeting adjourned at 2100

(GB)

DRAFT