

MINUTES OF THE 841th BOARD OF DIRECTORS MEETING, April 2, 2013

President Ken Sedlak called the meeting to order at 1901 hours.

Board Members present were: D. Bourgard, P. Buonome, J. DiPace, S. Jansen, T. Longworth, R. Mansfield, J. Ryan, K. Sedlak, L. Sedlak, R. Shillington, and M. Trick

Other Members Present: Matt Caron, C. Kunzelmann and T. O'Neil

Minutes of the 840th Board Meeting were unanimously approved with one correction.

Communications:

- From Jamie DiPace
 - Eagle Scout Project to identify all hydrants by GPS and address.
 - ISO will be doing a study for the town of Avon to lower cost. Some of the areas they will need information is communication center and fire department. Will have to work to gather information.
 - Looking into getting an information sign trailer that will be solar operated. This could be used for town wide emergencies and other types of messaging for the fire department. A used one would cost about \$11,000 and a new one would be about \$13,000. Looking into getting funding from community and from corporations.

Correspondence: Ramona Mansfield

- Ramona Mansfield presented thank you notes, donations and other correspondences.
- Received a check from The Perfect Toy for the fundraiser during the week after Thanksgiving in the amount of \$15.29

Personnel Services:

- Lynn Sedlak
 - Two Probationary Members will be moved up to Regular Members at the May Corporation meeting.
 - Received 1 new application

Treasurer's Report: Sue Jansen

- Operations Budget:
 - Holding off on some expenses to make sure there is enough in the budget. Will take care of any big expenses at the end of the budget year.

Committees Report:

- Recruitment and Retention – Jamie DiPace
 - Waiting for the study to finish before the committee meets again.
- Membership Committee – Rob Shillington
 - Attendance was good at the last meeting on March 25th. Looked at a list of members that have to be contacted. The next meeting will be April 22 and will discuss how to go about getting to the members that need to be contacted.
- Explorers
 - Nothing to report
- Feasibility Study – Peter Buonome
 - In the process of reworking the draft to meet the suggestions made by the Chiefs and Board members.

Town Representative: Dave Bourgard

- Over on the budget for All Companies. Any emergencies will be taken care of.
- Shut off the propane at the Mack Garage.

Chief's Report: Chief Mike Trick

- Police department contacted the Chief to ask him if the fire department would help out with a mock accident they will be doing for their Police Academy. The Chief will talk to Dennis Bianchi to see if it is possible to work out something with our Fire Academy and the Police Academy.
- Radio Committee meeting with Tom Kline and Jamie Dipace for bids on radios
- Two members of the Engine 9 Truck Committee are going to FDIC to look at the apparatus that will be on display there and talk to representatives. The two members are Assistant Chief Bruce Appell and Captain Tim O'Neil.
- Chief Appell is looking into other options of getting a second truck.
- All the members have had a chance to look at the demo thermal imaging camera that the Chief is looking into purchasing.
- Generators for the west end and main site were discussed and a proposal was submitted to Assistant Town Manager Steve Barth to submit to the State. As far as the Chief and Jamie DiPace know the town has not sent it into the State. The Chief will follow up on this.
- Trucks will be going in for general service. This is when the budget will be used up.

Old Business:

- Conversion of AOG's to the Operations Manual – Gina Kline emailed the Chief and Lynn Sedlak the draft that she has been working on to look at and approve.
- EX-3 – Still being looked at.
- JD-3 – The Board members will look this over for the May board meeting. Any suggestions will be sent to Ramona Mansfield.
- Muster Team – Tom Longworth did look at the truck. When the weather gets warmer Tom will start it up and bring it somewhere that he can look it over. The registration for the trailer to haul the Muster Truck will be changed from the Town to the fire department so that there will be no restrictions of who can drive to pull the Muster Truck.

New Business:

- A motion to bring the topic of legal strategy under New Business was made by Sue Jansen and seconded by John Ryan. Motion was passed.
- A motion to go into Executive Session was made by Ramona Mansfield and seconded by Sue Jansen. Chief Trick, President Sedlak and Lynn Sedlak recused themselves from the Executive Session.

Board went into Executive Session at 1955

Board came out of Executive Session at 2029

Meeting adjourned at 2030

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