

MINUTES OF THE 842nd BOARD OF DIRECTORS MEETING, May 7, 2013

President Ken Sedlak called the meeting to order at 1900 hours.

Board Members present were: D. Bourgard, P. Buonome, J. DiPace, S. Jansen, T. Longworth, R. Mansfield, K. Sedlak, L. Sedlak, R. Shillington, and M. Trick. Excused: J. Ryan,

Other Members Present: Matt Caron, A. Gelber, H. Reeser

Minutes of the 841st Board Meeting were unanimously approved with two spelling corrections.

Communications:

- From Dennis Bianchi via email
 - Would like to have approval from the Board to do the Halloween party and Holiday party with proceeds from the Halloween party going towards the Holiday party. President Sedlak said this could be taken up under New Business.
- Harvey Reeser requested that the Board put a committee together for the departments 75th Anniversary. President Sedlak that this would be taken up under New Business

Correspondence: Ramona Mansfield

- Ramona Mansfield presented thank you notes, donations and other correspondences.
- Thank you letter from the Bergen family to Chief Trick complimenting the department for their professional and courteous representation at their father's funeral.

Personnel Services:

- Lynn Sedlak
 - Two Probationary Members will be moved up to Regular Members at the May Corporation meeting.
 - Received 2 new applications. Did one interview

Treasurer's Report: Sue Jansen

- Operations Budget:
 - Spending down before the end of the Fiscal Year
- Corporate Budget:
 - Had some expenses for the new fundraising campaign

Secretary's Report: Ramona Mansfield

- No Report AOG JD-3 will be discussed under Old Business

Committees Report:

- Recruitment and Retention – Ramona Mansfield
 - Have had no meetings
- Membership Committee – Rob Shillington
 - Working on a process that each Captain can follow when talking to members regarding their membership status.
 - Putting together a packet that will have different documents for the Captains to use when having the talk about membership status.
- Explorers
 - Nothing to report
- Feasibility Study – Peter Buonome
 - Corrections have been made to the study. Need to be looked at one more time.

Town Representative: Dave Bourgard

- Still working on the bathrooms for Company 4. Alex from Public Works is working with contractors to get some estimates/quotes.
- This will be the last Board meeting for Captain Bourgard. The Board will have to get another person to fill this position.

Chief's Report: Chief Mike Trick

- Emergency Repairs budget is over by approximately \$7,369.
- There will be a meeting of the Engine 9 committee to go over specs and final plan. Assistant Chief Appell and Captain O'Neil went to FDIC in Indianapolis to check out all the apparatus and talked to suppliers and vendors.
- Police department dropped the mock accident due to not having enough people to run their Citizens' Police Academy.
- Generator for the west repeater site – Paperwork went into the State, but now the State needs more information. Fire Marshal is working on getting the information for this.
- Renewed the Verizon contract. The department has the same contract rate as the government.
- Mass Casualty Training with the PD will be done in the fall. If there is a major incident the department needs more EMS trained members.
- Explorers can wear SCBA gear in theatrical smoke only if they are medically approved to wear.

Old Business:

- Conversion of AOG's to the Operations Manual – Is now in the hands of the officers to look over.
- EX-3 – Still being looked at.
- JD-3 – Ramona will put this AOG with corrections together and email it to the Board members before the June meeting.
- Muster Team – There was not enough interest to have a team this year. Tom Longworth will work on the truck during the winter to have it ready for next year. Peter Bounome suggested reaching out to the area towns for a regional muster team.

New Business:

- Retirement Age – The Board to talk to members to get their feedback on this issue. Peter Buonome will do some research and report back to President Sedlak
- President Sedlak would like the Board to look over AOG JD-1 to maybe change the wording.
- The Chief put up bunting to honor Ken Wassall who was a member and had to resign for personal reason. The Chief did get some feedback about doing this for a member who resigned, but the Board approved this action. Ken was a member of Company One for quite a few years.
- Peter Bounome made a motion to bring Harvey's suggestion of having a committee look into doing something for the department's 75th Anniversary under New Business. Ramona Mansfield seconded. A discussion followed and it was approved to have Harvey form an exploratory committee and report back to the Board with expense and suggestions of how to celebrate this.
- Sue Jansen made a motion to bring under New Business the request from Dennis Bianchi to do the Halloween Party and the Holiday Party with the proceeds from the Halloween party going towards the Holiday party. This was seconded by Peter Bounome. After a short discussion it was approved.
- Lynn Sedlak made a motion to discuss under New Business moving Captain Dave Bourgard and Sue Macy to Lifetime membership. This was approved and will be brought before the membership at the May Corporate meeting.

Board went into Executive Session at 2020

Board came out of Executive Session at 2033

Meeting adjourned at 2035

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