

MINUTES OF THE 844th BOARD OF DIRECTORS MEETING, July 2, 2013

President Ken Sedlak called the meeting to order at 1902 hours.

Board Members present were: J. DiPace, J. Ryan, S. Jansen, R. Mansfield, K. Sedlak, L. Sedlak, R. Shillington, and M. Trick Excused: T. Longworth, P. Buonome

Other Members Present: Matt Caron, Brian Baldwin, Dennis Bianchi, Aaron Gelber, and Harvey Reeser

Minutes of the 843rd Board Meeting minutes were unanimously approved.

Communications:

- Jamie DiPace would like the Board to suggest hourly rate for any firefighter doing a fire watch
- Rob Shillington presented a request from Harvey Reeser to establish a committee to look into refurbishing Engine 3
- Dennis Bianchi provided what we have received from donations this year in comparison to last year at this time. So far \$37,622 and last year at this time we had received \$49,934. Dennis also asked if clambake raffle money could go toward the children's Holiday party for member's children.

Correspondence: Ramona Mansfield

- Ramona Mansfield presented a few thank you notes, donations and other correspondences.

Personnel Services:

- Lynn Sedlak
 - There are 3 applications still in the process.
 - Received 1 new application.

Treasurer's Report: Sue Jansen

Budget-

- Transferred \$50,000 into our checking account.

Corporate-

- Decided to keep checks in house for fundraising due to accounting practices.

Secretary's Report – Ramona Mansfield

- AOG JD-1 will be discussed under Old Business.

Committees Report:

- Membership Committee – Rob Shillington
 - Packets were approved. Still working on AOG COM-3. Hope to have this AOG for Board approval at the August Board meeting.
- Explorers – Jamie DiPace
 - The Chief informed Jamie DiPace that because of no room on the apparatus the explorers will not be able to attend Monday night drills.
- Recruitment and Retention – Jamie DiPace
 - No report
- Burn Building- Jamie DiPace
 - Funds for land being approved by Town of Farmington
 - Structural Engineer donating his time
 - Site Engineer donating his time
 - Jamie DiPace will be reaching out to local businesses to help fund AVFD's portion of the burn building
- Feasibility Study – Peter Buonome
 - Final draft will be sent to President Ken Sedlak for approval.

Town Representative: President Ken Sedlak informed the Board that Brandon Robertson is still in the process of finding someone for this position.

Chief's Report: Chief Mike Trick

- There is concern with the implementation of the evaluation process that it may be difficult to pass. It's the intention of Chief Trick and Adam Corrado MD that everyone should be able to pass.
- Adam Corrado MD and Chief Trick are working on new requirements for our EMS service with UCONN Medical Health Center.
- Smart triage training for the department will be in August.
- OPS Manual up-date is now online but "as is" draft. Some sections are still being reviewed.

Old Business:

- Rob Shillington made a motion to move the discussion on forming a committee to refurbish Engine 3 to new business with a second from Ramona Mansfield. After some discussion Rob Shillington made a motion to form the committee with Ramona Mansfield seconding. Motion unanimously approved
- Retirement age will be discussed at the next Board meeting.
- BOD Job description will be discussed at the next Board meeting.
- Ladies Auxiliary – Rob Shillington and Jamie DiPace are still in the process of working with the Ladies Auxiliary in regards to how they can help the department.
- AOG JD-1 with a motion from Lynn Sedlak and seconded by Rob Shillington and by unanimous vote the following changes were accepted:
 - The heading Board of Directors Preferred Qualifications, Preferred was removed.
 - Under qualifications the following changes were made:
 - Equivalent experience shall be considered was removed.
 - A bullet was added that reads: Active members only, no probationary, lifetime or retired members.
 - Non-officers preferred was changed to Non-officers
 - Under Job Description of the President the following bullet was added:
 - At the discretion of the President, he/she may utilize the time allocated for drill to attend to Department business matters, provided his/her captain is notified in advance.

New Business:

- The Board will be working on the Chief's selection process.
- AOG AWD-3 with a motion from Ramona Mansfield and seconded by Rob Shillington and by unanimous vote the following change was accepted:
 - The old wording is as follows: The first award for an individual is to be presented upon completion of 10 years of service, and subsequent awards are to be made at five year intervals.
 - It now reads: The first award for an individual is to be presented upon completion of 10 years of service and subsequent awards are to be made at five year intervals provided an individual member is in good standing.
- Approval of the clambake invitation list.

Ramona Mansfield made a motion to go into an executive session and Rob Shillington second the motion. Went in to the Executive Session 2045

Came out of Executive session and meeting was Adjourned at 2204 (KC)