

MINUTES OF THE 844th CORPORATION MEETING, July 13, 2015

President Rob Shillington called the meeting to order at 19:34 hours.

The Pledge of Allegiance was recited.

Roll Call – Present: 69, Excused: 15, Absent: 38

Motion made to accept the Minutes of the 843rd Corporation Meeting were approved.

Correspondence – Secretary Jean Barton

- Jean Barton presented thank you notes, donations and other correspondences.

Highlights from April and May Board Meetings – President Rob Shillington

- Offsite meeting to go over the Boards Goals for 2015. In January the Board will meet to discuss the Goals for 2016
- Board looked into changing the terms for the Executive Board. Especially the President and the Vice President. Copies were given out to the membership to look over and if they have any questions to ask their Board reps. The vote to change this will be taken at the September Corporation meeting.
- There is an open board seat and one member put in his resume for the position. Secretary Barton told the membership the person was Matt Caron. A motion was made to accept him as the new board member Ray Crozier seconded. Motion was made by Jean Barton to vote him on the Board with Clarence Evans seconding. Vote was taken and Matt was accepted.

Oaths Taken:

- Brianna Baldwin – Membership Oath
- Nate Findley – Membership Oath
- Peter Buonome – Membership Oath
- Eric Welles – Membership Oath
- Christopher Balich – Oath of Office
- Joseph Piccirillo – Dept. Chaplain Oath of Office

Treasurer's Report – Joe Kowalczyk

- Corporate
 - There is total cash of \$276k, with \$159k set aside and due to the Live Burn Training Facility. This leaves approximately \$117k of actual funds that are free of restrictions.
 - For the first time this year we are showing a nice little net income from operations of almost \$6k, (last month was \$11k loss) which is clearly due to almost \$45k of letter campaign funds coming through in June.
- Budget
 - Blum AUP Update – It is being issued and we should receive the final report soon.
 - We are encumbering around \$106k but \$85K is points reimbursement so the actual amount encumbered is around \$20k, which is less than what was encumbered last year.

AV-1 – Chief Mike Trick

- We won most in line again this year at the Tunxis Hose parade. The Color Guard looked sharp and I was surprised that they did not win anything.
- Tom Sherber will be going in the army.

- Jeremy Kaswer will be going to Officer Basic Training for a few weeks
- Reece Newberg will be joining the Navy as a corpsman.
- Truck 17 is due in at the end of July.
- Trying to get the Town Council to go around to each station with the Chief. Hopefully this can be done in August.
- July 29th there will be a Memorial Service for the 10th Anniversary of the Avon Mountain accident. All are invited to attend. Invitations have been sent out to the people involved in the accident along with town officials and other departments that helped out that day.

AV-2 – Assistant Chief Appell (Report given by Chief Trick)

- The Emergency Repair account was over spent this year.
- Engine 9 is still out of service
- New AB foam is on Tanker 5, but will be on all apparatus shortly

AV-3 – Assistant Chief Kunzelmann:

- Nate Findley received his FFI and Hazmat Certificate
- Aaron Gelber received his Officer I Certificate

AV-4 – Assistant Chief Kline

- New audio and visual equipment was installed in the Company 1 meeting room along with a new computer and flat screen TV for when the department does all department training.

AV20 Jamie DiPace

- July 29th will be a short memorial service. Joe Piccirillo, Capt. Theriault and Jon Widing along with the police department put this together. It will be in front of Boyles Furniture. Carmon's Funeral Home is paying ½ the cost of the tent and Old Farms Hotel is supplying coffee and food. Town Council, Legislators along with families of the victims who survived and families of the deceased were invited along with other fire departments. If members attend they must dress in the Class A uniforms.
- There is an individual at Alleluia House that once he is in bed he cannot be moved. If you get dispatched there at night please be aware of this and if the house has to be evacuated please note that this person has to be protected in place while the other occupants leave the building,
- Live Burn Training Facility – Bids received the highest was \$1.5 mil and the lowest was \$1.2 mil. We are still looking for money donations and soon we will be looking for in-kind service donations.

AV-21 Captain Nolan (Report given by Lt. Ryan)

- Be careful around the boat area. Been working on cleaning the bays.
- New Racks for SCBA and fire extinguishers. Make sure you look them over and put things where they belong.

Chief told the membership that Chris Balich will be shadowing John Ryan for a month so that he can take over when John moves to help the training division. Chris Balich will be AV41

AV-22 – Captain Bourgoin

- Company 2 meeting in Board room after this meeting.

AV 28 Medical Officer – Captain Adam Corrado (Report given by Chief Trick)

- Tom Sherber is the winner of the 2015 On-Air-Stair Challenge. Tom dressed in full bunker gear, breathing air on SCBA from bottom to top, climbing 34 flights in less than 6 minutes and 30 seconds, and as such is awarded the Joseph Burdo-Wade Parker Memorial trophy. Well done!
- CIRMA is no longer the Workmen’s Compensation carrier for the Town of Avon. All CIRMA First Report of Claims and Supervisor Investigation forms should be discarded completely. The new form from the Travelers Insurance Co. has been distributed to all company captains, and is also available in the office if extra forms are needed. The injury and illness reporting section of the Ops Manual will be updated to reflect the change shortly.
- Peer Fitness Trainers – As part of the department’s commitment to operational preparedness and my commitment to firefighter health and wellness, the chief officers and I are proud to introduce the AVFD peer fitness program. Seven members have volunteered to serve as Peer Fitness Trainers or PFTs for our department. They are Capt. Dave Bourgoïn, Capt. Joe Speich, Lt. Aaron Gelber, FF’s Gina Kline, Jeremy Kaswer, Thomas Sherber and HQ Company member Katherine Matousek. The intent of the program is to support the philosophy of the firefighter as an “occupational athlete,” and help motivate the membership toward physical and mental preparedness for the job we are called to do. Among their many roles, your Peer Fitness Trainers will be accessible as a resource for our members who have questions and need assistance regarding their fitness and exercise routines, and injury prevention during exercise. The PFT is intended to be the “buddy” that helps fitness partnerships succeed and to assist members by prescribing fitness regimens-diets, exercises and occasionally supplementation for improved athletic performance. For more information reach out to myself or any of the volunteer PFTs. If anyone else is interested in becoming a PFT, please let Capt. Corrado know.
- New additions to the Ops Manual have been completed and included in the revision: Section 8.1 Occupational Health and Wellness Program, a policy regarding physical fitness of operation members, a policy regarding the Peer Fitness Trainer program and changes to the EMS section of the manual to more accurately reflect supplemental first responder role.
- EMS – The police Chief has received the recommendations of the AVFD supplemental first responder initiative and we are still waiting for his response and action at this time.
- Annual qualifications of Physical Performance Requirements – data from the previous year’s initiative has been collected and analyzed in officers meetings, and out of these discussions has been developed a revised program that incorporates all of the skills stations and assessments into a multi-company drill that involves fire police for scene security and rehabilitation, and also satisfies requirements for annual NIMS training. In addition the training division and medical are combining efforts to ensure that annual qualification requirements are met through regular drill attendance. A comprehensive program is expected to be ready for review by the end of the summer.

The Following Captains had No Reports

AV 23 Captain Speich

AV 24 Captain O’Neil

AV 25 Captain Sedlak

AV 26 Captain Theriault

Personnel – HQ Director, Lynn Sedlak

- The department will be conducting driver license background checks for all members. The insurance company recommended that we do this to keep our policy premiums low. There will be forms available to fill out please take one and return to Lynn Sedlak.

Buildings – Robert Theriault (No Report)

Committee Reports:

- **Community Outreach: Dennis Bianchi**
 - Fundraising Letter Campaign. So far we have raised \$67,013.00 and the total of expenses for the letters was \$7,300. The breakdown so far is as follows:
 - \$55,700 to the Corporation
 - \$ 9,000 to the Live Burn Training Facility
 - \$ 2,100 online donations
 - Golf Tournament – If you know of anyone who is interested in golfing or sponsoring please contact them and get their information in as soon as possible.
 - Need people to work the day of the golf tournament. Please contact Dennis Bianchi if you can help that day. The tournament is on August 10th.
- **75th Anniversary** – Harvey will be sending something out for the next meeting date.
- **Recruitment and Retention** – Has started up again with Lt. Balich chairing this committee.
- **Clambake** – Email will be going out for those who worked last year. Jean is stepping down after this year. If anyone would like to take over please let her know. She will work with the new person this year to show them the ropes.

New Business: None

Good and Welfare

- Jon Widing is stepping down from the committee. If anyone is interested in taking his place please see Rob Shillington.

Pot O' Gold – No Winner

Attendance from March meeting (Mixed up with Pot O' Gold) – \$10.00 Rob Shillington

Attendance for July – \$10.00 Bud Desmond

Adjourned at 20:40 (GB)