

MINUTES OF THE 851st BOARD OF DIRECTORS MEETING, February 4, 2014

President Rob Shillington called the meeting to order at 1904 hours.

Board Members present were: J. DiPace, S. Jansen, T. Longworth, R. Mansfield, J. Reber, Rob Shillington, Rich Shillington and Rick Solari

Other Members Present: Matt Caron, Adam Corrado, Aaron Gelber, Tom Kline, C. Kunzelmann, T. Reller and Matt Gugliotti

Minutes of the 850th Board Meeting minutes were approved.

Communications from Department Member and/or Officers:

None

Committee Executive: Rich Shillington

- Would like to have documentations of all committees. (I.e. who is chairperson, members on the committees, what the committees are working on, etc.)
- Each committee should be taking minutes and those minutes have to be posted per FOIA.
- Will do an email out to Avonfire to find out who is on what committee.
- Would like to bring back the Bonus Points for committee chairpersons.

Treasurer's Report: Sue Jansen

Budget- After some discussion; on a motion made by Rick Solari and seconded by Harvey Reeser there will be no taxes taken out for Expense Reimbursement for the 2013 period.

The Expense Reimbursement checks will be taxable next year unless the government rescinds the law that makes it taxable.

Corporate – Sue Jansen E-filed the Corporation's federal tax return. Sue will also be sending out 1099 forms to members who need them. Sue is in the process of doing the State taxes for the Corporation.

Secretary's Report – Jim Reber

- Jim Reber presented a few thank you notes, donations and other correspondences.

Town Representative: Jamie DiPace

- Met with Laura Ward of Ward Communications to draft letter to local businesses about the fundraising for the Burn Building in Farmington.
- Would like permission from the Board to run a Golf Tournament. Tentative date is Aug. 11. Not sure what upfront cost will be. This would be taken up under New Business.
- The town office paid staff have some concerns and issues with members either coming in or calling to ask them to do things for them. Some of the things requested could and should be done by the members. Will work with the staff on this.

Chief's Report: Assistance Chief Chris Kunzelmann

- The Chief asked the Board again for a letter to the Town - Statement of Purpose for the NW station. President Rob Shillington is working on this.
- Town Council meeting about the proposed budget will be Saturday February 8th. The AVFD time slot is 8:45 am. Any Board member may go if they wish.

President's Report: Rob Shillington

- Met with Laura Ward of Ward Communications about public relations.
 - Make the public aware of the department's efforts to get a NW station and a Burn Building.
 - Lt. Reller will be working with Ward Communications on putting information on the department's Facebook page. Lt. Reller has some good ideas about what to put on the page.
- Will be having meetings with Brandon once a month, just to keep the lines of communication open between the Town and the department.

- Bandon told President Shillington that he would be available to attend a Board meeting and explain the budget process to them.
- Brandon also told President Shillington that he would be available to come to a Corporation meeting and talk with the members any time President Shillington request it.
- John Ryan has resigned his seat on the Board effective immediately,
- John Boullie was able to get the department a \$750.00 grant from Covidien, the company he works for.

Old Business:

- Service Stripes – Jim Reber made a motion to hold off on the Service Stripes issue until the Membership Committee can look into the classifications of the different memberships. This motion was seconded by Tom Longworth. Motion passed,
- AOG AA-4 – Captain Corrado has made some suggestions to change the wording to conform to the NFPA 1582 standard that the department is now using. After much discussion Rich Shillington made a motion with Sue Jansen seconding to accept all the changes with specifically the following:
 - On page 2 under Member Physicals: Structural and Support section B #6 one of the changes was the following statement: **6. Stress Test (only if deemed necessary by the Chief (or designee) or Department Physician).**
 - It now read **6. Stress Test (only if deemed necessary by the Department's Physician).**
 - Motion was passed with Ramona Mansfield opposing.
- Treasurer's Transition – There were two resumes received for this position, but one was withdrawn. It was decided to see if there could be someone in the department or even to look for someone outside of the department. Nothing decided yet.

New Business:

- Rich Shillington made a motion to discuss the 2014 Golf Tournament with a limit of \$2,500 as seed money. This was seconded by Ramona Mansfield. After some discussion about the possibility of needing more money than the \$2,500 the motion was approved with the Board stating that if more was needed Jamie DiPace would have to come back to the Board for approval of the added funding.
- AOG JD-1 – After some discussion Rich Shillington made a motion and it was seconded by Rick Solari to delete from Page 1 Board of Directors Preferred Qualifications second to the last bullet which read **Active members only, no probationary, lifetime or retired members.**
- Tom Longworth made a motion with Rick Solari seconding to bring under discussion in New Business the proposal for HHMC to do record reviews for the department. After Captain Corrado explained that HHMC would just look at the physical paperwork that was done by a member's personal physician to make sure that the physical is in compliance with the department's specifications of NFPA 1582. The cost would run from \$122 up to \$500. After some discussion Sue Jansen made a motion with Jim Reber seconding to accept this proposal from HHMC.

Jim Reber made a motion with Ramona Mansfield seconding to go into Executive Session to discuss a personnel matter. Motion was passed. Executive Session started at 18:45.

Board came out of Executive Session at 19:35

Adjourned at 19:38.

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