

MINUTES OF THE 852nd BOARD OF DIRECTORS MEETING, March 4, 2014

President Rob Shillington called the meeting to order at 1902 hours.

Board Members present were: J. DiPace, S. Jansen, R. Mansfield, J. Reber, H. Reeser, Rob Shillington, Rich Shillington and Rick Solari. Unexcused: T. Longworth

Other Members Present: Bruce Appell, Dennis Bianchi, Matt Caron, Adam Corrado, Aaron Gelber

Minutes of the 851st Board Meeting minutes were approved.

Communications from Department Member and/or Officers:

- Honorary Memberships will be awarded to Pam Samual and the late Chris May at the Corporation meeting.
- Harvey Reeser was asked to do a Cornbeef and Cabbage dinner for this Corporation meeting.
- Tom Transue presented to President Rob Shillington the new Charter for the Cub Scout Pack that the Department has been sponsoring for 56 years.

Committee Executive: Rich Shillington

- Will be getting something out to Avonfire for information on the committees that are already formed.
- Minutes for the fundraising committee on the Golf Tournament will be done and sent to Wardcom to post to our website.

Secretary's Report – Jim Reber

- Jim Reber presented a few thank you notes, donations and other correspondences.

Assistant Treasurer's Report: Sue Jansen

Budget- Less than half of the budget has been spent. Chief put a spending freeze on other accounts due to emergency repairs going over budget.

Corporate – Will move money from checking to savings.

Town Representative: Jamie DiPace

- Had a meeting with Brandon on the Burn Building.
- Heather McGuire is willing to help with fundraising.
- Air Quality test was done at Company 4. There is some mold behind base boards, moisture behind sheet rock. Do not have the full report from the company.

Chief's Report: Chief Michael Trick

- Apparatus Report – Met with Town Manager and Jamie DiPace. The Town Manager wants the department to modify the specs so bids can go out. There are some specs that cannot be modified. Assistant Chief Bruce Appell with work on this and get something to the Town.
- Looking into another apparatus to fit at Co. 2. Very generic specs for this apparatus.
- Status of Fire Station – Jamie DiPace and Rob Shillington met with Brandon and asked for assistance from the Town to put something together. Can do it in a few months.
- Chief Vibert of the Farmington Fire Dept. is retiring. The Chief asked the Board to approve the purchase of a table. This will be brought up under New Business.
- Chief would like the Board to change the Bonus Points for Lieutenants. Right now they receive 50 Bonus Points. Would like the Board to approve 200 Bonus Points. The Lieutenants are being asked to do more to help the Captains.
- Kent Fire Department would like to come and visit our station and look into our Recruitment and Retention program.

President's Report: Rob Shillington

- Met with Laura Ward of Ward Communications and asked for a monthly summary of what she is working on.
- The following will be the Board Liaisons for all Companies:
 - Company 1 – Harvey Reeser Fire Police – Rob Shillington and Jim Reber
 - Company 2 – Rick Solari HQ – Rich Shillington
 - Company 3 – Ramona Mansfield Explorers – Jim Reber
 - Company 4 – Tom Longworth

Old Business:

- Fundraising Letter – Dennis Bianchi emailed the Board drafts of the Fundraising letters. The Board decided to have Ramona Mansfield and Rick Solari look at all of them and come up with two letters to bring to the Board at the April Board meeting.
- Golf Tournament will be August 11 at Farmington Woods. Will need a lot of volunteers for that day.
- Jamie DiPace met with Bill Knight of Adams and Knight Marketing firm. He will help with the marketing scheme for the fundraising brochure for the Live Burn Facility. He is not charging the department. This will be an in kind service. Jamie DiPace is meeting with other organizations to help us out. Jim Speich is looking into a donation from UTC.
- New Treasurer – Joe Kowalczyk was introduced to the Board. Sue Jansen made a motion to accept him as the new Treasurer with Rich Shillington seconding. Motion was approved.
- Open Board Seat – The only member to submit a resume was John Boullie. Since he is the only one the Secretary, Jim Reber, will cast the one vote needed for John Boullie to be a member of the Board.
- Planning Session for the Board will be March 22 at 9:00 am.
- Draft of AA-6 – Since this was never voted as an AOG Captain Corrado requested that the injury section of the draft be moved to the Ops Manual with the Vehicle Accident section put into an AOG. After some discussion the Board decided this was what should be done.

New Business:

- Ramona Mansfield made a motion to bring into New Business the purchasing of a table for Chief Vibert's retirement party. Harvey Reeser seconded the motion. After some discussion it was decided to purchase a table up to 12 people at \$30.00 each. The Board was not sure if there would be 8 or 10 to a table so they decided on 12 per table.
- AOG AA-4 was tabled for right now.
- Looking into another insurance company that would have Life and Disability coverage. After some discussion it was decided to get more information before the Board decides.

Adjourned at 19:45.

(GB)