

## **MINUTES OF THE 853<sup>rd</sup> BOARD OF DIRECTORS MEETING, April 1, 2014**

President Rob Shillington called the meeting to order at 1906 hours.

Board Members present were: J. Boullie, J. Kowalczyk, T. Longworth, R. Mansfield, J. Reber, H. Reeser, Rob Shillington, Rich Shillington, R. Solari and Mike Trick. Excused: J. DiPace

Other Members Present: Matt Caron

Minutes of the 852<sup>nd</sup> Board Meeting minutes were approved.

### **Communications from Department Member and/or Officers:**

- Ramona Mansfield had a member ask if the Board would consider changing the payout of Points Reimbursement checks from annually in November to quarterly or monthly. The Board decided that this is something that can be looked into.
- Harvey Reeser informed the Board that someone was practicing with water at the pool club. The Chief said he did find out about this and took care of notify the officers that this is not permissible.
- All Board members met with their companies to introduce themselves and to ask if there was anything that they wanted to be brought before the Board. At this time there was nothing, but each Board member stressed that it is a new Board and their concerns would be listened to.
- Rich Shillington informed the Board that there was a problem of someone who is not an Explorer parking at Company 3 during school hours. Rob Shillington told him that he would meet with the Explorers to explain the policy of parking at Company 3.
- Rob Shillington met with the Fire Police. They asked him if the Board was looking into other incentives for members since the Tax Abatement and Points Reimbursement are now taxable. They suggested pool passes and dump passes. Rob told them that this is something the Board would check into.

### **Committee Executive: Rich Shillington**

- Rich Shillington checked into FOI and committees having to post agendas and meeting information along with meeting minutes. If a committee is formed to talk about purchases that have to do with town money then the meetings have to follow the requirements for the FOI which is posting agendas, meeting information and meeting minutes. All other committees that are dealing with Corporate money do not have to follow the FOI guidelines.
- Rich Shillington suggested that the Board look into a program called Go To Meeting where members of the department could call in and listen to the Board meeting. This would also work with Board members who happen to be out of town on business so that they could join the meeting. Rich will look into setting this up to see if the members will use it. If not than it will be discontinued for the members but may stay for the Board members to use.

### **Secretary's Report – Jim Reber**

- Jim Reber presented a few thank you notes, donations and other correspondences.

### **Treasurer's Report: Joe Kowalczyk**

- Corporate – Working on getting away from QuickBooks reports to a more simplified reporting system with better information and easier understanding of what is being paid out every month.
- Operations Budget – After all the kinks are worked out for the Corporate Joe will start working on the same process for the operations budget reports to the Board and membership.

### **Town Representative: Jamie DiPace No Report**

### **Chief's Report: Chief Michael Trick**

- New Apparatus Specs were sent to the town so they could go out to bid. Assistant Chief Appell had to change some wording before the town would send them out. Also working on getting another apparatus with less stringent specs.

- Kent Fire Dept. meeting went well. We got some ideas from them and they got a lot of ideas to look into for their department
- Chief will not do anything with the Lieutenants bonus points until the AOG's that were moved to the Ops. Manual are looked into.
- Chief met with the Captains and the majority of them were not happy about going back to monthly meetings. The Chief told them that the meetings would incorporate training which he would like them to give input to the Chief for ideas.
- Chief Trick and Assistant Chief Kunzelmann will develop training for leadership which all officers will have to take
- Captain Nolan sent out an email with the information about the parades that the department will attend. A member asked why the membership was no longer voting on which parades the department attends. This is something that will have to be checked on.

#### **President's Report: Rob Shillington**

- Rob sent out to all Board members the Objectives and Goals worksheet that was worked on at the March 22 planning meeting. Please look it over and if there is anything that needs to be changed please let Rob know.
- Reminder that Town Council meeting is this Thursday. If possible please attend. There is also a Board of Finance meeting Monday April 6<sup>th</sup> at 7:00 pm if anyone can make it. If you do plan to attend please let your Captains know that you will not be at drill

#### **Old Business:**

- Department Physicals – The Board looked into maybe changing the department physicals from bi-annually to annually instead. After much discussion Ramona Mansfield made a motion with Rick Solari seconded to keep the process as is. Motion approved.

#### **New Business:**

- AOG's moved to Ops Manual – The Board set up a committee to look into the AOG's that were moved to make sure they should have been moved. Once they have looked everything over they will report back to the Board at the May 6<sup>th</sup> Board meeting. The members of the committee are: Ramona Mansfield, Harvey Reeser from the Board and Chief Trick and he will ask a member to be on this committee. They will meet on April 23<sup>rd</sup>
- Al Katz requested change of membership from Lifetime Membership to Retired Veteran. After some discussion as to why he was moved to Lifetime Membership Harvey Reeser made a motion and seconded by Rich Shillington. Vote taken motion approved with Rick Solari abstaining.
- Harvey Reeser asked if the Board would discuss and approve to have drains put in the kitchen. Harvey was told to have Bob Theriault check with the town to get pricing and get it done. No need for a motion or vote.
- Ramona made a motion to discuss under New Business the Fundraising Campaign letter with John Boullie seconding. After some discussion on which version of the letter to go with it was decided to go with the version that Ramona Mansfield worked on. Rich Shillington made a motion with Rick Solari seconding to approve the fundraising letter that Ramona Mansfield submitted. Motion was approved.

Adjourned at 2120.

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