

## MINUTES OF THE 854<sup>th</sup> BOARD OF DIRECTORS MEETING, May 6, 2014

President Rob Shillington called the meeting to order at 1904 hours.

Board Members present were: J. Boullie, J. DiPace, J. Kowalczyk, T. Longworth, R. Mansfield, J. Reber, H. Reeser, Rob Shillington, Rich Shillington, R. Solari and M. Trick.

Other Members Present: Matt Caron, Aaron Gelber, Steve Gottlieb, T. Kline (phoned in), Sue Jansen and John Ryan

Minutes of the 853<sup>rd</sup> Board Meeting minutes were approved.

### **Communications from Department Member and/or Officers:**

- Lt. Gelber addressed the Board with a request from the Police Department to help them to purchase a piece of equipment for the gym that both the police and fire department use. The request was for \$1,300 for a stair stepper. This will be brought up under New Business for discussion.
- Company 1 Report – Harvey Reeser – Members requested money for food to do a spring cleanup next month and also to purchase a new printer for the lounge. The money can be taken out of Company 1 annual allowance and the printer will come out of the computer budget money.
- Company 2 Report – Nothing to report
- Company 3 Report - Ramona Mansfield – Members at Company 3 are concerned about the fields that citizens want to put at the M.H. Rhodes property. The members feel that the project there will get more attention than the new fire stations that the department needs. Members are also concerned with the mushrooms growing in the stairwell at Company 3. Will have to get update from buildings. The members are also concerned with the monthly meeting being started up again. Their concerns are the length of the meeting and what type of training will be done.
- Company 4 Report – Members still asking about the basement water problem. Building is taking care of getting this looked at.
- HQ Report – Rich Shillington – Concerns about HQ structure. Will get together with HQ about this issue.
- Fire Police Report – Rob Shillington – Nothing this month,
- Special Ops – Rob Shillington – Police gym upgrades. Will talk to Capt. Corrado about maybe using the gym for firefighters. Police department is looking for a donation to help with the gym. We cannot donate, but if the Police department invoices us for some of the equipment we can pay the bill.
- Explorer Report – Jim Reber – Explorers are drilling at each station as they can. Boy Scout guidelines need to be looked at to make sure everyone that is helping with the Explorers meet those guidelines.

### **Committee Executive: Rich Shillington**

- Rich Shillington checked into getting refurbished tablets with windows for the Board members that do not have a laptop or tablet. The cost would be around \$300 a piece. Rich checked with the members who might be interested, but each one told him no.

### **Secretary's Report – Jim Reber**

- Jim Reber presented a few thank you notes, donations and other correspondences.

### **Treasurer's Report: Joe Kowalczyk**

- Corporate
  - Need to have account numbers added to the Corporate QuickBooks.
  - Looking into the Ensign Bickford Trust to find out how much of the trust is AFVD
  - Working on a new way of reporting for the corporate account.
  - AT&T Stock will check to find out more about the department's stock.
  - Working on getting this all done by July.
- Operations Budget – Nothing to report as of this month.

**Town Representative: Jamie DiPace**

- There should be no conflicts with the town budget. The referendum will be May 14.
- Company 4 issue of the sewer system backup was taken care of at the cost of around \$5,000. Jamie is going to work with the town to get them to pay the invoice.

**Chief's Report: Chief Michael Trick**

- IT Projects
  - Putting the same heating/cooling system that is in the company 1 Captain's office where the old generator was.
  - Moving the servers and radios into the old generator room at Company 1.
- Fire Police Repeater – Waiting for more antenna work to be done.
- Phone and Internet – Assistant Chief Kline is working with Comcast to bundle everything so that we only have one bill instead of 8.
- New Fire Station – Will make sure that this is front and center for the town; will not let the new sports complex overshadow what we need.
- June meeting/training will be IT for every member. Both Assistant Chief Kline and Rich Shillington will present this program.
- New Apparatus Spec. – Fine tuning them. Assistant Chief Bruce Appell has been trying to modify some of the terminology on the specs so that the town can get bids. Looking into getting another truck at the same time.
- Bonus Points – Looking into the impact of upping the lieutenants' bonus points and the \$7.00 increase for responding to calls.

**President's Report: Rob Shillington**

- There is a subcommittee looking into the points' reimbursement issue with regards to it being taxable now. This subcommittee will make recommendations to the Board.

**Old Business:**

- Fundraising – Jamie Dipace
  - Fundraising letter is at the printers.
  - Brochure for Live Burn Training Facility, letter and rendition are all set. If you know of a business or if your company/ business would like to receive this information please contact Jamie. These are only for businesses.
  - If any member would like to do a presentation to a business contact Jamie and he will give you some pointers and all the information you will need.
  - Avon Old Farms will make contact with their big donors for us.
  - Meeting with UTC definitely getting a donation from them just not sure how much,
- Old pool building – Looking into have a builder knock down the building for free.
- Chief Ron Kanterman has been in the fire service for over 40 years, he was Chief at Mohegan Sun, and is about to be Chief in western CT. He has offered to do a seminar for the department free of charge and to use the proceeds towards the Live Burn Training Facility. The money raised would come from other departments send their members to the seminar.
- Finally getting good PR from the Hartford Courant.
- AOG's to Ops Manual – Ramona Mansfield
  - Committee went through all AOG's. Gina Kline will take over the task of correcting/changing the Ops Manual. Will try to have this done by September.
- 2014/2015 Goals and Objectives – Make sure to look at this document to see if things are getting done or take ownership of any of them to help them along.

**New Business:**

- Neighborhood Assistance Act Grant will be completed and handed into the Town Manager this Friday.
- At the May Corporation meeting Hartford Medical Group will do a presentation on Carbon Monoxide poisoning. One or both of the owners of the Local Grill will present a check that evening.

- Motion made by Ramona to bring into new business for discussion helping pay for equipment at the Police department gym. This was seconded by Jim Reber. Vote taken and all approved except Rick Solari, who voted no.
- Police Department Gym – After some discussion Joe Kowalczyk made a motion to help purchase gym equipment from the operations budget with the Chief deciding where the money will come out of. This was seconded by Jim Reber. Vote taken and motion passed with one no vote from Rick Solari.
- Motion made by Ramona Mansfield to accept Scott Hatinen letter of resignation. This was seconded by John Boullie. Motion was approved.

**Executive Session:**

- Rich Shillington made a motion to go into Executive Session with Ramona Mansfield seconding. Went into Executive Session at 21:20
- Came out of Executive Session at 21:40

Adjourned at 2145.

(GB)