

## MINUTES OF THE 860<sup>th</sup> BOARD OF DIRECTORS MEETING, November 4, 2014

President Rob Shillington called the meeting to order at 19:01 hours.

Board Members present were: J. Barton, J. Boullie, J. DiPace, J. Kowalczyk, R. Mansfield, J. Reber, H. Reeser, Rich Shillington, Rob Shillington, R. Solari and M. Trick

Other Members Present: Matt Caron, Adam Corrado, Aaron Gelber and Robert Theriault

Minutes of the 859<sup>th</sup> Board Meeting minutes were approved with one correction made. Correction is as follows: Rick Solari was asked by some members to bring to the Board that they feel LOSAP should be forfeited if members are expelled; this is tabled for the next board meeting. The original statement in the minutes was as follows: Rick Solari expressed his opinion that LOSAP should be forfeited if members are expelled. Rich Shillington made a motion to approve the minutes with this correction with Rick Solari seconding. Approved.

### Company Representative Reports:

- Harvey Reeser:
  - Requested the Board to consider having black or dark blue ties for funerals and memorial services instead of the red ties. Jean Barton will look into the cost and report back to the Chief.
  - Tina from the Avon Public Library contacted Harvey about the department possibly cooking hot dogs and hamburgers at an event they will be holding in April. Harvey will have a meeting with Tina and report back to the Board with more information.
  - Miller Foods is doing the Chili cook-off and corn bread for Veterans Day. Miller Foods will supply the ground turkey for the chili and the corn bread mix. The department has to supply the other ingredients. Board will bring this up in new business.
  - New Soda machine and cabinet. The new cabinet and the counter top will cost about \$300.00. Harvey will check with new pricing for the soda machine and report back to the Board.
- Company 3: Staircase is still in the process of being fixed. It has been moved down the list on the work load for public works.

### Committee Executive: Rich Shillington

- Planning Committee – A survey was sent out to all members, or at least Rich Shillington thought it was. He sent it out again because for some reason members did not get it.

### Treasurer's Report: Joe Kowalczyk

- Joe talked to Peggy from the Town finance department about having our books audited. She had no problem with that, but suggested Joe talk to Brandon. Brandon never got back to Joe, but Peggy did talk to Brandon and he had no concerns with the audit. Joe will look into maybe having the town's auditors do the departments so that we would piggyback onto the contract with the town. The town will be negotiating again for the 2015/2016 fiscal year. Joe suggested that we wait for this to happen and not have an audit done this year. We will have to add this line item onto the budget for the town. Joe suggested adding about \$6,000 for the audit.
- Corporate Budget – Joe and Grace will put something together to bring to the Board and let the Board have their input.

### Town Representative: Jamie DiPace

- Brandon and the town Farmington are working on the agreement for the Live Burn Training Facility. There are some things that need to be ironed out about what happens if in a few years either department doesn't want to participate anymore and other items that need to be looked at. There will be a 4 person governing body.
- Farmington Fire Dept. car show made a profit of around \$8,000 - \$9,000. There was a 50/50 raffle that raised \$1,025 and the person who won it donated his share back.
- Would like to put on the agenda for December Board meeting to decide how much money should be put to the Live Burn Training Facility from the 2014 Fundraising Letter Campaign.

### **Chief's Report: Chief Trick**

- Chief had a meeting with Jamie DiPace, Rob Shillington, Grace Bianchi and Katie Cormier about some issues with the HQ office staff. A lot of issues were discussed and the Chief did talk to Lynn Sedlak, HQ Director.
- Chief reviewed HQ jobs with Lynn and also the members who are no longer active that need to be contacted about their status.
- The contracts for the two new trucks have been signed. They were signed last week. The first chassis was ordered and then in 6 months the second one will be ordered.
- An old version of the Ops Manual was on the members section of the department's website. The newest draft is on the website now with a disclaimer that is only a draft and an ongoing project.
- Disciplinary Process proposal will be looked at and any changes will be submitted to the Board for approval.
- There were some dispatch issued at a call, but Assistant Chief Kline will be talking to the police department and will work with them to make sure this doesn't happen again.
- Hartford County Chiefs Association dinner will be held at Company 1 on November 19<sup>th</sup>.
- There will be a guest speaker at the next officers' meeting on December 13. His name is Bill Higgins. The task force members will be invited.

### **Old Business:**

- Captain Corrado presented the Illness and Injury reporting part of the Ops Manual. Ramona Mansfield made a motion to accept all recommendations from Captain Corrado with an asterisk that the Board will have final approval when the Ops. Manual is finalized with Rick Solari seconding. Approved.
- Roles and Responsibilities of the Board of Directors were looked over. Rich Shillington made a motion to accept these into the Ops Manual with John Boullie. Approved
- By-Laws revision: Article III Section 3 revisions were presented to the Board for approval to go to the membership for their vote. This will be brought before the membership at the November 10<sup>th</sup> Corporate Meeting and then voted on in December. Rich Shillington made a motion to bring revisions to the membership with Joe Kowalczyk seconding. Approved.

### **New Business:**

- Ramona made a motion to bring into New Business the purchase of ingredients for Miller Food Chili cook off with Rich Shillington seconding. This was approved to be brought into new business. After a short discussion a motion was made by Ramona to approve up to \$100 to purchase ingredients with Rick Solari seconding. Approved.

Adjourned at 22:00. (GB)