

## MINUTES OF THE 869<sup>th</sup> BOARD OF DIRECTORS MEETING, August 4, 2015

President Rob Shillington called the meeting to order at 19:04 hours.

**Board Members present were:** J. Barton, J. Boullie, M. Galliher, J. Kowalczyk, R. Mansfield, R. Shillington, R. Solari and M. Trick. Excused: J. DiPace

**Other Members Present:** Chris Balich, A. Gelber, D. Theriault, D. Wilson

### **Board Member Comments:**

- Ramona Mansfield – Stairwell still not done.
- No other company reports
- Jean Barton – Requested that the kitchen issue be brought up under new business
- Ramona Mansfield told the Board that Gary Wright's Mom stopped by Company 2 to that the members for their help with her son was killed in a traffic accident in January. She asked if she could come to a meeting to thank all the members.

Minutes of the 869th Board Meeting minutes were approved with a motion made by Ramona Mansfield and seconded by Matt Caron

### **Secretary Report: Jean Barton**

- Jean Barton presented thank you notes, donations and other correspondences.

### **Treasurer's Report: Joe Kowalczyk**

- There is total cash in the Corporation of \$417k. This includes a variety of items with respect to encumbered funds of \$108k, live burn funds of \$162k, other restricted funds of \$536 and Corporation funds of \$147k this is free of restrictions.
- The Corporation continues to show net income on the year. As of July 31 almost \$36k which is a \$30k increase over June. This was driven by the trailer sale (\$4k), golf funds (\$8k, which will have to be paid out) and letter funds (\$18k). Total letter funds to date are about \$64K.
- For Budget, a quiet month as expected. We spent \$13k as compared to \$9k year over the same period.
- Blum AUP – Still waiting, Brandon and I signed the rep letter on Thursday and it should be any day now.
- With a new fiscal year upon us, the time is ripe for change. The Board was shown the Capitalization Policy that we have to have in place for the tax filings and the other form that was shown to the Board was the Sole Source Provider form that will have to be used when we purchase anything that requires a purchase order.
- At the close of the fiscal year an invoice was paid by mistake. There is now about \$23,000 that can be put into encumbered funds.
- Joe will check with Simsbury Savings Bank and Northwest Bank to see what they have for services and report back to the Board.

### **Committees Report: Ramona Mansfield**

- Recruitment and Retention did not meet.
- Planning Committee- Met on Thursday 7/30. Working on making a priority list first
- Membership Committee – Working on getting information on a retirement age for the department
- 75<sup>th</sup> Anniversary Committee – Will meet next Tuesday, 8/11 7:00 pm at Company 1. Looking for new direction to go in with this committee.

### **Chief's Report: Chief Trick**

- Remembrance Services went very well. Thanks to Jamie DiPace, Dave Theriault, Jon Widing and Joe Piccirillo for all their hard work putting this together. Color guard did a great job.

- Some members that were at the service said that they still had some problems with what they saw or what they had to do that day after 10 years. The Chief told the Board that he had a contact person at CISD who may be able to come in and talk at a Corporation meeting or talk with individual members who want to talk.
- Chief met with William Stokesbury, a Town Councilman, on Saturday, 8/1 to bring him around to the stations to show him what the department is dealing with as far as station problems and to meet with the stations officers. William was very surprised with what the problem was at Company 4. Captain O'Neill had everyone on the tour put on masks to go downstairs at Company 4. After talking with the officers and seeing the stations the Chief felt that William had a better understanding of the problems with the stations. He also feels that William had a better understanding of what our department does.
- The Chief also met with David Pena and Heather McGuire, both Town Council members this past Monday night and brought them around to the stations to see and talk to the officers. They were both impressed with the department and appalled with the condition at Company 4. Captain O'Neill had everyone on the tour wear mask when they were downstairs at Company 4. Heather even took pictures. The Chief felt that they were very surprised with everything they saw and they were very appreciative of all the department does.
- The Chief asked the three council members to come to the September Corporation meeting.
- AMR is now in the fire business. They teamed up with Rural Metro to do both EMS and fire.
- Truck 17 is 2-3 weeks away from being delivered.

**Old Business:**

- None

**New Business:**

- Joe Kowalczyk made a motion to bring into new business to discuss the issues with the kitchen at Company 1 with John Boullie seconding. Motion was passed.
- There was some discussion about the kitchen at Company 1 and what can be done to prevent these issues. After some discussion John Boullie made a motion to put the same locks that are on all the other doors on both doors. This was seconded by Joe Kowalczyk. Motion passed.
- Mike Galliher also suggested that the other kitchens have some problems which he wanted to discuss since the Company 1 kitchen was being discussed. He feels that maybe the officers should talk to the members about keeping food at stations and to check and clean out the refrigerators periodically. Also there should be a policy about liquor in the fire stations. Grace will look into old AOG's to see if there was anything stated about this. Also the Facility Use paperwork should be changed to reflect the no liquor at the stations unless approved.
- Clambake is one month away. The grills at Sycamore are in very bad shape. Jean called Ruth, who is the head of the Rec. department, and told her about the condition of the grills. Ruth went up there to check them out and told Jean that she would have them fixed if possible or get new ones. We will have working grills for the Clambake.

Adjourned at 20:30 (GB)