

MINUTES OF THE 872ND BOARD OF DIRECTORS MEETING, NOVEMBER 3, 2015

President Robert Shillington called the meeting to order at 19:00.

Board Members present: J. Barton, J. Kowalczyk, R. Shillington, R. Mansfield, J. Boullie, M. Caron, J. DiPace, R. Solari, M. Trick, M. Galliher, and W. Green.

Other Members Present: S. Jansen, S. McMahon, A. Corrado, and A. Gelber.

Communication from Department Members:

- Dr. Corrado mentioned that the operating budget process has begun. He input a figure of \$1,000 per budget cycle for the fitness program. Doesn't include equipment or the certification program.
- S. Jansen voiced concern over the increased level of responsibilities Katie has in the office. Katie has a temporary assistant; however there is a lot in the office that needs to be handled. Members said they would speak to Katie after the meeting to address some of her concerns.

Minutes of the 871st meeting were reviewed. R. Mansfield requested a change to the first initial in her name. The first initial of R. Solari needs to be changed. Members should go to FireHero.org to watch a video of the National Firefighter's Memorial weekend, and not the Annual Convention Meeting. Under the Chief's report the date should read Nov. 18th not Nov. 19th for the Hartford County Dinner. R. Mansfield made a motion to approve the minutes with the recommended changes. M. Caron seconded. The motion carried.

Communication from Board Members - No reports

Secretary's Report: Jean Barton

- Thank You card from Grace Bianchi for the Molly Maid's service.
- Chief Ronaldo will not be able to attend the 2015 Annual Dinner.

Treasurer's Report: Joe Kowalczyk

1. There is total cash in the Corp of \$887k. This, of course, includes a variety of items with respect to: a.) Encumbered Funds of \$117k b.) Town of Avon Grant Monday 597k c.) Live Burn Funds of \$59k 4.) Other Restricted Funds of \$561 and d.) Corporation Funds of \$113k that is free of restrictions. As a reminder there are currently no donated funds still restricted as these were exhausted with our previous check for the Live Burn. The only remaining Live Burn Funds are Board Restricted which means we can un-restrict at any point in time.

2. The Corporation continues show net income on the year. As of September 30 about \$36k which is a \$1k decrease since August. Total letter funds to date are static at \$66k. For a final golf number, we have \$24k of income and 13k of expenses, net about \$11k.

3. For Budget, we spent \$14k as compared to \$30k year over the same period last year. Overall we have spent \$65k of our \$663k. Prior year at this point we had spent \$63k.

Town Representative's Report: Jamie DiPace

- The Verizon agreement has been sent back to Verizon after going through Ken Sedlak and the Town Attorney. Joe Kowalczyk requested that documents from the final agreement be sent to him for review at his firm.
- The ground-breaking ceremony went well. Several attendees from both towns were there. Jamie handed out hats and awards to the board members as tokens of appreciation.
- The project for the Burn Building was put out to bid. Two bids were received. One was disqualified. The building was bought and was pending delivery. It's a pre-fabricated building. After a discussion with Bruce Williams from Public Works, we have decided to build it ourselves as a cost saving measure.
- The Capital Budget hearing will take place on November 17th, 2015.

Committee Reports:

- Membership Committee meeting on Thursday, November 5th. An ops manual from the committee is coming soon.
- Community Relations- Lt. Gelber will help the police department with the "Stuff a Cruiser" event on November 27, 2015.

Chief's Report: Michael Trick

- A joint meeting of the Hartford County Fire Association and the Capital Region Fire Chiefs will take place on November 18th at Company 1.
- Newington put in a fitness program similar to ours. They have taken steps to remove some people that have not met their physical requirements.
- The radio system RFP (request for proposal) was released by the Town. Bids were submitted and are being reviewed.
- The flu vaccination went well. Another date to be vaccinated will be November 9th.
- Company 1 window installation is progressing. The new windows are quite the improvement over the old.
- Reese Newburg is graduating from the Navy next week. Board members should send him a note to congratulate him.
- Chief Kunzelmann's health condition is improving. He will be stepping down as Assistant Chief on December 31st. Chief Trick wants to nominate Capt. Joe Speich for the Assistant Chief position. We will spend the next month reviewing Capt. Speich's credentials. The Board will have to vote on Capt. Speich's nomination.
- Chief Appell requests that the Board formally thank one of our Pennsylvania distributors who recently left his position. He donated about \$15,000 in surplus spare parts for our ladder truck. It was suggested that we invite him to the Annual Dinner.

Old Business:

- Community Club – We can either sell the property, and donate the proceeds to the Live Burn, or hold on to the property and improve it. The whole property is zoned as R-30 (residential). There are actually three parcels – a parcel where the Community Club is located, one parcel with the right-of-way for driveway, and a small parcel where the MACK garage is located. The Assessor combined the three parcels for convenience, but we can separate the grouping and sell the parcels separately. The board considered the pros and cons of whether or not the whole property, or parts of it, should be sold. It was also suggested that the matter be presented to the general membership for review and comments. ***A decision about the property was tabled until December.***
- MACK Garage Repairs – The group discussed the cost of getting new windows and doors (fiberglass). They also considered whether the building should be heated. The Chief will send a request to Bruce Williams to get quotes on a new door for the building. ***The issue will be tabled until the next meeting.***
- John Deckers is now recuperating at home. He fell off of a ladder and injured his ribs.

New Business:

- 75th Anniversary Committee – at the last meeting they brought up the idea of having a carnival. Most carnivals were not available during the dates we need. One was found in NY that showed interest, however they wanted a three year contract (2016-2018). The committee is now looking for advice on this from the Board. We would receive a percentage of the income from the event, which is not guaranteed. Also, Avon may not be an ideal location for this type of event. We don't have a lot of options for a large activity in this area. The Board decided to bring carnival proposal to the membership, even though they are not in favor of it.
- R. Mansfield made motion not to accept the three year proposal from the NY carnival. Seconded? The motion passed. After discussion, it was suggested that if the membership is in support of the carnival agreement, the term of the agreement should run from years 2017 thru 2019.

Chief Kline has been given a year to relocate to New Hampshire for his employer. The whole family will be moving with him.

R. Mansfield made a motion to adjourn the meeting. It was seconded by J. Boullie. The motion passed.

Meeting Adjourned at 20:55.