

MINUTES OF THE 881st BOARD OF DIRECTORS MEETING August 2, 2016

The meeting was called to order by President Robert Shillington at 19:00

Board Members Present: J. Barton, M. Caron, J. DiPace, M. Galliher, W. Green, R. Mansfield, R. Shillington, R. Solari and M. Trick Excused: J. Kowalczyk

Others Present: A. Gelber, J. Reber, D. Theriault and R. Theriault

Minutes of the July 5th meeting were approved with a motion made by Jean Barton and seconded by Ramona Mansfield.

Communications from Members:

- Bob Theriault asked the Board if they had heard anything about the Neighborhood Assistant Act Grant. Mike Galliher said that he had not heard anything yet, but that it takes time and also that companies have to let the State know that they will take on the grant.

Communications from the Board:

- Ramona asked Matt Caron if he had gotten together with Assistant Chief Speich about the live in suggestion and Matt informed the Board that the meeting had not taken place yet.
- Jamie told the Board that the framing was done for the Live Burn Training Facility and the skin should be going up in the next week. The Board of Education agreed to let their election do the electrical work at the facility. The conduit and services will be started in 2 weeks.

Treasurer's Report: Joe Kowalczyk sent his report in via email

- There is a total cash in the Corporation of \$315k this month. Of this there is approximately \$159k of funds that are free of restrictions and belong to the Corporation. There are no donations for the Burn Building remaining and no restricted Board money. The \$156k remaining from the total of \$315k are Town grant funds that are encumbered for 14/15 of \$17k (points) and for 15/16 of \$139k (various).
- The Corporation continues to show a very large net income from operations of almost \$48k (down from \$52k). This income is clearly from extremely strong collections on the letter campaign. To date we have almost \$71k as compared to \$64k at this point last year.
- Through July the largest Corporation expense has been the Burn Building. To date we have spent \$15k of funds which is clearly reflected in the Statement of Activities report. This was an expected expense that we have known. We predicted somewhere around \$50k of additional money needed aside from what was raised and set aside previously by the Board.
- For Budget it's the first month and the usual reports were given to the Board., We spent just over \$12k this month as compared to \$37k last year. We will continue to track and monitor spending throughout the year but as it is only the first month there is not much discussion that needs to happen.
- We will be changing our credit card processing company once the golf tournament is over to save us a few buck a month and consolidate everything with Simsbury Bank & Trust. This will be done in the next few months.
- We delayed the final closing of the Farmington Bank accounts and moving all remaining money to Simsbury due to golf receipts from credit cards still going to Farmington Bank. As mentioned last month there are no remaining checks outstanding and all credit cards are paid. Once the golf tournament is over we can move the money and open a sweep account with Simsbury Bank & Trust.
- We have requested our full funds for 16/17 from the Town as of 7/15 and look to receive that soon.
- Attached this month is a predicted cash flow budget for the Corporation. It is a combination of items known at this point and future known expenses and income. It is for reference and predictability, not hard and fast items. (See Attachment to Minutes)

Chief's Report – Mike Trick

- Captain Corrado sent a copy of the Media Alert and a Fact Sheet to the Chief in reference to Physical Performance Qualifications program. This outlines the physical assessment course to be used annually to assess the readiness of Avon's firefighting forces.
- Had a meeting with the consulting company that is helping us with implementing a new radio system for the town. We are very fortunate to have Assistant Chief Kline working with the town to help get a report of what is needed and what the deficiencies of the current radio system are.
- Assistant Chief Kline offered to pay the training cost from Genex to come in and train the police department.
- The consulting company was taken to all the radio sites so they had a better idea of our system. There is a town wide committee looking into a new system with the consulting company and once everything is put in place it will be put into the Capital Improvement Budget which could be anywhere between \$3 to \$5 million.,
- Medical Officer reports that physical compliance is 100% with 3 members who have resigned, 1 member on medical leave and 1 member on educational leave.
- The department received approval from the Town Manager for the storage office container in back of Company 1.
- Assistant Chief Speich will be meeting with the training officer of the Farmington Volunteer Fire Department on Aug. 16th in regards to training at the Live Burn Facility., Assistant Chief Speich will send a summary report to the Board.
- Received information that if there is a big brush fire the State Police will not send out their helicopter with a bucket.
- New Garage door is in at M.H. Rhodes and the electrical is in.
- Received a thank you letter from Chief John Oats of the East Hartford Fire Department thanking the department for helping out during the wake and funeral of the East Granby Fire Chief. Chief Oats lives in East Granby.

Unfinished Business:

- By-Law Article III –Send out a copy of the old and the revised Article III through avonfire and the running card emails.

New Business:

- Traffic Assignment Reimbursements – It was decided that more information is needed as far as if insurance would cover our members and also any apparatus that is used during these assignments before anything can be decided.
- Planning for Daytime Call Responses – After some discussion is was decided that more information is needed and it was suggested to give this to the Planning Committee to look into and bring back their findings to the Board.
- Ramona made a motion to bring under New Business the plan for the muster truck with Rick Solari seconding. It was approved to email the membership to ask them for bids starting at \$1,000 or best offer to dispose of the truck and all parts of it and must be removed after bid acceptance.
- Mike Galliher made a motion to bring under New Business funding for the Eagle Scout project of the Kearney Boxes that was presented to the Board last month with Ramona seconding. Ramona text Assistant Chief Speich to see if it would be ok to take \$1,000 out of his training budget for this box and he approved that. Ramona made a motion to accept \$1,000 from the Training budget to put towards the Eagle Scout project with Matt Caron seconding. Motion passed.

Mike Galliher made a motion to make an amendment to the Agenda to go into Executive Session with Ramona Mansfield seconding. Went into Executive Session at 20:25. Came out of Executive Session at 20:40

Meeting Adjourned at 20:42 (GB)

ATTACHMENT TO MINUTES FROM TREASURER'S REPORT

Avon VFD Cash Through October 31 (Based on PY)

CY	159,000	7/31/2016
PY	26,000	Golf Income
PY	2,500	Clambake Income
TO DATE	<u>71,000</u>	Fundraising
	99,500	Predicted Income
PY	85,500	Total Operating Expense
TO DATE	15,000	Live Burn
PY + CY		
BURN	<u>100,500</u>	Net Expenses
CY	<u>158,000</u>	Predicted Cash at 10/31/2016

Future Expenses August - January

Summer/Fall	(10,000)	75th - Committed
Winter	(25,000)	Future 75th
Summer/Fall	<u>(35,000)</u>	Burn Building
	(70,000)	Known Future
Predicted	<u><u>88,000</u></u>	Remaining Funds