

MINUTES OF THE 883rd BOARD OF DIRECTORS MEETING October 4, 2016

The meeting was called to order by President Robert Shillington at 19:02

Board Members Present: J. Barton, M. Caron, J. DiPace, M. Galliher, W. Green, R. Mansfield, R. Shillington, R. Solari and M. Trick Excused: J. Kowalczyk

Others Present: S. McMahon, H. Reeser, D. Theriault, R. Theriault and Matt Gugliotti

Minutes of the September 6, 2016 meeting were approved with a motion made by R. Mansfield and seconded by Mike Galliher.

Communications from Members:

- Matt Gugliotti asked the Board why he could not be on the By-Laws, AOG's Committee. He was informed that there was no formal By-Laws committee and all AOG's have been moved to the Ops. Manual, Matt told the Board that he was told that as a Retired Veteran he was not allowed to be on the committee. Matt would not state the person who told them this, but said it was someone on the Board.
- Harvey Reeser asked the Board if they had any idea what has been spent on the Live Burn Training Facility. Jamie DiPace told him it was around \$190,000. There is roughly \$186,000 left that the Town pledged and we still have not gotten the \$30,000 UTC pledged.
- Jamie DiPace looked into what other towns do for fire watch firefighters and he had only one town's information which was \$40/per hour with \$35.00 going to the firefighter and \$5.00 going to administrative costs.
- Company 3 has concerns with By-Laws Article III that there is no good representation for each Company on the Board. Ramona explained the problem with getting members on the Board and why the Board thought a reduction was something to consider
- Annual Dinner – Will be November 19. Jean is still looking for an Emcee. The Board decided to invite all Town Council Members and all Board of Finance Members along with the H.R. Director, Bill Vernile.
- Ramona Mansfield is going to Emmetsburg for the Fallen Firefighters' Memorial and she will be doing the Red Helmet Salute this year. She also informed the Board that 22 firefighters have died of call related cancer.

Communications from the Board:

- Tad Green was given a request from Harvey Reeser to bring to the Board that was read as follows:
 - Request prize from Dream Ride Chili Cook-off in the amount of \$1,500.00 be used to purchase some kitchen equipment. The list and prices are below.
 - 3 Stools for work area – Cost \$170.00
 - 4 100 cup coffee makers Cost \$500.00 one for each company
 - 4 turkey roaster pans to replace worn slow old ones – Cost \$160.00
 - Rice cooker and warmer – Cost \$165.00
 - 4 Pressure cookers for quick meals at station standby \$320.00
 - New set of knives for Co. 1 kitchen, to replace mismatched dull knives \$150.00

Treasurer's Report: Joe Kowalczyk

- There is total cash in the Corporation of \$876k down from \$940k in the prior month. Of this there is approximately \$159k (163K in August) of funds that are free of restrictions and belong to the Corporation. There are \$5.5k in recent donations from Avon Old Farms School for the Burn Building that are restricted and remain. It should be noted this is the only restricted money and there is also no current restricted Board money. The remaining funds breaks down to all town money we have received which total \$580k of 16/17 grant funds and funds that are encumbered for 14/15 of \$17k (all points) and for 15/16 of \$114k (various).

- The Corporation continues to show a very large net income from operations of \$46k, down from 48k in prior month but still very strong. To date for the letter mailings, we have almost \$73.5k collected as compared to \$66k at this point last year.
- Like August, In September the largest Corporation expense has been the Burn Building. To date we have spent \$22k (17k through August) of funds which is clearly reflected in the Statement of Activities, the increase in expenses was directly offset by Avon Old Farms School's donation therefore creating a net zero for this month. This will continue until all \$10k of the donation is spent. Keep in mind this was an expected expense that we have known as previously mentioned. We predicted somewhere around \$50k of additional money needed aside from what was raised and set aside previously by the Board,
- The golf tournament to date has cost about \$12k but raised almost \$22k for a new increase of \$10k. Last year the golf tournament netted about 10k, very consistent.
- For Budget we had some increased spending which is what we want. We spent just over \$56k this month as compared to \$25k last year for the month. We will continue to track and monitor spending throughout the year. Overall we have spent \$98k in the current year as compared to \$91k in the prior year over the same period. To date we have \$579k to spend in the next 9 months. That's an average of 64K a month.

Town Representative's Report: Jamie DiPace

- Live Burn Training Facility is done, but the concrete pad has to be put in which should be next week. The training officers will be trained on all aspects of the facility. Dedication of the facility will be November 5th. The Town of Farmington got a \$200k grant from the state. This amount was taken off the price of the facility.
- End of this month Farmington Fire Dept. will hold a Car show. Mike Trick will get the trophy like last year.

Chief's Report – Mike Trick

- Company 4 – Steel is in. We are having the engineer check the floor.
- Bruce Williams would like to be part of the committee for the Company 4 design
- New Engine 9 will have to be modified to fit into Company 4. Shorten up front bumper. Rough estimate is \$8,000 to 10,000
- Service Life Extension Program – Would like to send Engine 9 and Engine 14 to Gowans and Knight to pull tanks and do major refit. Approximate cost is \$100k to 150k per unit.
- Received approval to add preemption to signal at County Club and West Avon Rd. Engineer will have to draw this up. Chief will work on this.
- Radio System – The Chief of Police is going to put his part of the system into the Capital Improvement Budget.
- Old Engine 11 was put on Craigslist for \$4,500.

Company 4 Committee Highlights: Mike Galliher

- Looking at taking out the old kitchen and adding two bathrooms with showers.
- Would like to purchase a gear washer and dryer for Company 4.
- Would need a new kitchen, but would like it to be open to the common room.
- Need to relocate sub pump, new alarm system and sprinklers.
- Will take out the garage door and replace with new ones.
- Put up wall to split up the room for use for other things.
- Relocate underground storage tank.
- Air conditioning needed.

Unfinished Business:

- Department needs to give the Town Manager our Capital Improvement Budget by Oct. 7th and the presentation will be December 1.

New Business:

- Proposed By-Laws Committee – Tad Green
 - Tad did have some members sign up for the committee, but as of right now there is no official committee. He did get members from each company.
- Proposed Engineer Position – This position would still fill out Extra Time Sheets when they do anything around the stations and then will get Bonus Points at the end of the year. Discussion took place as to how much Bonus Points should be given. Ramona Mansfield made a motion to give the Engineer Position 75 Bonus Points with Rick Solari seconding. Motion was approved.,
- Ramona Mansfield, Jamie DiPace, Matt Caron and Rob Shillington will review all Bonus Points for each position.
- ARGO – Chief Trick brought information on price for a UTV. The base price is \$44,08.27 don't know what will be charged for shipping. A trailer will run anywhere between \$10,000 and \$12,000. After some discussion Ramona Mansfield made a motion to not purchase the AEGO and look into replacing Truck 6 instead. Matt Caron seconded and the motion was passed.
- Matt Caron will get together with Harvey to get a list of items that need to be done to the Mack and what it will cost.

Ramona Mansfield made a motion to go into Executive Session with seconding by Mike Galliher. Went into Executive Session at 21:16. Came out of Executive Session at 21:38

Meeting Adjourned at 21:40 (GB)