

MINUTES OF THE 884TH BOARD OF DIRECTORS MEETING November 1, 2016

The meeting was called to order by President Robert Shillington at 19:02.

Board Members Present: J. Barton, M. Caron, J. DiPace, J. Kowalczyk, M. Galliher, W. Green, R. Mansfield, R. Shillington, R. Solari Excused: M. Trick

Others Present: A. Gelber, S. Gottlieb, M. Gugliotti, T. Kline, J. Ryan, J. Speich, D. Theriault, R. Theriault, D. Wilson

Minutes of the October 4, 2016 meeting were approved with a motion made by Jean Barton and seconded by Matthew Caron and Joe Kowalczyk abstained.

Communication from Members:

Matthew Gugliotti- On September 2nd 2016 I filed an FOI request to this organization to this day it has gone unfulfilled. So as of today, this organization has been reported to the State of CT and to the Town of violation of FOI Act. You will be contacted by the State so I can get the documents in which I requested. Secondly, Tim O'Neil is also past due, and that has been sent over to the State of Connecticut and State Wide Commission. President Robert Shillington expressed the State can contact him. Matthew Gugliotti stated they have Robert Shillington's e-mail and mailing address.

Treasurer's Report: Joe Kowalczyk

- There is total cash in the Corporation of \$771k down from \$876k in the prior month. Of this, there is approximately \$161k (\$159k in September) of funds that are free of restrictions and belong to the Corporation. The \$5.5k in recent donations from AOF that remained for the Burn Building were expended this month. There are now no restricted funds within the Corporation. The remaining cash breaks down to town grant money that we have received which totals \$610k. There is \$552k of 16/17 grant funds and encumbered 15/16 funds of \$58k (various). The large drop in funds can be attributed to mostly points checks (\$78k) being done while not forgetting about the normal Budget operations for the month.
- The Corporation is closing out the year with \$46k of income from operations, up from the previous year of \$32k. This is mainly attributable to our strong fundraising this year and static expenses. The major increases over last year were fundraising collections on the letter increased over \$9k, donations over \$4k, and golf income almost \$2k. Keep in mind these are all increases in income with expenses being fairly level.
- Holding true over the last three months, the largest Corporation expense has been the Burn Building. To date we have spent \$33k (\$22k through September) of funds which is CLEARLY reflected in the Statement of Activities. For the Burn Building, \$5.5k of the increase in expense was directly offset by AOF's remaining donated funds therefore lessening the impact. To date we have no funds from others for the Burn Building and all money going forward will be absorbed by the Corporation unless there are future do-nations. Keep in mind this was expected and we predicted somewhere around \$50k of additional money would be needed aside from what was raised and set aside previously by the Board.
- For Budget we are still rather quite other than points which comes out of encumbered. We spent about \$28k this month as compared to \$26k last year for

the same month. We have spent \$126k of our \$678k in the current year as compared to \$94 of our \$665k in the prior year over the same period. To date we have \$552k to spend in the next 8 months. That's an average spend of \$69k a month up from \$64k last month.

Town Representative Report: Jamie DiPace

- The burn building is 99.8% completed, a couple minor details to finish up before the dedication ceremony on Saturday 1:00. Fire Facility Representative will be going over the building tomorrow. Still want to build a type of shelter and a storage garage with any leftover funds. It would be a place to keep the hay dry and store spare ladders or any other materials that will be used during training. A Knox box has been installed on the site, and it's keyed for both Farmington and Avon use. Chief Higgle and I will be the first to train in the burn building. Finally a 12 year program, completed. DPW have done a magnificent job.
- Few minor issues of payments with Farmington, it will all be worked out. Joe Kowalczyk, Grace, Bruce Williams & Laurie Carlson have all done an outstanding job keeping track of everything. Bills will continue to come in, but not many. United technology will be giving us a reimbursement/donation for the Burn Building. They will cut fire line tape, at the opening ceremony.
- A recent car fire at West Avon Pizza, the car was totally burnt. Issues with this incident and how the owner handled the situation.
- Another incident was a garbage can fire in one of the boys AHS bathroom. They didn't evacuate the building or call 911; they called the Fire Marshal. Have some major concerns with this situation and how it was handled.
- Attended a daylong Recruitment and Retention seminar, held in Wallingford sponsored by the Connecticut Fire Chiefs Association. Discussed some important and interesting topics. One topic for instance, we give a tremendous amount of financial benefits to our members far more than most. We need to continue our focus on recruitment, but as well with retention. Have a few ideas that may strike interest to our membership to improve the comradery. We need to focus our needs to this simple saying "our old firefighters need to teach our young firefighters, on how to become old firefighters".

President's Report: Rob Shillington

- Operating budget, we have an extension on our Power Point presentation on, the Capital improvement, which will be on December 1st. Town Council is finally at the point of looking for the needs of our fire facility. Soon we will have an official committee to view the needs for a new fire station on the other side of town or add bays to our standing fire stations. Jim Speich will be heading up that committee, along with 1 or 2 Avon residents. We will use this opportunity to see what overall the town needs for the AVFD to run successfully. Grace, Assistant to the Town manager, will help with any reports needed.

Chief's Report: Chief Tome Kline spoke on behalf of Chief Trick

- Awards for annual dinner have been chosen and purchased.
- New office space will be delivered on Thursday, electricity, and any other services will be installed shortly after.
- Inventory has been finished, of the equipment we are donating to UCONN

- Engine 7 still on track for the end of the month.
- Haven't heard from Co. 4 committee status. Vice President Mike Galliher said, "They haven't met since last month."
- Chief Trick is requesting a copy of the final agreement with Farmington regarding the Burn Building rules. A few questions have come up.
- Need a balance sheet of funded projects of Co. 4 steel, associated work and MH Rhodes. Joe Kowalczyk said he could help with MH Rhodes. The steel project is coming out of Capital project \$100,000 for facility then \$150,000 coming from architect.
- Radio Capitol budget-Town got a report back from the consultant will be talking to all town departments, they will tour all our sites. Different options suggested, might be going to the Town Council for money to maintain our current system. In the meantime, we are still fixing our current system.

Unfinished Business:

- Capital Improvement, no different of what we have submitted in the past. Dollar amounts, obviously will changing. The council is on board with the SCBA, we will start making improvements. Fire station improvements, amount of time and money put toward CO. 4. We have a breakdown of why we are asking for the dollar amounts and what that money will go towards.
- Review of Points Reimbursement- Positions and point values will be evaluated.
- Motion was made by Tad Green and was seconded by Jean Barton. Tad spoke of forming a committee to go over the AVFD Policies, By Laws and AOG's. He suggested the change to the scope of the committee. He would like voices heard outside of the Board. Jean Barton expressed her opinion, that this could be a great idea. Better with numbers talking on procedural issues, this will be brought up with at the next Corporation meeting.

New Business:

- Challenge Coin communicated the amount we should order and what would be the better price in the bulk amount we need. Joe Kowalczyk made a motion with Vice President Mike Galliher seconding it with ordering up to \$1,100 worth of challenge coins.
- Tad Green and John Ryan sent in applications to join the Board.
- Ramona made a motion to add to the agenda with Jean Barton seconding it. Rob Shillington brought to the attention of having the explorers bring a guest to the annual dinner this year.
Matt Caron made a motion to accept and Jamie DiPace seconded it with Rick Solari opposing.
- \$200- \$300 for lunch for DPW guys for the outstanding job they did on the Burn building.

Meeting was adjourned at 20:33 (KC)