

MINUTES OF THE 889TH BOARD OF DIRECTORS MEETING April 4, 2017

The meeting was called to order by President Robert Shillington at 19:03

Pledge of Allegiance

Board Members Present: J. Barton, P. Buonome, M. Galliher, W. Green, J. Kowalczyk, R. Mansfield, M. Polesel, J. Ryan, R. Shillington and M. Trick. Excused: J. DiPace

Others Present: A. Corrado, A. Gelber, S. Gottlieb and Dave. Theriault

Minutes of the March 9th meeting were approved with minor corrections. With J. Kowalski, P. Buonome and Matt Polesel abstaining due to them not being at the March meeting. (Spelling and statement about Sanford and Hawley donating the material for the Eagle Scout project which was corrected to Sanford and Hawley selling the material at their cost.)

Communication from Members:

- Aaron Gelber asked the Board to approve money for the AVFD team that will be running the Pine Grove School 5k race for shirts. This will be brought up under New Business.
- Dave Theriault requested \$12,000 to pay for the tickets for each member that goes to the Firefighter's Ball. He gave the Board some details about the ball, but the Board felt that they would like a workup of what is planned and approximate cost of events so that they may consider subsidizing the ball. The Board also suggested looking into getting a band instead of a DJ. Dave said the DJ they contacted would charge \$400, but a band could cost \$1,000 or more. Dave will have more information and a calendar of events and approximate cost by the May Board Meeting.

Communications from Board Members:

- Mike Galliher – Company 4 basement Committee report. There seems to be a halt to the project. Chief Trick told the Board that Bruce Williams is soliciting bids for the plumbing and the electrical, but he would call Bruce. With all the rain the architect has been out to the site to look over the problem.
- The Chief is getting quotes for new washing machines and dryers. The bids have gone out just waiting for them to come back.
- Tad Green is still trying to get a meeting date to look over the By-Laws,
- Tad Green feels that the Town Rep should have full voting rights on the Board, but the Board explained to Tad that the Town Rep is only on the Board to represent the Town with town funds and it would be an ethics problem if he had the same voting rights as the other Board members.
- Mike Galliher – Dennis and Mike are working on a family BBQ. The date is tentative, but would like it to be on June 25th at Sycamore Hills. Looking into using the pool that day at no charge to the members and their families.
- Ramona Mansfield – The hockey game was great. The Color Guard did a great job. All the tickets went and there were more members that would have been interested in going if there were more tickets. Ramona suggested that next time purchase more tickets. Maybe look into a small bus next time to take members to the game
- Tad Green – Family dinner had a great turnout in February, but not in March, probably due to corn beef being served on Friday during Lent.

Treasurer's Report: Joe Kowalczyk

- There is a total cash in the Corporation of \$550k down from \$577k in the prior month. During the current month, we had some major movements of cash related to deposits in excess of \$30k and spent Town of Avon grant money of almost \$60k. Of this, there is approximately \$148k (148k in March too) of funds that are free of restrictions and belong to the Corporation. There is \$37k of restricted funds within the Corporation and the remaining cash all relates to Town grant money that we have received which totals \$365k. There is \$349k of 16/17 grant funds and encumbered 15/16 fund of \$16k.
- The Corporation is extremely consistent with the previous month holding at about a \$21k loss. The largest expenses to date are the annual dinner (\$8k) and Live Burn Building (\$6k). The loss is due to our fundraising campaign not being underway. As usually we fully expect to have positive results in the next few months.
- To date for the Live Burn Building we have spent about \$39k of our own funds in addition to the \$75k the Board has set aside. Once again keep in mind this was expected and we predicted somewhere around an additional \$50k of money would be needed aside from what was raised and set aside previously by the Board. This is consistent with previous months.
- For Budget, we had a big month, our 2nd largest to date and we spent about \$60k as compared to \$46k last year for the same month. We have spent \$330k of our \$678k in current year as compared to \$278k of our \$665k in the prior year over the same period. To date we have \$348k to spend in the next 3 months, That's an average spend of about \$116k a month up from \$102k last month. This year we have yet to spend over \$65k in a given month.

Chief's Report – Chief Trick

- The following members were taken off line due to no physicals:
 - Tad Green
 - Harvey Reeser
 - Jesseca Sanderson
 - Emma-Lee Baldwin
 - Bob Theriault
- Members on Medical Leave or temporary disability are:
 - Jean Barton
 - Mike Galliher
 - Steve McMahon – temporary disability
- The Guidelines for physicals are as follows:
 - Company 1 due by First Quarter
 - Company 2 due by Second Quarter
 - Company 3 due by Third Quarter
 - Company 4 due by Fourth Quarter.
 - All Chiefs due by their corresponding chief number
- Working to get the Budget down. Trucks will be going out for pump testing, hose and ladder testing will be done soon.
- Assistant Chief Tom Kline went to the police department to train dispatchers on a new dispatch system for our calls, but only one person can change the CAD system and she was on vacation, he did explain the process on paper and will train on the actual system when he can.
- New Radio System – The police department got two quotes. One is high at \$8 million and the other one is low at \$3.5 million.

- Assistant Chief Speich will be putting out an email for any member that would be interested in being a Lieutenant. He would like to have an up to date list of vetted members who are interested in case a position comes up.
- Assistant Chief Speich has come up with an Officer's Review form that will be put on the server and in the forms book.
- Assistant Chief Kline is considering replacing our Firehouse Software with Alpine Software. Both Simsbury and Blue Hills are using Alpine Software.
- Jim Sansone will be retiring from the Town of Avon Building Dept. on May 2nd. The Chief will email out the flyer to Avonfire.
- George DeVita's Mom passed away. The Chief did notify the department.

Unfinished Business:

- SCBA Committee – Ramona is on the committee and the Chair is Chris Balich, Secretary is Dave Bourgoin.
- Bonus Points – Ramona will sit down with Assistant Chief Speich to go over job descriptions and work out the Bonus Points.
- AOG AA-4 – Captain Corrado addresses the issue of whether to leave AA-4 in the Operations Manual or move back to AOG binder. He read his email about the two options that he felt the Board should look at before making this decision. Once the Board heard both the options and heard Captain Corrado's reasoning of why he felt that this should stay in the Operations Manual the Board discussed and asked Captain Corrado questions. Once the discussion was done Ramona Mansfield made a motion to go with the Option 2 which was an explanation of what is in the Operations Manual, but a little broader so that as the Medical Officer makes changes in the Operations Manual the AOG will not have to be changed as Captain Corrado proposed with Matt Polesel seconding. Motion was passed.
- Review of Fundraising letter – After some discussion it was decided to word the letter in generalization of what we could use the money for. The department's equipment and apparatus. The Board approved the wording.
- Golf Tournament Brochure – Joe Kowalczyk will work on the wording.

Ramona Mansfield made a motion to bring under new business having the department pay the Registration fee for the Pine Grove School 5K Road Race with Peter Buonome seconding. Motion was passed.

New Business:

- Discussion to remove Tuberculosis testing from the department physical. Ramona Mansfield made a motion to accept Captain Corrado's suggestion of removing Tuberculosis testing from the physicals with Peter Buonome seconding. Motion passed.
- Ramona Mansfield made a motion to have the department pay for the Pine Grove School 5K Road Race registration for department members up to \$250 with John Ryan seconding. Motion passed.

Meeting was adjourned at 21:07 (GB)