

## MINUTES OF THE 894th BOARD OF DIRECTORS MEETING September 5, 2017

The meeting was called to order by President Robert Shillington at 19:06

Pledge of Allegiance

**Board Members Present:** J. Barton, P. Buonome, J. DiPace, M. Galliher, W. Green, J. Kowalczyk, R. Mansfield, M. Polesel, J. Ryan, and M. Trick, R. Shillington.

**Others Present:** M. Caron, A. Gelber, S. Gottlieb, S. Levine-Shein, S. McMahon, Dave Theriault and Bob Theriault, Matt Gugliotti

Minutes of the August 1, 2017 meeting were approved with the following correction: Add Fire Police under President's Report and miscellaneous punctuation corrections.

### **Communication from Members:**

- Dave Theriault made a suggestion to the Board to put out at the September Corporation meeting signup sheets for the different committees so that members could signup if they so choose.

### **Communications from Board Members:**

- Jamie DiPace – Clambake committee did a great job this year. There were some issues with the golf carts being scratched, doing donuts on the grass and someone taking a golf cart onto West Avon Rd., These incidents should be investigated and something should be done to make the parties who were involved take responsibility for these actions.
- Jean Barton would like to discuss the membership grid in particular the Retired Veteran members not being allowed access to the fire stations.
- Matt Polesel suggested that the Board hold training for all new Board members so that they know the By-Laws and AOG's and also Robert's Rule for meetings.
- John Ryan – Four AOG's have been taken out of the Operations Manual and put back into AOG formatting. They are: AA-9, AA-10, AA-11 and AA-12. The Chief can now have them removed from the Operations Manual. John Ryan will not be able to finish moving the AOG's from the Operations Manual back to the AOG formatting since he has started school. If someone wants to take this over that would be great and if not, John will pick up when he is done with his classes.

### **Treasurer's Report: Joe Kowalczyk**

- There is total cash in the Corporation of \$954k which is about as high as we get. This is mainly driven by receiving our \$692k from the Town. Of this money, there is approximately \$195k (\$194k in July) of funds that are free of restrictions and belong to the Corporation. There is \$38k of restricted funds within the Corporation and the remaining cash relates to Town grant money that we have received and totals \$722k. Of this \$722k there is \$89k of encumbered 16/17 grant funds and \$633k of current year grant funds.
- The Corporation fundraising season is slowing coming to a close. By now we have seen the bulk of our money and it should be rather quiet through the rest of the year. Overall results were solid once again. To date we have collected over \$77k. Compared to last year we are trailing on what we collected by only \$150. Pretty amazing, and all from a letter. The bulk of this cash has turned into net income for the Corporation to the tune of about \$44k.

- The largest cash expenses to date are the annual dinner (\$9k), Live Burn Building (\$6k) and of course, fundraising expenses (\$6k). Keep in mind we still have the Live Burn Donation of \$30k to spend when future expenses come in related to the facility. Some early golf tournament numbers to date are \$16k of income with \$4k of expenses for a net of about \$12k. As compared to last year over the same period we had about \$22k of income and \$11k of expenses for a net of \$11k. So, while the gross numbers are down, net has remained constant.

#### **Town Representative Report: Jamie DiPace**

- This Thursday at the Town Council meeting the department will be presenting a Life Saving Award to Jean Nadeau for her rescue of her patient on May 22, 2017.
- Jamie will be going to a meeting about completing the Training Facility with plantings, lighting, pavilion and a storage shed.
- Farmington Fire Dept. will be doing a car show this year. It will be on October 21, 2017 to raise money for the Training Facility.
- Jamie will be working with the Connecticut Fire Chiefs' Association to raise money for the Fallen Firefighters Memorial. It will cost between \$100,000 and \$200,000 to get this fixed.

#### **Chief's Report – Chief Trick**

- ARGO – Some officers and Companies 1 and 4 were trained on the department's new ARGO. When everything is finalized as far as procedures of operations then the other companies will be trained on this equipment. Casey McDermott is the engineer for the ARGO. Casey will be taking the ARGO to this year's State Convention.
- Fire Police Truck – Truck 6 replacement will be ordered soon. Jean Barton asked who was on the committee for this truck and the Chief told her it was basically Bruce William, Alex Trijillo and Bruce Appell. Jean suggested that Bob Theriault should be on this committee. The Chief said he would take care of that.
- There are a lot of events going on in September.
- Trailer for ARGO – Right now the ARGO is in the old Hazmat trailer. If we do need a new trailer the Chief will come back to the Board for approval.

#### **Committee Reports:**

- Clambake – Jean Barton
  - Clambake was a success
  - RSVP's were down
  - Chuck Joseph from Shop Rite donated all the steaks which was around a \$700 savings. Jean will do a thank you letter and have Rob Shillington sign it also.
  - Refer Truck was a nightmare. There was no truck to pick up when Casey went to get it so it was delivered and on Saturday it did not work. Casey got it to work.
  - Golf Carts were returned, but the manager was not there. Greg Marcotte will talk to the manager about the scratches.
  - Grass was a mess – Received a call from Ruth, (Parks and Rec.) about the grass. This will take care of.
- 75<sup>th</sup> Anniversary – D. Theriault
  - Proposal for Carnival and Food Truck festival. (See attached)
  - All the events for our 75<sup>th</sup> Anniversary will be in the department's calendar
- Health and Safety
  - John Ryan will be going to a Cancer Symposium for the fire service and will report back to the Board

**Unfinished Business:**

- Bonus Points – Still in review and needs some more work.

**Bring Under New Business:**

- Matt Polesel made a motion with Joe Kowalczyk seconding to bring under New Business a new position for parades. Approved.
- Ramona Mansfield made a motion with Mike Galliher seconding to bring under New Business to discuss the 75<sup>th</sup> Anniversary Committee's proposal for a carnival and food truck festival. Approved.
- John Ryan made a motion with Ramona Mansfield seconding to bring under New Business the acceptance of AA-9, AA-10, AA-11 and AA-12 from Ops Manual back to the AOG's formatting. Approved
- John Ryan made a motion with Joe Kowalczyk seconding to bring under New Business the discussion of CM-2 Corporation Meetings. Approved.
- Jean Barton made a motion with Peter Buonome seconding to bring under New Business the discussion of the Retired Veteran Members not allowed to have access to the fire stations. Approved.

**New Business:**

- Position for Parades – After some discussion it was brought to Matt Polesel attention that there is a position and description, but someone needs to take over the position that Mike Nolan had before he resigned from the department.
- 75<sup>th</sup> Anniversary Committee's Carnival and Food Truck Festival Proposal – After some discussion Peter Buonome made a motion with Jean Barton seconding to approve the proposal subject to the Corporation's membership and town approval. Approved
- Approval of AOG's AA-9, AA-10, AA-11 and AA-12. These were approved at the July Board meeting. John wanted to have the Board look them over.
- CM-2 - After looking at the corrections proposed the Board decided not to change this AOG.
- Retired Veteran Members access to fire stations- After some discussion it was decided to have a representative from the insurance companies come in to address this issue.

Meeting was adjourned at 21:20 (GB)