

memo

Avon Department of Public Works

To: Brandon Robertson
From: Bruce Williams *BW*
CC:
Date: December 7, 2017
Re: Improvement schedule for Fire Company 4 Basement Improvements

Week of December 18th: Completion of rough in electrical work. Work includes running conduit to replace existing exterior generator circuit, it does not include rewiring new circuit. That work will be completed in early spring so we can focus on scheduled improvements.

Week of December 18th: Saw cut and install new single exterior door.

Week of January 8th: Insulation installed per plans

January 15th through the 31st Install Drywall and doorframes, doors, tape and prime walls

February 1st through the 16th: Painting interior walls

February 19st through the 28th: Installation of the suspended ceiling

February 28th through March 19th: Installation of HVAC system

February 19th through the 28th Installation of flooring and base molding, includes grinding uneven sections of existing flooring

March 5th through the 9th: Installation of bathroom HDPE Partitions and ADA grab bars

March 5th through the 16th Installation of kitchen cabinets and appliances

Week of March 19th Walk through for inspections from Building Official and Fire Marshal for Certificate of Occupancy.