

Minutes of the 6th meeting of the Health and Safety Committee

- I. The meeting was called to order at 19:00 hrs, October 11, 2017. Members present were Capt. Adam Corrado, Medical Officer, Chair, Chief Michael Trick, Fire Chief, Assistant Chief Joseph Speich, Health and Safety Officer, Captain David Bourgoin, Lt. Jeremy Kaswer, FF Mark Wilson, FPO Steven Gottlieb. Members absent were Lt. Brian Baldwin, Dr. Maritza Holder. Invitees present Capt. Aaron Gelber, FF John Ryan, FF Louis Rick Solari, Administrative Member Khalilah Hunter-Anderson, MD, Retired Member Jo Ann Campbell. Invitees absent were Administrative Member Pat Kiser.
- II. Approval of Minutes of 4th meeting 05/18/17 - having achieved a quorum, the chair called for a vote to accept the minutes of the 4th meeting, and the minutes were accepted by unanimous vote (5th meeting was cancelled due to fire call and was not rescheduled).
- III. Old Business
 - a. **Carcinogenic Exposure Mitigation Procedures** – Project Leader KASWER
The final draft has been completed and forwarded to Chief Officers for final approval. Chief Speich is to complete the final edits and make ready for publication in the Jan 1 '18 Operations Manual update.
 - b. **Emergency Scene Rehabilitation** – Project Leader GOTTLIEB
An initial outline of rehab protocols was distributed and reviewed. A timeline of 12-18 months was proposed for restructuring the current Rehab section of the ops manual to reflect changes in NFPA 1500 and NFPA 1584, draft flow models, identify supply needs (hoods, hand wash capability, etc.). Greater emphasis is to be placed on exposure and contamination reduction.
 - c. **Contaminant-Free Cab project** – Project Co-Leaders BALDWIN & KASWER
No report. A protocol and procedure is to be developed and initiated for beta testing. Estimated time-line for project completion is 12-24 months.
 - d. **HEHH! Program** – project leader BALDWIN
No report.
 - e. **Eye Wash Stations** – Installation at Co's. 1, 2, 3 complete, but some issues with functionality remain. FF Wilson tasked with verification of operation – temperature, cover operation, flow rate, compliance with OSHA standard. Preferred completion date Dec 2017. Co. 4 installation after remodel completion.
- IV. New Business
 - a. **Respiratory Protection Policy** – Project Leader CORRADO
Complete and forwarded to Gina Kline for immediate incorporation into Operations Manual.
 - b. **Safety Data Sheets** – Project Co-Leaders BALDWIN & WILSON
Team tasked with bringing current product stores into compliance, and developing permanent surveillance program to prevent future lapses; completion deadline Feb 2018.
 - c. **Cancer in the Fire Service** –Project Leader CORRADO
John Ryan reviewed major challenges and emerging research; immediate action plans discussed and distributed, ongoing development and revision of department culture and procedure.
- V. Adjournment – The meeting was adjourned at 20:25, with next meeting TBD.