

## 75<sup>th</sup> Anniversary Committee Minutes

October 10, 2017

Call to Order: 7:00 p.m.

Present: Dave Theriault, Steve McMahon, Diane Theriault, Bob Theriault, Carol Baldwin, Sharon Levine-Shein, Steve Gottlieb, Sue Jansen, Diane Delap, Don Wilson, Phyllis Wilson, Scott Grizey, Mike Galliher, Jen Reeser, Harvey Reeser, Mark Connolly, Shelton FD, John Zak, Shelton FD, Keith Victor, State Fire Planning, John Kupernick, HQ5 Fire Emergency Planning Coordinator

Accept Minutes with two corrections: Steve Gottlieb under 5K core people for race; under T-shirts should be navy blue polo shirts given to entire department.

Ad Book: Jen: Mailed 500 letters and 500 to go. Meeting with Dave Wray Oct. 19. He will help design back of book. Jen needs photos, Diane T. will mail. Looking for Ladies Auxiliary photos from past. Looking for black notebook of pictures that Harvey loaned out. Library photos, Sue will contact Pat.

Memorial Service: No report.

T-Shirts: Harvey: for Convention: CFA on front. ? on back. Using T-Shirts, Etc., Glastonbury (Cristie Contact person)

Every member to receive navy polo shirts at January Corporation Meeting. We will sell royal blue shirts to public.

Open House: PJ email: Talked to Brian Baldwin about securing Life Star; Talked to Rotary Club (? Lions) regarding Amber Alert ID at Avon Day; Need to contact Board of Ed to secure permission to conduct our Emergency Services Day at the high school – needs direction here; Need to discuss restroom availability (HS or portapotties?); secured plans to build 8x8 structure for “room and contents” fire demonstration.

Looking to secure the following: old sofa or cushion chair, old lamp, rug, drapery, table and chairs, old stove for fire demonstration, old automobile for extrication demonstration.

Contact ambulance service to be on hand for extrication demonstration, contact Farmington Police for police dog demonstration. Need grill for cooking hot dogs.

Publicity: Jen: on Facebook: Avonvolunteerfiredepartment75thanniversarycelebration@avfd75th

Needs exact dates for events.

Phyllis and Sue will work with Pat on Library Gallery for January/February display.

5K: No Report.

Senior Puppet Show: Set (adult content 18+)

Convention: Steve McMahon: 1 vendor; 15 departments signed up. Mailing going out in January.

Town wants liability insurance from carnival and food truck vendors.

John Kupernick, HQ Planning Fire Emergency Coordinator. Will handle all logistics for parade. Will set up what is needed and take care of everything. Will take burden off of Avon. Will meet again with communication coordinators in March. (Dave, Steve M. and anyone else). Will send IS214 document to see who is riding on each piece of apparatus, etc.

Connecticut Fire Police Association will block roads for parade, possibly have stand by ? task force.

May need bus for shuttle transportation for Convention. Harvey will check with bus companies.

Steve: Parade marshalls all set, we have to provide music judges.

Carnival: Need help from membership for Carnival for whatever needs to be done.

Fireworks: Question as to where fireworks can be held, owner concerned about cornfield and possible fire from fireworks. Also checking other location on Thompson Rd. Harvey will check with fire marshall re: concerns.

Steve notified Avon Health Center of no access during parade. Harvey will check with Apple Rehab.

Publicity: Schools will be notified at end of school year and again in September 2018; radio stations; news outlets; Hartford Courant, Website, Newsletter from Town every quarter (Laura Ward will handle).

Postcard to be mailed to town. (Jen)

Possible door to door for streets to be closed off. Everbridge notification system can notify townspeople also.

Other Business: Bob: Rescue knives available @ \$15.00 each. Need further discussion.

Next Meeting: Tuesday, November 14 7:00 at Co. 1.

Adjourned: 8:41 p.m.

Respectfully submitted,

Diane Theriault & Diane Delap