

## 75<sup>th</sup> Anniversary Committee Minutes

September 12, 2018

Call to Order: 7:10 p.m.

Present: Dave Theriault, Diane Theriault, Steve McMahon, Steve Gottlieb, Maria Brighenti, Diane Delap, Kristen Shaw, Brian Baldwin, Scott Grizey, Sharon Levine-Shein, Phyllis Wilson, Jamie DiPace, PJ Piccirillo, Carol Baldwin, Mark Wilson, Dennis Bianchi, Sue Jansen, Jay McCaffrey, Bob Theriault, Mark Connolly (Shelton), Jim Reber, Greg Marcotte.

Minutes Approved.

Tasks/Jobs: Friday:

3:00 p.m. High School set-up need 4 people.

Need 2 ext. cords, 2 golf carts, getting 2-4 from Blue Fox Run. Trying to get 2 golf carts from Avon Country Club.

Greeters/host hotel, pamphlets all set. Marriott one room reserved.

Talcott Room/ Friday night/ Beer/wine/hotel will provide cheese/crackers, etc.; don't know final cost for beer/wine. Kristen Shaw and Kristie Theriault will oversee Talcott Room Friday night.

Jackson suite available from 7:00 p.m. Friday through Sunday. Keep food in this area. Sharon will purchase chips/pretzels/dips/crackers/water/soda for Saturday Jackson hospitality suite for approx.. 100 people.

Also need to provide soda, water for Senior Center for Judges luncheon on Sunday.

Greg Marcotte & Vanessa will oversee hospitality suite on Saturday night. 10 p.m.-1:00 a.m.

Boy Scouts will hand water out on parade route.

Department photo: 9:00 a.m. Sunday

Jack (Photographer) connected with Laura Ward. Some photos to be texted to Laura (she will be away). See Dave if you want to assist with this.

Jim Reber: Parade line-up all set.

Parking Areas: No parking on site. Parking will be off-site with shuttles. Buses will run from host hotel to Co. 1 and back to hotel. Communications will be at Command Post. Any changes will be done through command post with Specialty Transportation. Sites: Sycamore Hills, VCBC, AHS, AMS, Pine Grove – Handicapped only, Apple Rehab, library, Carmon Funeral Home, WACC, St. Ann's, United Memorial Methodist, Millers Foods. Some of above are for back up. Cars have to be out of AHS by 11:30 p.m. Sandwiches being bagged at United Memorial Methodist Church by church members. Will hand deliver

using truck 18 or 17. Greg Marcotte will help PJ deliver food. Delivering to Parking lots, T. Brook School volunteers, Cert Teams, parking lot security, volunteers outside of Avon.

Steve will Set up signs for Parking lots.

Need to set up barriers at Hotel (2 p.m.). Keg will be in pick-up Saturday night. Steve G. will bring.

For Friday night at Co. 1 tape off outside stairs because they are in disrepair.

½ keg of bud light here for Friday dinner & Saturday presidential lunch.

Next meeting: **Tuesday, September 25, 7:00 p.m. Company 1**

Meeting adjourned: 8:35 p.m.

DRAFT