

MINUTES OF THE 953rd BOARD OF DIRECTORS MEETING August 2, 2022

The meeting was called to order by President Nancy Crozier at 19:00
Pledge of Allegiance

Board Members Present: B. Appell, B. Baldwin, J. Borges, N. Crozier, J. DiPace, J. Farzinazad, G. Kline, T. Post, K. Shaw, and James Speich. Excused: R. Deming.

Other Members Present: Chip Carpenter, Tom Kline, Sharon Levine-Shein, Peter Tedone, Dave Theriault and Mark Wilson.

With a motion made by Jeff Borges and seconded by Kristen Shaw the board went into Executive Session to discuss a legal issue at 19:06.

With a motion made by Jeff Borges and seconded by Joe Farzinazad the board came out of Executive Session at 19:56.

Minutes of the 951st Board meeting were approved.

Communications from Members: None

Board Representative Reports:

- Company 1 – Joe Farzinazad No Report
- Fire Police – Gina Kline
 - There is dissatisfaction from members of Fire Police. Gina will reach out to each member individually to hear their concerns.
- Company 3 – Jeff Borges No Report
- Company 4 – Brian Baldwin No Report
- HQ – Kristen Shaw
 - Captain Adam Corrado has some concerns with the qualifications in AOG JD-1 regarding members of the department wanting to run for the board. He asked if the Members in Good Standing will be part of the requirements, Vice President Gina Kline told the board that there will be a faze in period to make sure all members know the new policy. It will be made part of the requirements.
 - Captain Adam Corrado asked if AOG AA-4 be removed from future Agendas because the board has still not done anything with this policy. He is willing to meet with anyone that has questions on this AOG. Vice President Kline said she will be meeting with Captain Corrado and Chief Appell to go over NFPA 1582 to understand the physical procedure the department is following and will bring back recommendations for any changes to the board.
- Explorers – Tom Post
 - There are a few young lady Explorers that are going to the Girls Fire Camp this year.
 - Deputy Chief Gelber and Tom Post have been in talks with MES about Explorer gear. Monies were encumbered this year to purchase gear. MES is collaborating with us to keep the pricing good until the end of August. Tom Post will be meeting with Sharon Levine-Shien to go over dress uniforms for the Explorers.
 - The last Monday in August the Explorers will be training with the Simsbury Explorers.

Treasurer's Report – Ryan Deming No Report. He is traveling for work.

Town Representative's Report: James Speich No Report

President's Report: Nancy Crozier

- At the East Hartland, the department took home an award for most in line,
- Jean Barton is back as an Active member and will be the Steward.
- Everyone that attended the Hartford Yard Goats game had an enjoyable time. There were a lot of members who came early to have pictures taken on the field.
- State Convention will be held on September 17, 2022, at the Kelly Magnet School in Norwich. Board members may go as delegates, or the board representatives could ask someone from their companies if they would like to attend.

Chief's Report – Bruce Appell

- Still waiting for the final draft of the study done by CGR. The company will be presenting to the board and officers before they present to the Town Council on September 1, 2022. It is hard to know what date they will present the report to the board. There will have to be a Special Board meeting.
- Full Time Position – The town will be holding interviews tomorrow August 3, 2022. The temporary person is catching on and is working 2 ½ days a week. Hopefully, the town will set up a second interview here at Company 1.
- 9/11 Ceremony – The committee is working on this ceremony for the morning. The Lion's Club reached out to us about them doing a Public Safety event that day in the afternoon from 12:00 to 3:00 pm. at the Senior Center. Wanted to know if we could have one of our apparatuses there, They are also talking about having a Hero's Dinner at the North House and the tickets would be \$75 per person. The chief was not sure about all information since this is not a department function.
- Insurance issues with Retired Veterans – They are not covered under the insurance policy if they should be in any station by themselves and get hurt. If a retired veteran is doing a specific job they would be covered, but the member should be active if they have a specific task/job.
- The chiefs have been working with company members regarding issues that need to be addressed.
- Speedometer for the Mack was sent out for repair.
- Chief Appell met with Thomas Fitzgerald about the training facility. They discussed setting up a group of people to implement a long range plan for the training facility. Would like to have a plan in place to keep the training facility functioning and to look ahead in case the facility must be replaced in the future.
- Assistant Chief Kline and Chief Appell have been meeting with representatives from First Due which is the software that will be replacing firehouse. Chief Kline is working on the modules that the department will need. Hope to have everything ready for the beginning of October. Still working on integrating First Due with the CAD system.
- Annual Dinner Speaker – Chief Appell is thinking of asking Chief John Deckers, Chief Greg Priest, and Chief Eric Borden if they would come and speak to the members about how they worked from being volunteers with our department to becoming chiefs in other departments. Chief Appell is looking into some type of recognition award for them.

Unfinished Business:

- Out of Town Members Tax Abatement – Vice President Gina Kline will be setting up a meeting with the Assistant Town Manager Grace Tiezzi to go over the wording before presenting this to the Town Council. She will be updating the wording in the ordinance to reflect the new AOG MEM-3 Member in Good Standing.
- Public Relations Person – Jim Speich is working on a proposal and will have something for the September board meeting.
- Open Positions for Chaplain and Good and Welfare persons Job Descriptions. Jeff Borges is still working on these. Brian Baldwin told the board he will be glad to work with Jeff on these.
- 2022 Neighborhood Assistance – Gina Kline has not received anything from the town whether we have gotten this or not. Once she knows then she will draft a letter to send out to companies to let them know we have gotten the grant and to ask for their help with getting funding for the projects.
- board meeting.

Unfinished Business cont.

- Awards – Tom Post did talk to Lynn Sedlak. Tom Post will get everything together for the September Chief Selection – Chief Appell was the only application received. The board will meet with Chief Appell to go over some items in a Special Board Executive Session meeting.
- CGR report to board and officers – The board decided to tentatively schedule a special board meeting on August 23, 2022. This can be rescheduled if the report is not ready by this date.
- The board set up a special board meeting to meet with Chief Appell for an Executive Session on September 13, 2022.
- Dream Ride is August 26, 27 and 28 2022. Chief Appel told the board that an apparatus will be sent to this event. There is a chili cookoff and Vice President Kline will send out the information on this,
- Suggestion Box – Several suggestions received requesting a return to every-other-month corporation meetings so members can focus on hands-on training. The board feels that the meetings are important and trying to incorporate training after a short business meeting. Secretary Gina Kline will send something out on what suggestions were presented to the board and what the answers are.
- A suggestion was made to expand the cable services at the stations to include being able to see streaming channels. Another suggestion was to have extension cords with USB so that items could be charged at the stations.

New Business:

- AOG EX-5 – Vice President Gina Kline presented the verbiage change as follows:
 - The 8/31/2021 wording did not allow for Explorers to bring a guest. The new wording allows the Explorers to bring a guest, but if that guest is under 18 years of age there needs to be a consent form sign by a parent in case anything should happen, we know who to contact. Also, it was added that some money will come out of Town Funds budget for both the Annual Dinner and Clambake.
 - A motion was made by Tom Post and seconded by Joe Farzinazad to accept these changes to AOG EX-5. Motion Passed.
- Clambake Invite List – This list includes the town council members, board of finance members, public works department heads and mechanics, lifetime members, retired veterans and widows. Jeff Borges made a motion with Gina Kline seconding to approve the invite list and to spend up to \$10,000 for the clambake. Motion Passed.
- 2022 Fundraising Letter – Gina Kline made a motion with Jeff Borges seconding to approve the letter to go to the printer after Ryan Deming has his company look it over. Motion Passed,
- Workshop Policy Changes – Following a brief discussion to reflect on the discussion to reflect on the discussions held during the workshops an prior to the Board meeting, a motion was made by Jeff Borges and seconded by Tom Post to approve the proposed AOG changes, including the creation of the Membership section, renumbering of the policies in the Administrative Action section, and the addition of several new policies, most notable MEM-3 Member in Good Standing. Motion Passed.
- Vice President Kline said now is the time to appoint a group of members to look over all the AOG's and By-Laws to keep these documents up to date. This group could keep tract of the AOG's and By-Laws and notify the board with any changes that may be needed to keep everything current.
- Banking Accounts Changes for signing privileges Brian Baldwin made a motion with Jeff Borges seconding to remove past President Mike Galliher from all accounts and have Vice President Gina Kline added as a signer on all bank accounts. Motion passed.

Other Business:

- Tunnel to Tower Run/Walk – Brian Baldwin would like the board to approve registration expense, parking, and subway payments to be reimbursed by the Corporation for any member that would like to participate in this event. Tom Post made a motion with Jamie DiPace seconding to spend up to \$500 out of Corporate fund for this event. Motion Passed.

Other Business cont.

- Chief Appell informed the board that we can no longer use the foam we have been using. We must have a company come and clean out all the apparatus that have used foam. We have contracted with a company to do this. The price is around \$23,000. We have encumbered \$15,400 for this, but we will have to go back to the town because there are more charges to clean this up and replace the old foam with new foam which will be very costly, and we do not have that money in the budget.

Vice President Gina Kline made a motion with Joe Farzinzad seconding to go into Executive Session about personnel. Motion Passed. Went into Executive Session at 22:02.

Jeff Borges made a motion with Joe Farzinzad to come out of Executive Session. Motion Passed. Came out of Executive Session at 22:14.

Brian Baldwin made a motion with Gina Kline seconding to implement what was discussed in Executive Session. Motion Passed.

At the August 8th Corporation meeting Vice President Kline will go over the policy changes with the members.

Next board meeting will be September 6, 2022

Meeting adjourned at 22:21 (GB)