

955th Board of Directors Meeting, October 4, 2022

The meeting was called to order by President Nancy Crozier at 19:04

Pledge of Allegiance

Board Members Present: B. Appell, J. Borges, N. Crozier, J. DiPace, J. Farzinazad, G. Kline, T. Post, K. Shaw, and James Speich. Excused: B. Baldwin, R. Deming.

Other Members Present: Chip Carpenter, Sue Jansen, Tom Kline, Dave Theriault, Robert Theriault, and Mark Wilson.

Presentation:

Lion's Club Presentation: Heather Maguire, Lisa Seminara, Heidi Zacchera and Janice England-Cirikovic presented a check in the amount of \$9,000 from the proceeds of the Hometown Hero Dinner on September 11, 2022.

Minutes of the 954th Board meeting were approved.

Communications from Members:

- Robert Theriault brought to the Board's attention that the health department said that the ice machine at Company 1 must be cleaned quarterly. He was told that the money for the cleaning comes out of the operation budget and the board would not have to approve this expense. Company 3's ice machine can still be done twice a year.

Board Representative Reports:

- Company 1 – No report
- Fire Police – Gina Kline
 - Talked with members and they questioned if there were other opportunity for fire police.
- Company 3 - No Report
- Company 4 – No Report
- Headquarters – Kristen Shaw
 - Need clarification of Excused and Not Excused. It is just absent now.
- Explorers – Tom Post
 - There is a club day at the high school the same day as Fire Prevention Day. Some Explorers will be manning a table at club day.
 - The drill schedule has been done for the year but will adjust as needed.
 - Feedback from UCONN not getting back to the department and some Explorers were told by the department to call UCONN about the results of physicals. Had a meeting with HQ Captain and Assistant Chief Sedlak and there is now a working plan.
 - There is a shortage of red helmets. Deputy Chief Gelber has ordered more, and Tom is looking into Explorers who have left the department to make sure they returned all their gear.

Treasurer –Ryan Deming Emailed out report

- Corporate Budget
 - As of 9/30 month end, we have total cash of \$1.1m which includes restricted cash of \$936k leaving us with unrestricted cash of the Corporation of \$164k.
 - For our fiscal year to date revenues, we have total revenues of \$664k. \$596k is from the town grant income. The remaining amounts are from donations and fundraising in current year and release of previously temporarily restricted net assets.
 - With our fundraising letter going out a little while have begun to see an increase in donations. Total donations/fundraising amounts of \$52k. We have about \$5k which has been via PayPal.
- Budget
 - For the 22/23 budget year total spend is \$100k for the budget year so far (July-September).

President's Report: Nancy Crosier

- There are 3 open board seats. They are as follows: Gina Kline, Tom Post and Kristen Shaw.
- Ryan Deming is moving and will be stepping down at the end of the year. Sue Jansen will be a temporary treasurer until we can find someone to be Treasurer.
- We have received 2 \$1,000 donations from the fundraising letter.
- The CGR report will be presented to the Town Council on Thursday night (Oct. 6, 2022)

Chief Report: Bruce Appell

- The members of the department did a great job at both 9/11 events.
- The Lion's Club will probably do another event honoring first responders next year on a Sunday.
- CGR final report was presented to the officers and board. Paul Bishop from CGR will do a 15 minute presentation at the Town Council meeting this Thursday, October 6, 2022.
- Chief Appell suggested that the board do a formal acceptance of the report. This will be taken up under Unfinished Business.
- Chief Appell feels that the next step after the report is submitted to the town council.
 - What are the steps for the Board to consider,
 - Possibly fleshing out all troubles at each station.
 - Need to investigate when a planning committee should be appointed.
 - Possibility of a final drawing for all stations before the CIP referendum goes out.
 - \$200k was put in this budget construction we are asking for another \$300k for professional services. Not sure this will be enough.
- Annual Dinner – Chief Appell has confirmed all the speaker.
- Awards – working with Grace Bianchi on what is needed.
- CIP Budget:
 - Was due last week.
 - \$150k for new SCBA Compressor (May do a grant for this)
 - \$350k for professional fees
 - Apparatus – \$2.3m ladder truck, \$1.1m for new engine, 1.2 for new tanker. Can't get a commercial chassis for over 2 years for Tanker 20. So, for budget purposes we are putting money into the CIP budget.
 - \$15m for stations.
- Operating Budget
 - Working on this now and will present it to the board at the November 8, 2022.
- New Members: There are 2 new fire police applicants and 4 new line applicants,
- Renovations at Company 1:
 - Grace Bianchi and Susan Guimaraes office will be getting new flooring, new desks.
 - New carpeting in the foyer, board room and lounge,
 - Chief Appell is getting pricing for all this work.
- Chief Appell would like to see the furniture in the lounge at company 1 be replaced with new.
- Chief Appell brought the 2 new Town Council members along with Brandon Robertson around to all the stations so that they would know what the CGR report is talking about.
- Company 3 update – Ladder 12 had an accident pulling out of the station, Center column and door were damaged. Insurance will be sending out a structural engineer to look at the damage to the building.
- Hartford County Chiefs dinner will be held at Company 1 on November 16, 2022.

Committee Executive : Jamie DiPace

- Fire Prevention in the schools this week.
- Recruitment and Retention will be at the Italian Festival this Friday and Saturday.(10/7 and 10/8/22)

Unfinished Business:

- CGR Final Report – Jamie DiPace made a motion with Joe Farzinad seconding to approve the final CGR report. Motion passed.
- Public Relations Person – Jim Speich
 - Has done a draft of the proposal that will be going out. Jim will email it to the board for their approval before sending out,
- Mack Repairs – The speedometer has been fixed.
- Open Positions – Chaplain – Joe Farzinad had the pastor of the West Avon Congregational Church tell him he is interested in volunteering as Chaplain. Jim Speich will talk to the new priest at St. Ann's church to see if he might be interested.
- 2022 Neighborhood Assistant Grant – Gina Kline is still working on the businesses to contact.
- Annual Awards – Tom Post
 - Tom and Joe Piccirillo have worked on this, and they have some suggestions for awards, but since the awards dinner is coming up soon the board will have to approve Visa gift cards for this year's awards.
 - Tom Post made a motion with Joe Farzinad to approve up to \$14,000 for the 2022 Awards contingent on availability of funds. Motion passed. The 2022 awards will be Visa Gift Cards. Here is the breakdown of the awards.

▪ 10 years \$ 500	15 years \$ 750	20 years \$1,000	25 years \$1,500
▪ 30 years \$1,500	35 years \$1,750	40 years \$2,000	45 years \$2,250
- No suggestions in the boxes.

Bring Under New Business:

- Jeff Borges made a motion with Gina Kline seconding to bring under new business the removal of Ryan Deming and adding Kristen Shaw to the bank accounts. Motion passed.

New Business:

- Annual Dinner Slideshow – Nancy Crozier will check with Alexa Shuck to see if she will do the slideshow again this year.
- Website Update – Gina Kline told the board that some of the Explorers are interested in helping with the website to get it up to date. She will check with Ramona Mansfield to see if this is possible.
- 2023 Calendars – Gina Kline told the board that the Explorers would be happy to take on this project.
- Add Kristen Shaw to banking accounts – Jamie DiPace made a motion with Gina Kline seconding to remove Ryan Deming from the accounts and to add Kristen Shaw. Motion passed.

Joe Farzinad made a motion with Jeff Borges seconding to go into Executive Session. Motion passed. Went into Executive Session at 21:29.

Jeff Borges made a motion with Kristen Shaw seconding to come out of Executive Session. Motion passed . Came out of Executive Session at 22:15.

Gina Kline made a motion with Kristen Shaw seconding to bring under Other Business to discuss and vote on money for cleaning the kitchen and hosting the Hartford County Chiefs dinner. Motion passed.

Other Business –

- Hartford County Chiefs Dinner – Jamie DiPace made a motion with Gina Kline seconding to spend up to \$3,000 for the Hartford County Chiefs Dinner. Motion passed.
- Cleaning the kitchen – After some discussion the board decided the kitchen did not need to be cleaned.

Next board meeting will be November 8, 2022

Meeting adjourned at 22:21 (BB)