

# Avon Volunteer Fire Department – Committee Report

## Meeting Minutes

<b>Finance Committee</b>	<b>Chief Officer:</b>	Tom Kline, Assistant Chief	<b>Meeting Date</b>	Sept 16, 2024
	<b>Board Representative(s):</b>	Gina Kline, President Kristen Shaw, Treasurer Stephen Gwizdak, CPA (Assistant Treasurer)		
	<b>Other Committee Members:</b>			
	<b>Others Present:</b>	Jim Reber		

## Items Discussed and Key Takeaways

- Called to order at 18:00 hours
- Reviewed June 30<sup>th</sup> and August 31<sup>st</sup> draft treasurer's reports in preparation for the next Board meeting.
- Reviewed draft fundraising letter. Suggested minor text revisions.
- The meeting concluded at 18:55 hours.

### Next Meetings

October 14, 2024

Company 1 Board Room