

Avon Volunteer Fire Department – Planning Committee Report

Meeting Minutes

TBD Committee	Chief Officer:	AC Joseph Speich	Meeting Date	Sept 16, 2024
	Board Representative(s):	Jamie DiPace, Jim Speich, Chief Appell		
	Other Committee Members:	Dave Theriault		
	Other Members Present:	Lynn Sedlak		

Items Discussed and Key Takeaways

- The meeting began at 18:03 hours.
- Apparatus Update and Capital Improvement Budget
 - Next Apparatus meeting is Thursday
 - Topics will include the new tanker, review of manufacturers
 - Approximately half the amount has been saved.
 - Committee discussed other upcoming apparatus purchases and costs
 - AC Speich will send an email to the Committee after the Apparatus meeting
- Building Committee Update
No Report
- Recruitment and Retention
 - Since July 2022, 61 Applications
 - 6 applications are currently in progress
 - Averaging about 7 new members per year
 - Onboarding Presentation will be completed by the end of September
 - Committee will make recommendations
 - Committee will present an Open House/Recruitment schedule of events
- The meeting concluded at 18:45 hours.

Next Steps

Description of Activities	Responsible	Due Date
Onboarding Presentation	Membership Committee	10/1/2024
Open House and Recruitment Events	Membership Committee	11/1/2024

Capital Improvement Budget	Planning Committee	11/15/2024
Finalizing Plan for Tanker	Planning Committee	11/15/2024

Parking Lot Items / Items for Team(s) to Address
<ul style="list-style-type: none"> • None

Summary of Key Issues/Risks for Board Attention
<ul style="list-style-type: none"> • None

Overall Progress	
<input type="checkbox"/>	Delayed
<input type="checkbox"/>	On Track
<input type="checkbox"/>	Complete

Next Meeting
Date
Location

– Draft pending Chief Officer review.

Minutes approved.